



# City of Mt. Angel

City Council Packet

December 5, 2016

# MT. ANGEL CITY COUNCIL MEETING AGENDA

290 East Charles Street – Community Meeting Room

Monday, December 5, 2016

## **7:00 p.m. REGULAR MEETING**

- 1. Call to Order**
- 2. Flag Salute**
- 3. Roll Call**
- 4. Presentations, Guests, and Announcements**
  - a. Direct Link – Permitting for Work in the Right-of-Way
- 5. Appearance of Interested Citizens** - *please limit comments to three (3) minutes.*
- 6. Review Correspondence**
- 7. Review Written Staff Reports**
- 8. Review Accounts Payable**
- 9. Consent Agenda**
  - a. Approve City Council Meeting Minutes for November 7, 2016
- 10. Unfinished Business**
- 11. New Business**
  - a. Approve Abstract of Election Results for Mt. Angel for November 8, 2016 and Appointment of City Councilor
  - b. Bank Signature Authorization – A RESOLUTION DESIGNATING AUTHORIZED CHECK SIGNERS WITHIN THE COUNCIL BODY AND CITY STAFF EFFECTIVE DECEMBER 5, 2016.
  - c. Workers' Compensation Coverage – A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF MT. ANGEL.
  - d. Train Depot Storm Drainage
  - e. Discussion of Future Agenda Items
- 12. City Manager's Report**
- 13. Councilor/Committee Reports**
- 14. Mayor's Report**
- 15. Adjournment**

*Mt. Angel Community Meeting Room is handicapped accessible. If special accommodations are required please contact City Hall at least one business day in advance at 503-845-9291. Hearing Impaired may call TTY (800) 648—3458. Interpretive services may be available with sufficient prior notice of need.*

CITY OF MT. ANGEL

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December 2016

# Department Reports

*Amber Mathiesen*  
City Manager  
amathiesen@ci.mt-angel.or.us  
503-845-9291

## ADMINISTRATION

### **City Elections**

Mayor Otte, Councilor Grassman, and Councilor Wall were all re-elected to their positions. Councilor Beyer has opted not to accept the write in nomination for Councilor. I want to take a moment to thank Councilor Beyer for his service to Mt. Angel. Our Mayor and Councilors are all unpaid volunteers and put in many hours each year serving the City.

### **Ballot Measures**

Measure 24-409: Prohibiting Certain Recreational and Medical Marijuana Facilities in Mt. Angel passed 54% to 45% and Measure 24-412: City tax on recreational marijuana retailers' sale of marijuana items passed 77% to 22%.

### **Staffing**

Daniel Shafer withdrew his resignation and will be staying with Mt. Angel. Justin Hogue was promoted to the Assistant City Manager position and is assuming the duties outlined in the job description. The Administrative Analyst position has been advertised and the application period closes December 5<sup>th</sup>.

### **Finance**

Staff has been working on updating the meter reading routes to make meter reading more efficient. This will allow us to transition to reading meters every month, and change the billing the consumption every month rather than every other month. This would also make the monthly bills more level and easier for residents to budget. This is particularly helpful to residents who become delinquent to have smaller past due balances to allow them to catch up with less financial hardship.

### **Business Licensing**

Business license applications were mailed to businesses this week, this makes the third round of mailed communication, and we posted information to Facebook. License applications and fees are due January 1<sup>st</sup>. Attached is the brochure and letter sent to businesses as well as the follow up letter mailed this week.

# City of Mt. Angel

The City of Mt. Angel supports annual events that bring visitors from neighboring communities, and around the world.

Business licenses support this by providing information to the City related to business safety and gathering key information for first responders.

They also providing the City information for business promotional activities and visitor support services.

Thank you for choosing to do business in Mt. Angel!

City of Mt. Angel

PO Box 960, Mt. Angel Oregon 97362

# City of Mt. Angel

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**Mount Angel adopted a new business license program!**

Application packets will be mailed in December 2016.

Please check your mail for your application materials.





## Will my information be kept private?

The City of Mt. Angel respects your personal privacy. Your personal contact information will only be shared with emergency responders only on an as-needed basis. This would include the owner's personal phone number, cell number, or home mailing information (if different from the business mailing address), and your business security and insurance information.

### What about my business information?

Your business information, such as your business phone number, location, and type of business or service, will be used for business promotion and visitor support services.

We will be making efforts to promote business development, and retention. We want to help drive more business to our local merchants whenever possible.



## Why business licenses?

Business licenses are designed to help the City protect public health and safety by understanding the nature of the business, ensuring business is conducted in a safe environment to protect workers, as well as providing key information to emergency responders.

Business licenses also provide the City information needed to help promote our local businesses, and provide customers confidence in the professionalism of our businesses.

## What is a business?

A business is defined as "An individual, shop, firm, company, corporation, association or partnership conducting any trade, profession, occupation or pursuit for gain. This definition includes but is not limited to non-profit organizations which sell food or liquor transient merchants, and home occupations".

### How will businesses be promoted?

Promotional activities may include:

- Business mapping, and directories
- Inclusion in printed materials
- Promotion at events
- Visitor support

## What is the cost?

The annual fee for a Mt. Angel business license is \$50.00 per year.

### How long is the license good for?

The license is valid from January 1 through December 31 of each calendar year. Fees are due by January 1 each year.

## Contact Us

City of Mt. Angel  
5 N Garfield Street,  
PO Box 960  
Mt. Angel, Oregon 97362  
503-845-9291

Visit us on the Web:  
[www.ci.mt-angel.or.us](http://www.ci.mt-angel.or.us)

# City of Mt. Angel

~ Inc. April 3, 1893 ~



5 Garfield Street • P.O. Box 960 • Mt. Angel, Oregon 97362  
Phone 503-845-9291 • Fax 503-845-6261

November 2, 2016

Dear Business Owner:

On October 3rd the Mt. Angel City Council approved Ordinance No. 754 requiring all businesses obtain a business license.

Business licenses are designed to help the City protect public health and safety by understanding the nature of the business, ensuring business is conducted in a safe environment to protect workers, as well as providing key information to emergency responders.

Business licenses also provide the City information needed to help promote our local businesses, and provide customers confidence in the professionalism of our businesses.

A business is defined as "An individual, shop, firm, company, corporation, association or partnership conducting any trade, profession, occupation or pursuit for gain. This definition includes but is not limited to non-profit organizations which sell food or liquor, transient merchants, and home occupations".

The annual fee for a Mt. Angel business license is \$50.00 per year. The license is valid from January 1 through December 31 of each calendar year. Fees are due by January 1 each year. All license fees shall be delinquent if not paid within 10 days after due. Late fees for failing to obtain a license will be \$5.00 per month and will accrue up to \$1,000.00.

Soon you will be receiving a business license application in the mail. We ask that you complete the application thoroughly and return the application with the fee by January 1, 2017.

If you have any questions about the business license you may contact Justin Hogue, Assistant to the City Manager at [jhogue@ci.mt-angel.or.us](mailto:jhogue@ci.mt-angel.or.us) or at 503-845-9291.

Thank you for choosing to do business in Mt. Angel!

A handwritten signature in blue ink, appearing to read "Amber Mathiesen", with a long, sweeping underline.

Amber Mathiesen  
City Manager



# City of Mt. Angel

~ Inc. April 3, 1893 ~

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Phone 503-845-9291 • Fax 503-845-6261  
[www.ci.mt-angel.or.us](http://www.ci.mt-angel.or.us)

December 1, 2016

Dear Business Owner:

On October 3rd the Mt. Angel City Council approved Ordinance No. 754 requiring all businesses obtain a business license.

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The application materials are enclosed. We ask that you complete the application thoroughly and return the application with the fee by January 1, 2017.

If you have any questions about the business license you may contact Justin Hogue, Assistant City Manager at [jhogue@ci.mt-angel.or.us](mailto:jhogue@ci.mt-angel.or.us) or at 503-845-9291.

Thank you for choosing to do business in Mt. Angel!

Amber Mathiesen  
City Manager

*The City of Mt. Angel is an Equal Opportunity Employer and Provider.*

*Justin Hogue*  
*Assistant City Manager*  
jhogue@ci.mt-angel.or.us  
503-845-9291

## COMMUNITY DEVELOPMENT

### **City Programs**

The City received one application this month for participation in the sewer lateral program.

### **Grandview Development**

The private portion of road at Grandview has been completed. They are now gathering waterline samples to test whether the lines meet drinking water standards.

### **Planning**

City staff will hold a pre-application meeting on December 1<sup>st</sup> to meet with an individual exploring the possibility of developing a commercial lot along N. Main Street.

### **Permits**

The City received building applications for two new single family homes proposed for 950 and 960 Grant Street.

### **Grant Opportunities**

The Oregon Business Development Department/Infrastructure Finance Authority administers the Seismic Rehabilitation Grant Program, which the City is currently exploring as a possible opportunity for rehabilitating critical public buildings such as the Police Department and City Hall in order to enhance resistance to earthquakes.

### **SCA Grant**

The City sent out flyers (see attached) informing residents of the coming street paving project on E. College Street, requesting that they consider participating in the sidewalk repair partnership program before the street improvements take place.



## City Of Mt. Angel **STREET PAVING PROJECT** Coming In 2017

The City of Mt. Angel was awarded a Special City Allotment Grant to repave East College Street from Cleveland Street to Oak Street. The project will include the installation of ADA (Americans with Disabilities Act) compliant sidewalk ramps. Construction is scheduled to begin in summer 2017.

The City of Mt. Angel is asking for you to consider repairing or replacing any portion of your sidewalk that is not in good condition before the paving project takes place. The City will refund qualified property owners 50% of sidewalk repairs or reconstruction up to \$5,000, after the construction is complete and the work is inspected by Public Works.

Please see the attached application for the Sidewalk Repair Partnership Program to learn more about program requirements. If you need help identifying work that qualifies for this program we would be happy to help.

Thank you for helping make Mt. Angel a great community in which to live work and play!

FOR MORE INFORMATION CONTACT: AMBER MATHIESEN, CITY MANAGER @ 503-845-9291

Carrie Alexandria Caster  
 Library Director  
 ccaster@ci.mt-angel.or.us  
 503-845-6401

# LIBRARY

## **Recent donations/community partnerships**

The library has been the recipient of some generous donations this past month! Longtime local library supporter Mayanna Seiler donated \$250 to the Friends of the Library to be used for collection development/purchasing new books and audiovisual materials, while another local donor (who wishes to remain anonymous) also gifted us with \$100 dollars to fund our Charlie Brown Thanksgiving Feast for children! In addition, Race Northwest is generously sponsoring our free book give-away in The Children's Corner at Mt. Angel Hazelnut Fest, allowing us to promote literacy and love of reading by giving out 300 free books to youth who complete the cookie crawl activity at the festival. We simply couldn't do this without Race Northwest's sponsorship and support! Thank you donors and supporters!

## **Portable hard drive added**

As a part of reviewing our technological equipment and digital practices with CCRLS, we were counseled to purchase a small portable hard drive for use with the Library Director's computer to ensure continuing access and preservation to important digital materials. This has been added and we are working to follow best practices in frequently backing up important documents and programs.

## **TAB (Teen Advisory Board) and other new volunteers**

Our TAB members work each week as library volunteers, helping out with shelving and other projects like displays and craft prep. Our wonderful TAB members this year are Stephanie Buhr, Emma Beyer, Dalia Lopez Lopez, Abigail Beyer, Sidney Wagner, and Maria Maldonado . We also would like to welcome our other wonderful new library volunteers Diane Strutz, Trish Serres and Terri Seiler to our team. We are lucky to have such great volunteers!

## **Food for Fines results**

Our second annual Food For Fines program was a success, with 10 large boxes of donated food received in the 5 days of the program. Over \$270 in overdue fines was removed from 27 different patron accounts and the donated food was distributed to local food banks at St. Joseph Shelter and Mt. Angel Senior Center. We estimate that approximately 500 pounds of food were donated by local families to assist those experiencing food insecurity in our area. Thank you!

## **The Children's Corner presented by Mount Angel Public Library at Mt. Angel Hazelnut Fest**

We are in final preparation mode for our activities at the Children's Corner at Hazelnut Fest this weekend. We will be making hazelnut Christmas ornaments, as well as doing some other fun Kids Crafting and Science Time activities. We also will be raffling off a backpack full of Christmas books, in addition to giving out free books as part of the Cookie Crawl, thanks to Race Northwest's sponsorship. Carrie and Stephanie will staff The Children's Corner, along with some library volunteers.

## **Winter Film Festival**

We are trying something new this holiday break and will be showing a series of 6 new family films in our Winter Film Festival series! Movies are all family-friendly and will show on Wednesdays, Thursdays and

Fridays of the break. The movies we are showing are: The BFG (Dec 21st), Finding Dory (Dec 22nd), Kubo and the Two Strings (Dec 23rd), Alice Through the Looking Glass (Dec 28th), The Secret Life of Pets (Dec 29th) and Pete's Dragon (Dec 30th).

### **Circ meetings and trainings**

Marilyn attended a CCRLS Circulation committee meeting in Salem. Carrie attended reports training at CCRLS.

### **Holiday Party with Santa Claus at the Library!**

We are excited to be hosting Santa Claus again at the library this year! Our Holiday Party with Santa Claus will happen on Friday, December 16th from 3:30-4:30 and we'll be taking free keepsake digital photos of children with Santa again this year! We'll also be crafting ornaments and enjoying sweet treats from Leona's, so it is sure to be a fun celebration. Special thanks are due to Santa Claus for making time in his very busy schedule to visit us! :)

### **Noon Year's Eve Party!**

We are also hosting another of our popular "Noon Year's Eve Party" for children, this time on Friday, December 30th from 11:00 a.m. until noon. We will have another fantastic fun balloon drop for the little ones and some fun and festive New Year's craft projects, with a German flair.

### **Children's program on 2 week hiatus in January 2017**

Our children's programs will take a small hiatus in January while Youth Services Stephanie takes a well-deserved vacation. We will let patrons know that there will be no Children's Programs such as Storytime Artists, Toddler Storytime, Kids Crafting, Science Time, TAB or Indoor Playtime during the weeks of January 15th-28th. Children's programs return the week of January 31st. We are working on our new program brochure now and hope to have it out by the weekend of Hazelnut Fest so patrons can plan ahead. We will continue to have our Movie Matinee during this time (on Friday, January 20th).

### **Circulation/patron visits stats**

Items circulated in **October 2016: 2602** (October 2015: 2593)  
**September 2016: 2453** (September 2015: 2297)  
**August 2016: 3273** (August 2015: 2297)

Patron visits in October 2016: **1258** (October 2015: 1040)

Patron visits in September 2016: **939** (September 2015: 988)

Patron visits in August 2016: **1181** (August 2015: 1043)

*November 2016 statistics not yet available--will be reported next month.*

Michael D. Healy  
Chief of Police  
mhealy@ci.mt-angel.or.us  
503-845-9294

# POLICE

## **Training:**

The departments is holding its required “subdued lighting” (night time) firearms qualification on Wednesday of this week. All sworn personnel will qualify in the dark at the Stayton Police department range.

## **Academy Graduation:**

Officer Anela Javor, our first full-time female officer, will graduate from the Basic Police Academy on December 9<sup>th</sup> at the Oregon Police Academy in Salem. It will be very nice to have her back. If anyone is interested in attending her graduation (all are welcome) please contact me for the details.

## **School Resource Officer:**

SRO Charlie Hall gave “active shooter” presentations to all staff at the three schools over the last few weeks.

## **Community Work:**

On Friday November 25<sup>th</sup> the police department participated with the local Knights of Columbus group with a coat give away for kids who desperately need winter coats.

## **Police Officer Recruitment:**

We gave a conditional offer of employment in November to Mr. Marion Kaftanchikov. The rest of the process after that is a comprehensive background investigation, a physical screening, and a psychological screening. He has passed the background now and is scheduled for the psychological assessment. Assuming he continues to pass all of the pre-employment phases, we will start him on the field training process. It will probably be a month at least before he could start, assuming he needs to give notice to his present employer. Marion has been a Salem Police Cadet and a Stayton Reserve Officer. He worked for us this year during Oktoberfest.

Dan Bernt  
 Public Works Superintendent  
 dbernt@ci.mt-angel.or.us  
 503-845-6260

## PUBLIC WORKS

### Water Department

- We did annual load testing of the emergency generators at wells six and seven. A few issues were found that we have addressed or will address soon. \* We had more issues with the down hole telemetry at well # 7. We had an electrician in to bypass the telemetry as we can manually monitor the down hole readings. The electrician is working on designing a friendlier monitoring system.
- We did flow tests on all water services along the SCA grant project area. We will do a few re taps prior to the street work being done.
- We did water service re taps at 475 Gilles St. and at 395 N. Sheridan St.
- We turned in our annual water usage report to the water resources dept.
- We continue to work with the City Engineer on design work on the City's upcoming water mainline upgrade project.
- Several members of the Public Works crew did some locator refresher training.
- We also did delinquency shut offs, routine water sampling, many utility locates, valve work, and special reads, starts, and stops.

### Sewer Department

- Discharge of treated effluent to the river is in full swing.
- We are working to get the river telemetry back on line.
- CES was in to resample one of the lagoon perimeter monitoring wells. Results of the resample are not back yet.
- Michels Corporation has been working on this year's CIPP liner project. They have most of the liners in but had to reorder liner for one section due to a discrepancy in the diameter of the pipe.
- We improved a section of the access road to the WWTP to better accommodate access by large trucks such as those that deliver our treatment chemicals.
- Trapping operations at the WWTP continue.
- We are working on vegetation control at the WWTP.

### Parks Department

- Leaf & Debris removal and limited mowing continue. We also did a bit of spraying for weeds.
- We winterized the parks and the City Hall irrigation system.

### Streets Department

- The street sweeper was out 6 times in November.
- We spent quite a bit of time on basin cleaning and storm water system maintenance.

- The County was in to grade Academy St. We added several loads of rock there, and we did street rock work on several of our gravel streets in town.
- We met with the owner of the old train depot building to discuss his storm water drainage concerns at that site.
- Several members of the City staff met with the City Engineer to discuss this year's SCA grant project and view the project area.
- We did some misc. street sign replacements around town.

Report Criteria:  
Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>911 Supply</b>						
1063	911 Supply	44516	Body Armor	11/01/2016	864.99	01-02-62575 Uniforms
Total 911 Supply:					864.99	
<b>ACCESS</b>						
12971	ACCESS	1701681	Shredding services/monthly(split w/PD)	10/31/2016	17.50	01-01-62420 Supplies & Services
12971	ACCESS	1701681	Shredding services/monthly(split w/PD)	10/31/2016	17.50	01-02-62420 Supplies & Services
Total ACCESS:					35.00	
<b>AIRGAS USA, INC</b>						
1225	AIRGAS USA, INC	9057404086	5 cylinders chlorine for WWTP(effluent treatment)	11/14/2016	2,837.10	26-26-62730 Maintenance & Supplies
1225	AIRGAS USA, INC	9940449232	Cylinder rental/water dept	10/31/2016	14.00	25-25-62730 Maintenance & Supplies
1225	AIRGAS USA, INC	9940449232	Cylinder rental @ WWTP	10/31/2016	119.83	26-26-62730 Maintenance & Supplies
Total AIRGAS USA, INC:					2,970.93	
<b>Aspen Wildlife Services, LLC</b>						
1545	Aspen Wildlife Services, LLC	48	Wildlife mgmt program/monthly	11/05/2016	375.00	26-26-62730 Maintenance & Supplies
Total Aspen Wildlife Services, LLC:					375.00	
<b>AT&amp;T</b>						
1580	AT&T	41	modems/police vehicles	11/05/2016	168.16	01-02-62532 Communication Services
Total AT&T:					168.16	
<b>Baker &amp; Taylor Books</b>						
1710	Baker & Taylor Books	4011734420	Childrens books	10/12/2016	206.12	01-05-62595 Childrens Program
1710	Baker & Taylor Books	4011741082	Books	10/20/2016	470.09	01-05-62461 New Books
1710	Baker & Taylor Books	4011748999	Childrens books	11/01/2016	158.79	01-05-62595 Childrens Program
1710	Baker & Taylor Books	4011750284	Books	11/02/2016	249.77	01-05-62461 New Books
Total Baker & Taylor Books:					1,084.77	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>Bochsler Hardware</b>						
2090	Bochsler Hardware	NOV2016	Batteries, boots, bags, bungee cords, fasteners	10/27/2016	156.47	25-25-62730 Maintenance & Supplies
2090	Bochsler Hardware	NOV2016	First aid kit. keys	10/27/2016	25.95	11-11-62730 Maintenance & Supplies
2090	Bochsler Hardware	NOV2016	Gloves, shackles, 3 cases waterl, marker	10/27/2016	49.51	26-26-62730 Maintenance & Supplies
2090	Bochsler Hardware	NOV2016	Soap & towels	10/27/2016	3.08	01-05-62420 Supplies & Services
2090	Bochsler Hardware	NOV2016	Lysol spray	10/27/2016	5.49	01-01-62420 Supplies & Services
Total Bochsler Hardware:					240.50	
<b>BRETTTHAUER OIL COMPANY</b>						
12947	BRETTTHAUER OIL COMPANY	CL51716	Police Dept fuel	10/31/2016	742.18	01-02-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL51716	Public works fuel by dept.	10/31/2016	284.08	11-11-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL51716	Public works fuel by dept.	10/31/2016	266.72	26-26-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL51716	Public works fuel by dept.	10/31/2016	212.35	25-25-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL51716	Public works fuel by dept.	10/31/2016	48.76	01-06-62790 Vehicle Operation
Total BRETTTHAUER OIL COMPANY:					1,554.09	
<b>CAPITAL PRESS</b>						
12961	CAPITAL PRESS	NOV2016	One year subscription	11/16/2016	49.99	01-05-62475 Serials & Publications
Total CAPITAL PRESS:					49.99	
<b>Cascade Earth Sciences, Ltd</b>						
2660	Cascade Earth Sciences, Ltd	48217	WWTP lagoon monitoring well sampling etc.	11/18/2016	853.33	26-26-62916 Consultant Services
Total Cascade Earth Sciences, Ltd:					853.33	
<b>CATHOLIC COMMUNITY SERVICES</b>						
7750	CATHOLIC COMMUNITY SERVI	55	Public restrooms/monthly	11/05/2016	315.00	11-11-62730 Maintenance & Supplies
Total CATHOLIC COMMUNITY SERVICES:					315.00	
<b>CENTURY LINK</b>						
12583	CENTURY LINK	155	503-845-2720/WWTP long dis.	11/05/2016	.00	26-26-62430 Telephone
12583	CENTURY LINK	155	845-6260,2852,PWorks	11/05/2016	.56	25-25-62430 Telephone
12583	CENTURY LINK	155	lines,9291,9292,6261	11/05/2016	9.64	01-01-62430 Telephone
12583	CENTURY LINK	155	845-6401/library long dist.	11/05/2016	.22	01-05-62430 Telephone
12583	CENTURY LINK	155	40009294,9848, Pdept long dist	11/05/2016	13.95	01-02-62430 Telephone

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total CENTURY LINK:					24.37	
<b>City of Silverton</b>						
2960	City of Silverton	6258	Radio Service Agreement/monthly	10/28/2016	23.12	01-02-62530 Dispatch Services
Total City of Silverton:					23.12	
<b>Cliff's Engine Center</b>						
3070	Cliff's Engine Center	NOIV2016	Repairs to push mower & stihl trimmer	11/01/2016	154.15	01-06-62730 Maintenance & Supplies
3070	Cliff's Engine Center	NOIV2016	New chainsaw chains & resharpen old chains	11/01/2016	105.80	11-11-62730 Maintenance & Supplies
3070	Cliff's Engine Center	NOIV2016	Poly blades for trimmer	11/01/2016	21.60	26-26-62730 Maintenance & Supplies
Total Cliff's Engine Center:					281.55	
<b>Complete Wireless Solutions</b>						
3200	Complete Wireless Solutions	S89522	Noise cancelling speaker mic	11/10/2016	254.40	01-02-62560 Equipment Repair
Total Complete Wireless Solutions:					254.40	
<b>COUKOULIS, LORI</b>						
12844	COUKOULIS, LORI	4	Judge services /bi monthly	11/10/2016	275.00	01-03-62525 Judge
Total COUKOULIS, LORI:					275.00	
<b>Deitch, Howard L.</b>						
8190	Deitch, Howard L.	NOV2016	Pysch eval/Seifried	11/07/2016	450.00	01-02-62572 Hiring Expense
Total Deitch, Howard L.:					450.00	
<b>Department of Environmental Quality</b>						
12884	Department of Environmental Qua	NOV2016	Exam fee for Collections I testing/Allen	11/16/2016	240.00	26-26-62535 Travel,Training,Certificatio
Total Department of Environmental Quality:					240.00	
<b>DISPLAY SALES COMPANY</b>						
3900	DISPLAY SALES COMPANY	008380	Replacement bulbs for pole mounted holiday decorations	10/24/2016	221.75	11-11-62730 Maintenance & Supplies
Total DISPLAY SALES COMPANY:					221.75	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>Elmers Flag &amp; Banner</b>						
4340	Elmers Flag & Banner	9510	Replacement flags for City Hall	10/26/2016	283.30	11-11-62730 Maintenance & Supplies
Total Elmers Flag & Banner:					283.30	
<b>Farmers State Bank</b>						
12755	Farmers State Bank	NOV2016	Lease pmt /purchase of 2014 Ford patrol car #31	10/18/2016	10,088.00	17-22-64010 PD Vehicle Future Replace
Total Farmers State Bank:					10,088.00	
<b>FARMERS TOILET CO.</b>						
4610	FARMERS TOILET CO.	51	Portable toilets/Parks	11/05/2016	166.00	01-06-62760 Utilities
Total FARMERS TOILET CO.:					166.00	
<b>G. CAM LTD</b>						
12873	G. CAM LTD	NOV2016	Refund/utility account/930 Grant	11/28/2016	15.84	25-25-10700 Water Deposits
Total G. CAM LTD:					15.84	
<b>GREG'S AUTOMOTIVE</b>						
5195	GREG'S AUTOMOTIVE	12107	2006 Crown Vic battery draw issue	10/27/2016	308.35	01-02-62550 Vehicle Repairs
5195	GREG'S AUTOMOTIVE	12169	Unit # 01 thermostat replacement	11/21/2016	210.61	01-02-62550 Vehicle Repairs
Total GREG'S AUTOMOTIVE:					518.96	
<b>Hi-School Pharmacy</b>						
5660	Hi-School Pharmacy	NOV2016	USB card for DEQ required data	10/26/2016	8.99	26-26-62730 Maintenance & Supplies
Total Hi-School Pharmacy:					8.99	
<b>KALUGIN, LAZAR</b>						
13037	KALUGIN, LAZAR	NOV2016	Refund: Land use application deposit(SDR2016-01, VAR2016-01, APL2016-01	11/28/2016	454.02	01-04-62510 Planning Deposits Refund
Total KALUGIN, LAZAR:					454.02	
<b>KEMP, COLBY</b>						
13020	KEMP, COLBY	NOV2016	CDL license fees	11/17/2016	115.50	11-11-62535 Travel,Training,Certificatio
Total KEMP, COLBY:					115.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
<b>KIRK, ESTER</b>						
13034	KIRK, ESTER	NOV2016	Refund utility account deposit/sold property	11/01/2016	25.00	25-25-10700 Water Deposits
13034	KIRK, ESTER	NOV2016	Refund utility account deposit/sold property	11/01/2016	50.00	26-26-10800 Sewer Deposits
Total KIRK, ESTER:					75.00	
<b>KUENZI ELECTIC INC</b>						
6470	KUENZI ELECTIC INC	NOV2016	Refund overpayment on utility account	11/07/2016	27.22	25-25-40110 Water Billings
Total KUENZI ELECTIC INC:					27.22	
<b>Laborers' Local 483</b>						
6510	Laborers' Local 483	45	PW union dues,monthly/emp.paid	11/10/2016	433.96	01-00-20635 Accrued Union Dues
Total Laborers' Local 483:					433.96	
<b>LAING, STEPHANIE</b>						
12937	LAING, STEPHANIE	NOV2016	Teen program, halloween party, storytime	11/16/2016	142.40	01-05-62595 Childrens Program
Total LAING, STEPHANIE:					142.40	
<b>League of Oregon Cities</b>						
6660	League of Oregon Cities	1451	Job posting for Administrative analyst	11/28/2016	20.00	01-01-62420 Supplies & Services
Total League of Oregon Cities:					20.00	
<b>LEUPITZ PEST CONTROL, INC</b>						
6750	LEUPITZ PEST CONTROL, INC	38136	PEST CONTROL/City Hall building/split w/Pdept	10/20/2016	58.00	01-02-62460 Building Maintenance
6750	LEUPITZ PEST CONTROL, INC	38136	PEST CONTROL/City Hall building/split w/Pdept	10/20/2016	58.00	01-01-62460 Building Maintenance
Total LEUPITZ PEST CONTROL, INC:					116.00	
<b>Long Bros Building Supply, Inc</b>						
6890	Long Bros Building Supply, Inc	01-568084	Stock PVC water fittings	09/27/2016	33.97	01-06-62730 Maintenance & Supplies
Total Long Bros Building Supply, Inc:					33.97	
<b>Marion County Building Inspect</b>						
6970	Marion County Building Inspect	11012016MA	BUILDING PERMIT FEES/Oct 2016	11/01/2016	68.59	01-04-62527 Bldg Permits Marion Count

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Marion County Building Inspect:					68.59	
<b>Marion County Treasurer</b>						
7050	Marion County Treasurer	6	Court assessments/monthly	11/05/2016	206.00	01-03-62520 Assessments
Total Marion County Treasurer:					206.00	
<b>METCOM 9-1-1</b>						
12715	METCOM 9-1-1	1391241432	Line subscription fee/866-900-3330	11/01/2016	16.53	01-02-62530 Dispatch Services
Total METCOM 9-1-1:					16.53	
<b>Mid-Willamette Council of Gov</b>						
7440	Mid-Willamette Council of Gov	1617152	Reg. planning service: filing, admin, reports, PC questions	11/08/2016	138.25	01-04-62515 Planning Fees
7440	Mid-Willamette Council of Gov	1617152	P2015-01/CUP2015-03, 04/SDR 2015-03, 04/Grandview	11/08/2016	256.75	01-04-62515 Planning Fees
Total Mid-Willamette Council of Gov:					395.00	
<b>Moonlight Maintenance, Inc.</b>						
7590	Moonlight Maintenance, Inc.	158	City Hall cleaning	11/05/2016	156.00	01-01-62460 Building Maintenance
7590	Moonlight Maintenance, Inc.	159	Police Dept. cleaning/monthly	11/05/2016	196.00	01-02-62460 Building Maintenance
7590	Moonlight Maintenance, Inc.	160	Library cleaning/monthly	11/10/2016	144.00	01-05-62460 Building Maintenance
Total Moonlight Maintenance, Inc.:					496.00	
<b>MOUNTAIN VIEW PAVING, INC.</b>						
7665	MOUNTAIN VIEW PAVING, INC.	18147	Cold mix for pot hole patching	10/31/2016	500.00	11-11-62730 Maintenance & Supplies
Total MOUNTAIN VIEW PAVING, INC.:					500.00	
<b>Mt Angel Telephone Company</b>						
7820	Mt Angel Telephone Company	465	WWTP 2 lines+internet	11/05/2016	123.20	26-26-62430 Telephone
7820	Mt Angel Telephone Company	466	City Well	11/05/2016	59.16	25-25-62430 Telephone
7820	Mt Angel Telephone Company	467	PWShops 2 lines+internet/split	11/05/2016	93.83	25-25-62430 Telephone
7820	Mt Angel Telephone Company	467	PWShops 2 lines+internet/split	11/05/2016	23.46	11-11-62430 Telephone
7820	Mt Angel Telephone Company	468	City Hall Fax	11/05/2016	48.16	01-01-62430 Telephone
7820	Mt Angel Telephone Company	469	Library phone	11/05/2016	38.64	01-05-62430 Telephone
7820	Mt Angel Telephone Company	470	Pdept 911 line	11/10/2016	33.69	01-02-62530 Dispatch Services
7820	Mt Angel Telephone Company	471	City Hall, 2 lines	11/05/2016	107.87	01-01-62430 Telephone
7820	Mt Angel Telephone Company	472	Police Dept lines	11/05/2016	155.28	01-02-62430 Telephone

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Mt Angel Telephone Company:					683.29	
<b>NAPA Auto Parts</b>						
7910	NAPA Auto Parts	NOV2016	Oil/Air filters	10/25/2016	34.60	26-26-62790 Vehicle Operation
7910	NAPA Auto Parts	NOV2016	Oil/Air filters	10/25/2016	19.89	01-06-62790 Vehicle Operation
7910	NAPA Auto Parts	NOV2016	Wiperblade, battery & charger, simple green cleaner	10/25/2016	200.89	11-11-62790 Vehicle Operation
Total NAPA Auto Parts:					255.38	
<b>NEOFUNDS BY NEOPOST</b>						
12883	NEOFUNDS BY NEOPOST	NOV2016	Postage funds for postage machine	11/03/2016	500.00	01-01-62440 Postage
Total NEOFUNDS BY NEOPOST:					500.00	
<b>Northwest Natural Gas Co.</b>						
8210	Northwest Natural Gas Co.	NOV2016	UTILITIES/Library	11/03/2016	42.04	01-05-62760 Utilities
8210	Northwest Natural Gas Co.	NOV2016	City Hall bldg,split w/pdept	11/03/2016	44.63	01-02-62760 Utilities
8210	Northwest Natural Gas Co.	NOV2016	City Hall bldg,split w/pdept	11/03/2016	44.62	01-01-62460 Building Maintenance
Total Northwest Natural Gas Co.:					131.29	
<b>OACP</b>						
8300	OACP	201610019	Post Tests	11/01/2016	392.00	01-02-62572 Hiring Expense
Total OACP:					392.00	
<b>OHA DWP</b>						
12612	OHA DWP	2016NOV	Annual cross connection program fees	11/22/2016	75.00	25-25-62490 Membership and Dues
12612	OHA DWP	NOV2016	Water certification renewals for PW(Bernt, Korecki)	11/16/2016	350.00	25-25-62535 Travel,Training,Certificatio
Total OHA DWP:					425.00	
<b>One Call Concepts, Inc</b>						
8460	One Call Concepts, Inc	6100438	Utility locating notification fees/monthly	10/31/2016	14.52	26-26-62730 Maintenance & Supplies
Total One Call Concepts, Inc:					14.52	
<b>OREGON BUSINESS FORMS, INC</b>						
13035	OREGON BUSINESS FORMS, IN	48571	Utility postcards for billing(13200)	10/27/2016	351.98	25-25-62420 Supplies & Services
13035	OREGON BUSINESS FORMS, IN	48571	Utility postcards for billing(13200)	10/27/2016	351.98	26-26-62420 Supplies & Services

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total OREGON BUSINESS FORMS, INC:					703.96	
<b>Oregon Department of Revenue</b>						
8610	Oregon Department of Revenue	6	State of OR court assessments	11/05/2016	665.00	01-03-62520 Assessments
Total Oregon Department of Revenue:					665.00	
<b>OREGON GOVERNMENT ETHICS COMM.</b>						
12838	OREGON GOVERNMENT ETHIC	AIE04249	Dues assessment ethics commission	10/31/2016	100.00	01-02-62420 Supplies & Services
12838	OREGON GOVERNMENT ETHIC	AIE04249	Dues assessment ethics commission	10/31/2016	100.00	01-01-62420 Supplies & Services
12838	OREGON GOVERNMENT ETHIC	AIE04249	Dues assessment ethics commission	10/31/2016	56.10	11-11-62490 Membership and Dues
12838	OREGON GOVERNMENT ETHIC	AIE04249	Dues assessment ethics commission	10/31/2016	60.00	25-25-62490 Membership and Dues
12838	OREGON GOVERNMENT ETHIC	AIE04249	Dues assessment ethics commission	10/31/2016	80.00	26-26-62490 Membership and Dues
Total OREGON GOVERNMENT ETHICS COMM.:					396.10	
<b>Petty Cash-Nan Fleck</b>						
12807	Petty Cash-Nan Fleck	NOV2016	Impound certification notice(2)	11/02/2016	12.94	01-02-62440 Postage
12807	Petty Cash-Nan Fleck	NOV2016	Binders for front office	11/02/2016	17.98	01-02-62420 Supplies & Services
12807	Petty Cash-Nan Fleck	NOV2016	Shipping for office supplies	11/02/2016	21.34	01-02-62420 Supplies & Services
12807	Petty Cash-Nan Fleck	NOV2016	Batteries for O'fest	11/02/2016	29.98	01-07-62420 Supplies & Services
12807	Petty Cash-Nan Fleck	NOV2016	Tissues	11/02/2016	15.49	01-02-62420 Supplies & Services
Total Petty Cash-Nan Fleck:					97.73	
<b>PGE</b>						
9220	PGE	877	195 Main/decor lites	11/25/2016	21.74	11-11-62910 Street Lighting Contract
9220	PGE	878	905 W. Marquam/PW shops, split	11/25/2016	37.00	11-11-62760 Utilities
9220	PGE	878	905 W. Marquam/PW shops, split	11/25/2016	74.01	25-25-62760 Utilities
9220	PGE	878	905 W. Marquam/PW shops, split	11/25/2016	74.01	26-26-62760 Utilities
9220	PGE	885	200 GarfieldGazeb/decor lites	11/25/2016	20.77	11-11-62760 Utilities
9220	PGE	886	204 Humpert/Reservoir telemetry	11/25/2016	17.14	25-25-62760 Utilities
9220	PGE	887	460 E. Marquam/Well #7	11/25/2016	1,583.95	25-25-62760 Utilities
9220	PGE	888	290 E. Charles/Library bldg.	11/25/2016	200.51	01-05-62760 Utilities
9220	PGE	889	12334 Mt.Angel-Gervais/WWTP	11/25/2016	680.63	26-26-62760 Utilities
9220	PGE	890	615 May St/Fisher Park	11/25/2016	17.14	01-06-62760 Utilities
9220	PGE	891	700 Spruce/Ebner Park	11/25/2016	30.24	01-06-62760 Utilities
9220	PGE	894	105 Church/Blinking Xwalk @214	11/25/2016	18.57	11-11-62910 Street Lighting Contract
9220	PGE	895	Well #6	11/25/2016	1,070.72	25-25-62760 Utilities
9220	PGE	896	10991 Saratoga/res. telemetry	11/25/2016	34.83	26-26-62760 Utilities

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
9220	PGE	897	Street Lights Contract	11/25/2016	1,632.42	11-11-62910 Street Lighting Contract
9220	PGE	898	120 Main/Fountain area	11/25/2016	124.99	11-11-62760 Utilities
9220	PGE	899	95 Gar./CH bldg,split w/pdept.	11/25/2016	268.59	01-01-62760 Utilities
9220	PGE	899	95 Gar./CH bldg,split w/pdept.	11/25/2016	268.59	01-02-62760 Utilities
Total PGE:					6,175.85	
<b>PORLAND POLICE RESERVE</b>						
13036	PORLAND POLICE RESERVE	NOV2016	Reserve volunteer hours for O'fest	11/03/2016	2,491.02	01-07-62420 Supplies & Services
Total PORLAND POLICE RESERVE:					2,491.02	
<b>Republic Services #456</b>						
1310	Republic Services #456	55	Garbage services/monthly	11/05/2016	103.10	25-25-62760 Utilities
Total Republic Services #456:					103.10	
<b>SHAFER, DANIEL</b>						
12631	SHAFER, DANIEL	NOVE2016	Reimbursement mileage for backflow & cross connection training	11/03/2016	41.04	25-25-62535 Travel,Training,Certificatio
Total SHAFER, DANIEL:					41.04	
<b>Silverton Sand and Gravel</b>						
10680	Silverton Sand and Gravel	55988	Street rock for Academy St.	11/02/2016	205.00	11-11-62730 Maintenance & Supplies
10680	Silverton Sand and Gravel	55988	Stock rock for water projects	11/02/2016	205.00	25-25-62730 Maintenance & Supplies
Total Silverton Sand and Gravel:					410.00	
<b>SPEER HOYT, LLC</b>						
10795	SPEER HOYT, LLC	37882,83	Measure 56 correspondence	10/31/2016	149.60	01-04-62500 Attorney Fees
10795	SPEER HOYT, LLC	37882,83	O'fest issue correspondence & employment agreement	10/31/2016	1,365.10	01-01-62500 Attorney Fees
Total SPEER HOYT, LLC:					1,514.70	
<b>Statesman Journal</b>						
10920	Statesman Journal	SA2531146	SUBSCRIPTION/Appeal	11/19/2016	30.10	01-01-62420 Supplies & Services
Total Statesman Journal:					30.10	
<b>THE LIBRARY STORE, INC.</b>						
11330	THE LIBRARY STORE, INC.	231143	Shelf labels	10/21/2016	40.00	01-05-62420 Supplies & Services

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total THE LIBRARY STORE, INC.:					40.00	
<b>Traffic Safety Supply Co.</b>						
11560	Traffic Safety Supply Co.	118703	Misc. replacement signs 7 4 safety vests	11/01/2016	276.00	11-11-62730 Maintenance & Supplies
Total Traffic Safety Supply Co.:					276.00	
<b>US Bancorp Service Center</b>						
11810	US Bancorp Service Center	NOV2016	Computer @ PW dept	10/25/2016	691.50	25-25-62470 Computer Supplies & Servi
11810	US Bancorp Service Center	NOV2016	Computer @ PW dept	10/25/2016	691.50	26-26-62470 Computer Supplies & Servi
11810	US Bancorp Service Center	NOV2016	Ashland Hills Hotel: OACA conference exp./court conf	10/25/2016	492.79	01-03-62535 Travel, Training,Certificatio
11810	US Bancorp Service Center	NOV2016	Amazon: Calendars for staff	10/25/2016	14.96	01-05-62420 Supplies & Services
11810	US Bancorp Service Center	NOV2016	Goodwill, Powells: new books	10/25/2016	114.79	01-05-62461 New Books
11810	US Bancorp Service Center	NOV2016	Amazon, Barnes & Noble: DVD"s, audiobooks	10/25/2016	247.84	01-05-62474 Audio Visuals and CD's
11810	US Bancorp Service Center	NOV2016	Amazon, Girasoles, Goodwill: Facepaint, bread, party favors	10/25/2016	290.32	01-05-62595 Childrens Program
11810	US Bancorp Service Center	NOV2016	USPS: Postage due & stamps	10/25/2016	2.61	01-05-62440 Postage
11810	US Bancorp Service Center	NOV2016	Staples: new printer, scanner, ink	10/25/2016	191.98	25-25-62420 Supplies & Services
11810	US Bancorp Service Center	NOV2016	Northern Tool: Wet/dry blade for pavement cutter	10/25/2016	89.99	25-25-62730 Maintenance & Supplies
11810	US Bancorp Service Center	NOV2016	Pietros: Ofest debrief	10/25/2016	85.20	01-07-62420 Supplies & Services
11810	US Bancorp Service Center	NOV2016	Craigslist: job posting	10/25/2016	15.00	01-02-62572 Hiring Expense
11810	US Bancorp Service Center	NOV2016	Mt. Angel 76: Fuel for gators(Ofest)	10/25/2016	12.89	01-07-62420 Supplies & Services
11810	US Bancorp Service Center	NOV2016	Mt. Angel 76: Lube, tires, fuel	10/25/2016	140.50	01-02-62420 Supplies & Services
Total US Bancorp Service Center:					3,081.87	
<b>Village Print Shop</b>						
12040	Village Print Shop	NOV2016	Business cards(250)Ackerman	11/08/2016	42.00	01-02-62420 Supplies & Services
Total Village Print Shop:					42.00	
<b>VON FLUE, TARA</b>						
12752	VON FLUE, TARA	OCT2016	Mileage reimbursement to/from OGFOA conference	11/02/2016	50.55	01-01-62535 Travel,Training,Certificatio
Total VON FLUE, TARA:					50.55	
<b>Waterlab Corporation</b>						
12150	Waterlab Corporation	70602	routine water sample analysis & inorganic chemical sample well #5	11/04/2016	480.00	25-25-62755 Laboratory Testing
12150	Waterlab Corporation	70726	Lagoon perimeter monitoring well sampling for the WWTP	11/09/2016	2,407.50	26-26-62755 Laboratory Testing

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Waterlab Corporation:					2,887.50	
<b>Westech Engineering, Inc.</b>						
12260	Westech Engineering, Inc.	21938	P2015-01/CUP2015-03,04,SDR2015-03,4	10/31/2016	71.00	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21938	Wasterwater permit renewal	10/31/2016	670.00	26-26-62916 Consultant Services
12260	Westech Engineering, Inc.	21939	Main, E. College Sani-Sewer reconstruction	10/31/2016	368.50	26-26-64040 Collection Improve-I&I Proj
12260	Westech Engineering, Inc.	21940	W. Marquam & John st. WL REPL design	10/31/2016	3,370.00	27-27-64058 Monroe/Marquam Waterli
Total Westech Engineering, Inc.:					4,479.50	
<b>Wiesner, Kay</b>						
12833	Wiesner, Kay	NOV2016	Reimbursement for wreaths for front of City hall	11/28/2016	40.00	01-01-62420 Supplies & Services
Total Wiesner, Kay:					40.00	
<b>Wilco Farmers</b>						
12310	Wilco Farmers	NOV2016	Poly fork for leaf pickup	10/31/2016	19.99	11-11-62730 Maintenance & Supplies
12310	Wilco Farmers	NOV2016	Grass seed for reseed in parks	10/31/2016	52.99	01-06-62730 Maintenance & Supplies
Total Wilco Farmers:					72.98	
<b>Withers Lumber--Woodburn</b>						
12390	Withers Lumber--Woodburn	NOV2016	2 x 4's & 2 x 2's for shop work	10/25/2016	19.67	25-25-62730 Maintenance & Supplies
Total Withers Lumber--Woodburn:					19.67	
Grand Totals:					<u>50,483.38</u>	

Dated: \_\_\_\_\_

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
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Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
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**City of Mt. Angel**  
City Council Meeting Minutes

**CITY COUNCIL****November 7, 2016****7:00 PM**

The Mt. Angel City Council met in a regular session in the Community Meeting Room, 290 E. Charles Street, Mt. Angel, Oregon.

**1. CALL TO ORDER:**

The regular session of the City Council was called to order at 7:04 p.m. by Mayor Otte.

**2. FLAG SALUTE:**

Mayor Otte led the salute to the flag.

**3. ROLL CALL:****COUNCIL**

Andrew Otte, Mayor  
Kelly Grassman, Council President  
Darren Beyer, Councilor  
Don Fleck, Councilor  
Pete Wall, Councilor  
Karl Bischoff, Councilor  
Noe Jinez, Student Councilor

**STAFF**

Amber Mathiesen, City Manager  
Jeff Charpilloz, Police Sergeant  
Carrie Alexandria Caster, Library Director  
Daniel Shafer, Public Works, Lead Utility Worker

**ABSENT**

Ray Eder, Councilor

**4. PRESENTATIONS, GUESTS, AND ANNOUNCEMENTS:**

None

**4. APPEARANCE OF INTERESTED CITIZENS:**

JC, co-owner of Sure Good Products in Silverton, addressed the Council about the positive uses of non-THC marijuana and hemp. He explained to the Council that many products are now being made with hemp instead of other more toxic ingredients. His goal is to educate the public on the various health and commercial uses of marijuana and hemp and invited members of the Council, as well as citizens, to talk with him about his research and business ventures.

**6. REVIEW CORRESPONDENCE:**

None

**7. REVIEW WRITTEN STAFF REPORTS:**

Councilor Fleck asked if the water account updates were taken care of. City Manager Mathiesen said that she believes all accounts have been updated. Councilor Fleck said that in the future, the Council would like to see information that goes out to the public that has implications for the citizens of that magnitude. When he saw the content of the letter, informing the public of the need to update their accounts, he felt it was harsh.

Councilor Grassman was pleased that the Caselle training has been completed. She is happy for the SCA (Special City Allotment) grant. She also is very impressed with the library report and commented that the statistics presented are really great for a small town. She congratulated Library Director Caster for the leadership she is providing.

Councilor Wall said that he impressed with the new mission statement for the Library.

Mayor Otte expressed concern about a compliance inspection involving DEQ. Lead Utility Worker Shafer said that the inspection went well and that DEQ is working with the City to update some permits that have needed updating for some time. Lead Worker Shafer said that this process will assist the City in achieving full compliance and that it has been a positive process.

Councilor Grassman asked about the line that was jetted to remove grease build-up and if it had been caused by food trucks dumping grease in the storm drain. Lead Worker Shafer stated a local restaurant called about a problem and Public Works discovered a build-up of grease in the sewer line.

Mayor Otte asked Sergeant Charpilloz about the damage to the holding cell. The Mayor said that he had anticipated that the cost would be much more. Sergeant Charpilloz explained that the contractor replaced all the anchors and reinforced the cell in a manner different from what was originally envisioned for repairing the damage. The new reinforcements have made the cell even more secure and the cost of the repairs was much less than anyone had anticipated.

#### **8. REVIEW ACCOUNTS PAYABLE:**

Councilor Fleck asked about the Moonlight Maintenance bill of \$700, he asked if something extra had been requested this month. Library Director Caster explained the carpets were very dirty and had been cleaned.

Councilor Beyer asked about the barricade lost during Oktoberfest and if it was going to be paid for by Oktoberfest. Sergeant Charpilloz said that there was one barricade that was lost. The bill is for the full amount of the rental cost and will be covered by Oktoberfest.

#### **9. CONSENT AGENDA:**

- a. **Approve City Council Special Workshop Minutes for September 27, 2016**
- b. **Approve City Council Regular Meeting Minutes for October 3, 2016**

Councilor Grassman moved to approve the consent agenda; Councilor Bischoff seconded.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>ABSENT</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>	<b>Jines:</b>	<b>AYE</b>

The motion passed.

**10. UNFINISHED BUSINESS**

None

**11. NEW BUSINESS:**

**a. Patrol Vehicle Replacement**

Sergeant Charpilloz explained that the request was for the third car in the purchase plan that was presented in the budget.

A motion was made by Councilor Beyer to reaffirm the City Council’s decision, as reflected in the FY 2016-17 Mt. Angel City Budget, to replace on police patrol car through a lease/purchase program and authorize the City Manager and Chief of Police to execute the vehicle acquisition in the amount of \$11,502.00 from the Police Vehicle Replacement Fund; Councilor Wall seconded.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>ABSENT</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>	<b>Jines:</b>	<b>AYE</b>

The motion passed.

**b. Park/Tree Board**

Mayor Otte said that it seems that the Park/Tree Board has been obsolete and he thinks perhaps it is time to consider removing the Board. Councilor Grassman said that she read the roles and responsibilities and wonders why the Board has not been utilized in that capacity.

Councilor Wall suggested that if the Council wanted to continue the duties of the Park/Tree Board, perhaps the Planning Commission could pick up some of the duties of the Park/Tree Board. However, due to grant considerations and compliance with the state requirements for various plan reviews, having another advisory body may be necessary.

Councilor Bischoff asked who is taking care of these duties right now. City Manager Mathiesen explained that because there are no members of the board and no ability to have a quorum, the Planning Commission would naturally be the body to pick up those function.

The Council reached a consensus to pursue assigning the duties of the Park/Tree Board to the Planning Commission.

**c. Discussion of Future Agenda Items**

City Manager Mathiesen said that in December they will bring a resolution before the Council to change the signers on the checks.

City Manager Mathiesen said that traditionally the Council has their goal setting in January, she would like to know if the Council would like to set a date and invite Jennie Messmer to come and lead that goal setting process as has been done in the past.

Councilor Fleck asked if the Council would favor a condensed version what they have done in the past and hold a more concise meeting. The Council agreed that they would prefer a shortened process without Ms. Messmer this year as they have already spent significant time in prior years developing goals.

Councilor Otte mentioned that the sidewalk on E. Marquam and Cleveland Street is dangerous and he would like to see that addressed. Lead Worker Shafer said that is Marion County street frontage so that complicates the process, but they will look into it.

City Manager Mathiesen gave an update of the audit. Interim Finance Director Seifried is completing the last of the documents for the auditors, but there is no major concerns from the auditors.

## **12. CITY MANAGER'S REPORT:**

The City did receive the SCA grant in the amount of \$50,000 for the E. College improvement. The City will have about a \$10,000 commitment for that project for ramps, sidewalk, and right-of-way improvements. The Mayor wanted to know if the City was looking at the sidewalks to ensure broken sidewalks would not be located along the new section of road surface.

Lead Worker Shafer said that they have been informed that there will need to be several new ramps to comply with ADA requirements. They have also done flow tests along that stretch of street to catch any maintenance issues that may need to be addressed and reduce the likeliness of having to dig into the new street surface.

Councilor Fleck said that he would like to see some of the residents on the street take advantage of the 50/50 sidewalk replacement program. Councilor Grassman said she thinks there are still many people who do not know about it and perhaps there is an opportunity to educate the public about the program.

Councilor Bischoff asked if there is any curb work that needs to be done. Lead Worker Shafer said there is not much curb work needed at that location. There may be one area that is damaged where some trees were removed, which he will inspect. Councilor Fleck said that he would like the Public Works staff to let the Council know if there are other details that could be addressed and rolled into the project.

City Manager Mathiesen said that the current cleaning contract with Catholic Community Services needs to be revised. Because of some changes in BOLI law, they are no longer able to function as an intermediary between the City and the worker. She presented the option of hiring the person as an employee, creating a contract with the current employee, or pursuing other options. The Council asked that a quote be obtained from Moonlight Maintenance since they already provide cleaning services for other City buildings.

Councilor Fleck reported that the City of Hubbard received a grant to rehabilitate their public restroom, he is now gathering information and exploring whether Mt. Angel could qualify.

City Manager Mathiesen asked the Council what they wanted to do with the Infrastructure Finance Committee. Councilor Fleck suggested waiting until after the goal setting. Councilor Wall said that the committee completed its task, so reviewing that committee’s role after goal setting would be wise.

City Manager Mathiesen said the Chief of Police’s review is coming up and since she is new to the job, some feedback from the Council would be appreciated.

City Manager Mathiesen asked the Council to consider a restructuring of some positions in the office, especially in light of the difficulty in finding a Finance Director. She suggested an Assistant City Manager position that will encompass some of the duties of a Finance Director and also an Administrative Analyst position that will take on some of the duties of the current Assistant to the City Manager position. The Council consented amending the positions as described.

**13. COUNCILOR/COMMITTEE REPORTS:**

Councilor Otte thanked Chief Healy for holding things together for the last few months as Interim City Manager. Councilor Wall welcomed the new City Manager Amber Mathiesen.

Councilor Fleck wants to know where things are with Caselle and looking at options. He feels that if the City is not using the full spectrum, then he wants a new program that is more cost effective and better meets the City’s needs.

Student Councilor Noe Jinez gave his report to the Council.

Mayor Otte congratulated Noe on placing 35<sup>th</sup> in State for the Track team.

**14. MAYOR’S REPORT:**

The Mayor welcomed City Manager Amber Mathiesen to the City.

Lead Worker Shafer announced his resignation and thanked the Council for their support.

**15. ADJOURNMENT:**

Mayor Otte adjourned the meeting at 8:33 p.m.

Respectfully submitted by: \_\_\_\_\_

Justin Hogue, Assistant City Manager

Attested by: \_\_\_\_\_

Andrew Otte, Mayor

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: December 5, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input checked="" type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: November 28, 2016</b>		<b>Dept.: Administration</b>	
<b>SUBJECT: 2016 Election Results</b>		<b>Contact Person for this Item: Justin Hogue, Assistant City Manager, <a href="mailto:jhogue@ci.mt-angel.or.us">jhogue@ci.mt-angel.or.us</a>, 503-945-9291</b>	

**RECOMMENDATION:**

Adopt a resolution accepting the Marion County Elections certified election abstract of votes.

**BACKGROUND:**

After each City Council election the Marion County Elections Division sends the City the certified results of votes cast in an elections abstract (ATTACHMENT A). By approving the attached resolution (ATTACHMENT B) the City Council officially accepts these results, which is required under the Mt. Angel City Charter.

**PROPOSED MOTION:**

*"I move to adopt Resolution 1464 Canvassing the Votes Cast at the General Election on November 8, 2016."*

**ATTACHMENT A:** Election results abstract from Marion County

**ATTACHMENT B:** Proposed resolution canvassing the votes

**ATTACHMENT C:** Application for appointment to City Council

**Acceptance of Results Form**  
ORS 255.295 requires this information of  
Acceptance of Results to be returned  
within 30 days of receipt.

**RECEIVED**  
NOV 28 2016

**TO:** Bill Burgess, County Clerk  
Marion County Elections  
PO BOX 14500  
Salem, Oregon 97309  
Voice: 503-588-5041  
Fax: 503-588-5383  
E-mail: elections@co.marion.or.us

**BY:** .....

**SUBJECT:** Abstract of Election Results  
Date of Election: **November 8, 2016**

This is to verify receipt of the abstract from the November 8, 2016 election  
(date)  
and the governing board's acceptance of it as the official election results.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(district name/city)

CITY OF MT ANGEL RECORDER  
PO BOX 960  
MT ANGEL, OR 97362

**The completed form may be returned by fax, e-mail or regular mail. Thank You.**

**City of Mt Angel, Mayor - Vote for one**

Precinct	Andrew (Andy) Otte	Cast Votes	Overvotes	Undervotes	Write-Ins	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
555 - 1	1045	1045	0	325	37	1407	1407	1817	77.44 %
<b>Totals</b>	<b>1045</b>	<b>1045</b>	<b>0</b>	<b>325</b>	<b>37</b>	<b>1407</b>	<b>1407</b>	<b>1817</b>	<b>77.44 %</b>

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.

**11/23/2016**

Signature of County Clerk  
Bill Burgess

Date of Abstract

**City of Mt Angel, Councilor - Vote for three**

Precinct	Pete Wall	Kelly J Grassman	Darren Beyer (W)	Jim Kosel (W)	Cast Votes	Overvotes	Undervotes	Write-Ins	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
555 - 1	842	904	20	11	1777	2	2216	222	1407	1407	1817	77.44 %
<b>Totals</b>	<b>842</b>	<b>904</b>	<b>20</b>	<b>11</b>	<b>1777</b>	<b>2</b>	<b>2216</b>	<b>222</b>	<b>1407</b>	<b>1407</b>	<b>1817</b>	<b>77.44 %</b>

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.

11/23/2016

Signature of County Clerk  
Bill Burgess

Date of Abstract

24-409: City of Mt Angel Prohibit Marijuana Sites

Precinct	Yes	No	Cast Votes	Overvotes	Undervotes	Write-Ins	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
555 - 1	718	605	1323	0	84	0	1407	1407	1817	77.44 %
<b>Totals</b>	<b>718</b>	<b>605</b>	<b>1323</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>1407</b>	<b>1407</b>	<b>1817</b>	<b>77.44 %</b>

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.

11/23/2016

Signature of County Clerk  
Bill Burgess

Date of Abstract

**24-412: City of Mt Angel 3% Tax on Rec. Marijuana**

Precinct	Yes	No	Cast Votes	Overvotes	Undervotes	Write-Ins	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
555 - 1	1022	293	1315	0	92	0	1407	1407	1817	77.44 %
<b>Totals</b>	<b>1022</b>	<b>293</b>	<b>1315</b>	<b>0</b>	<b>92</b>	<b>0</b>	<b>1407</b>	<b>1407</b>	<b>1817</b>	<b>77.44 %</b>

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.

**11/23/2016**

Signature of County Clerk  
Bill Burgess

Date of Abstract

**CITY OF MT. ANGEL  
RESOLUTION NO. 1464**

**A RESOLUTION CANVASSING THE VOTES CAST AT THE GENERAL ELECTION ON NOVEMBER 8, 2016.**

**WHEREAS**, A general election was held on November 8, 2016, wherein citizens voted on the position of Mayor and three (3) Council Members; and;

**WHEREAS**, citizens voted on

**WHEREAS**, citizens voted

**WHEREAS**, the City Charter requires the results of all elections be entered into the record of the Council;

**NOW THEREFORE, BE IT RESOLVED** by the City Council that the City of Mt. Angel hereby adopts the attached abstract of votes cast at the General Election held on November 8, 2016.

**SECTION 1.** The results of the election are as follows:

<b><u>Mayor</u></b>		
Andrew Otte	1045	74.27%
<i>Write-ins</i>	37	2.62%
<b><u>3 (Three) Councilor positions</u></b>		
Kelly Grassman	904	64.25%
Pete Wall	842	59.84%
<i>Write-ins</i>	222	1.57%

**SECTION 2.**

**Measure 24-409 City of Mt. Angel Prohibiting Certain Recreational and Medical Marijuana Facilities in Mt. Angel**

Yes	718	51.03%
No	605	42.99%

**SECTION 3.**

**Measure 24-412 City of Mt. Angel City Tax on recreational Marijuana Retailers' sale of Marijuana Items**

Yes	1022	72.63%
No	293	20.82%

Filed in the City Recorder's office this 5<sup>th</sup> day of December, 2016.

**SECTION 4.** This resolution shall become effective immediately upon its passage by the City Council.

PASSED AND APPROVED by the City Council this 5th day of December, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 5<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Amber Mathiesen, City Manager

Filed in the City Recorder's office this 5<sup>th</sup> day of December, 2016.

**APPLICATION FOR APPOINTMENT TO CITY COUNCIL**

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Qualified state elector? Yes \_\_\_\_\_ No \_\_\_\_\_

City resident for \_\_\_\_\_ years, \_\_\_\_\_ months

-----  
**What experience or educational background might be significant to serving on the Mt. Angel City Council?**

**What are your community interests (commissions, organizations, activities)?**

**List other city boards or commissions on which you serve or have served.**

**What are the reasons for your interest in serving on the City Council?**

**Please provide any additional information or comments, which you believe will assist the City Council in considering your application.**

---

Signature

---

Date

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: December 5, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input checked="" type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: November 29, 2016</b>		<b>Dept.: Administration</b>	
<b>SUBJECT: Local Government Investment Pool (LGIP) authorized signers &amp; check signers resolutions</b>		<b>Contact Person for this Item: Justin Hogue, Assistant City Manager, <a href="mailto:jhogue@ci.mt-angel.or.us">jhogue@ci.mt-angel.or.us</a>, (503) 845-9291</b>	

**RECOMMENDATION:**

Approve the proposed resolutions reflecting the new City Manager as an authorized signer for City checks and the Local Government Investment Pool.

**BACKGROUND:**

All checks issued by the City are signed by two representatives of the City. Also, all transactions in the Local Government Investment Pool (LGIP) must be authorized by an approved signer on the behalf of the City of Mt Angel. The proposed resolutions update the authorized signers to include new City Manager Amber Mathiesen and removes Interim City Manager, Chief of Police Mike Healy.

**RECOMMENDED MOTION:**

*"I move to approve the proposed resolutions updating the LGIP authorized signers for the City of Mt. Angel and designating authorized check signers within the Council body and City staff."*

**ATTACHMENT A:** Proposed LGIP authorized signers resolution

**ATTACHMENT B:** Proposed City check signers resolution

**CITY OF MT. ANGEL  
RESOLUTION NO. 1465**

**A RESOLUTION DESIGNATING AUTHORIZED SIGNERS FOR THE LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT WITHIN THE CITY COUNCIL AND STAFF.**

**WHEREAS**, the City of Mt. Angel maintains an investment pool account through the Oregon State Treasury; and

**WHEREAS**, all transactions must be authorized by an approved signer on the behalf of the City of Mt. Angel; and

**WHEREAS**, it is recommended one member of Council and the City Manager to be authorized signers for the City of Mt. Angel's investment pool account through Oregon State Treasury;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Angel:

1. That Council President Kelly Grassman is the authorized Council member to sign or initiate bank account information changes on behalf of the City of Mt. Angel for the LGIP account with Oregon State Treasury.
2. That City Manager Amber Mathiesen is authorized to sign or initiate bank account information changes on behalf of the City of Mt. Angel for the LGIP account with Oregon State Treasury.
3. This resolution shall become effective immediately upon its passage.

PASSED AND APPROVED BY THE City Council this 5<sup>th</sup> day of December, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 5<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Amber Mathiesen, City Manager

**CITY OF MT. ANGEL  
RESOLUTION NO. 1466**

**A RESOLUTION DESIGNATING AUTHORIZED CHECK SIGNERS WITHIN THE COUNCIL BODY AND CITY STAFF EFFECTIVE DECEMBER 5, 2016.**

**WHEREAS**, the City of Mt. Angel requires two signatures for Accounts Payable and Payroll Checks; and

**WHEREAS**, the Finance Director is responsible for accounts payable and payroll, but has no authority to sign checks for either; and

**WHEREAS**, it is recommended to have two members of staff and three members of council as authorized check signers for the City of Mt. Angel;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Angel:

1. That City Councilors Ray Eder, Kelly Grassman, and Pete Wall are the authorized Council members to sign Accounts Payable and Payroll checks.
2. City Manager Amber Mathiesen is authorized as staff member to sign Accounts Payable and Payroll checks.
3. This resolution shall be effective December 5, 2016.

PASSED AND APPROVED by the City Council this 5th of December, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 5th of December, 2016.

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Andrew Otte, Mayor

ATTESTED BY:

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Amber Mathiesen, City Manager

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: December 5, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input checked="" type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: November 1, 2016</b>		<b>Dept.: Administration</b>	
<b>SUBJECT: Workers' Compensation Coverage</b>		<b>Contact Person(s) for this Item: Justin Hogue, Assistant City Manager, jhogue@ci.mt- angel.or.us, (503) 845-9291</b>	

**RECOMMENDATION:**

Approve the attached resolution authorizing workers' compensation coverage for volunteer workers for the start of 2017-18 plan year and successive plan years until modified or revoked by the Council.

**BACKGROUND:**

This resolution (Attachment A) sets workers compensation benefits for volunteers pursuant to ORS 656.031 (Attachment B) and designates categories of volunteers to be covered. This resolution should be amended every three years or sooner if there is a need to update the assumed wage or if there is a change made to the form.

City staff were made aware that the format of the resolution currently in place is obsolete as it refers to a volunteer election form that is no longer utilized. Furthermore, only the volunteer boards are mentioned as covered, whereas the City includes clerical volunteers on its payroll list, which necessitates that type of volunteer be noted in the resolution as well. The Council has the authority to review the resolution annually or whenever it is deemed necessary.

**RECOMMENDED MOTION:**

*"I move to approve the attached workers' compensation resolution extending coverage to the volunteers of the City of Mt Angel."*

**ATTACHMENT A:** Resolution extending coverage to volunteers of the City of Mt. Angel

**ATTACHMENT B:** ORS 656.031 Workers Compensation coverage for volunteers

**ATTACHMENT C:** CIS workers compensation agreement

**CITY OF MT. ANGEL  
RESOLUTION NO. 1467**

**A RESOLUTION EXTENDING WORKERS' COMPENSATION COVERAGE TO  
VOLUNTEERS OF THE CITY OF MT. ANGEL.**

**WHEREAS**, pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit; and

**WHEREAS**, an assumed monthly wage of \$2,400.00 will be used for police reserve and administrative assistant volunteers; and

**WHEREAS**, library volunteers will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court; and

**WHEREAS**, volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that City of Mt. Angel provides at least two weeks' advance written notice to CIS underwriting requesting the coverage, CIS approves the coverage and date of coverage, and CIS provides written confirmation of coverage; and

**WHEREAS**, the City of Mt. Angel agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage;

**NOW THEREFORE, BE IT RESOLVED** by the Mt. Angel City Council that:

**Section 1.** Workers' Compensation shall be provided as indicated above.

**Section 2.** This resolution may be amended every three years or sooner as needed to update the assumed wages.

**Section 3.** This resolution shall cover the current plan year and successive plan years until modified or revoked by the Council.

PASSED AND APPROVED by the Mt. Angel City Council this 5<sup>th</sup> day of December, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 5<sup>th</sup> day of December, 2016

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Amber Mathiesen, City Manager

Filed in the office of the City Recorder this 5<sup>th</sup> day of December, 2016.

**656.031 Coverage for municipal volunteer personnel.** (1) Except as provided in ORS 404.215, all municipal personnel, other than those employed full-time, part-time, or substitutes therefore, shall, for the purpose of this chapter, be known as volunteer personnel and shall not be considered as workers unless the municipality has filed the election provided by this section.

(2) The county, city or other municipality utilizing volunteer personnel as specified in subsection (1) of this section may elect to have such personnel considered as subject workers for purposes of this chapter. Such election shall be made by filing a written application to the insurer, or in the case of a self-insured employer, the Director of the Department of Consumer and Business Services, that includes a resolution of the governing body declaring its intent to cover volunteer personnel as provided in subsection (1) of this section and a description of the work to be performed by such personnel. The application shall also state the estimated total number of volunteer personnel on a roster for each separate category for which coverage is elected. The county, city or other municipality shall notify the insurer, or in the case of self-insurers, the director, of changes in the estimated total number of volunteers.

(3) Upon receiving the written application the insurer or self-insured employer may fix assumed wage rates for the volunteer personnel, which may be used only for purposes of computations under this chapter, and shall require the regular payment of premiums or assessments based upon the estimated total numbers of such volunteers carried on the roster for each category being covered. The self-insured employer shall submit such assumed wage rates to the director. If the director finds that the rates are unreasonable, the director may fix appropriate rates to be used for purposes of this section.

(4) The county, city or municipality shall maintain separate official membership rosters for each category of volunteers. A certified copy of the official membership roster shall be furnished the insurer or director upon request. Persons covered under this section are entitled to the benefits of this chapter and they are entitled to such benefits if injured as provided in ORS 656.202 while performing any duties arising out of and in the course of their employment as volunteer personnel, if the duties being performed are among those:

- (a) Described on the application of the county, city or municipality; and
- (b) Required of similar full-time paid employees.

(5) The filing of claims for benefits under this section is the exclusive remedy of a volunteer or a beneficiary of the volunteer for injuries compensable under this chapter against the state, its political subdivisions, their officers, employees, or any employer, regardless of negligence. [Formerly 656.088; 1969 c.527 §1; 1977 c.72 §1; 1979 c.815 §2; 1981 c.854 §5; 1981 c.874 §1; 2009 c.718 §14a]

8. Voluntary Compensation Coverage

Coverage is provided for volunteers if the Payroll Display and Contribution Estimate Form includes the appropriate volunteer classifications and if the provisions of ORS 656.031, 656.041, and 656.046 are complied with. These provisions include:

- A. Passage of a resolution by the governing body declaring its intent to cover volunteer personnel as provided in ORS 656.031, 656.041, and 656.046 and designating the categories of volunteers to be covered;
- B. Completion of a Volunteer Election Form that
  - 1. Describes the work duties to be performed,
  - 2. Estimates the number of volunteers to be covered in each category, and
  - 3. Identifies an assumed wage to be the basis for benefits and billing;
- C. Maintenance of rosters of active volunteers in each designated volunteer category. A certified copy of the official membership roster shall be furnished the **Trust** or Director upon request.
- D. Persons covered under ORS 656.031, 656.041, and 656.046 are entitled to the benefits of these chapters, and they are entitled to such benefits if injured as provided in ORS 656.202 while performing any duties arising out of and in the course of their employment as volunteer personnel, if the duties being performed are among those covered by this Coverage Agreement.
- E. The filing of claims for benefits under these sections is the exclusive remedy of a volunteer or a beneficiary of the volunteer for injuries compensable under these chapters against the State, its political subdivisions, their officers, employees, or any employer, regardless of negligence.

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: December 5, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input checked="" type="checkbox"/>
<b>Date Prepared: November 30, 2016</b>		<b>Dept.: Administration</b>	
<b>SUBJECT: Train Depot Storm Drainage</b>		<b>Contact Person(s) for this Item: Amber Mathiesen, City Manager, amathiesen@ci.mt-angel.or.us, (503) 845-9291</b>	

**RECOMMENDATION:**

None.

**BACKGROUND:**

The Mt. Angel Fire District (MAFD) hired an engineering firm to complete civil engineering for filling in a culvert located on their property, which the MAFD moved forward with and completed this fall with the intention of eventually building a training facility upon the previously referenced section of MAFD property.

Recently, the Train Depot located at 90 W. College Street has experienced some flooding in the parking lot. The owner of the Depot has contacted the City and the MAFD about the flooding he has experienced in the parking lot as he is concerned that the recent project completed by the MAFD has impacted the ability for his catch basin to adequately drain.

Staff met with the owner of the Train Depot and discussed options for improving the drainage, including, cleaning the catch basin in the parking lot and sweeping parking lot more regularly to prevent the catch basin from becoming clogged. Staff also suggested he work with the neighboring property to track the drainage flow and re-direct the drainage to a City storm drain. Staff also suggested that the Train Depot owner pursue an easement for his drain pipe so that future projects could easily locate the line and contact him if a project would impact his drainage.

**RECOMMENDED MOTION:**

None.

**Mt. Angel City Council**  
**Agenda Calendar**  
11/30/16

January 3<sup>rd</sup> Oaths of Office  
(New Year's Day observed Election of City Council President  
Monday, January 2<sup>nd</sup>)

February 6<sup>th</sup>

To Schedule/Discuss:

Budget calendar adoption  
Council goal setting  
Audit report  
Business Development and Retention Study

Franchise Agreements – Expiration Dates

**Republic Services** 6 year rolling agreement which began January 2006  
**Mt. Angel Telephone** agreement expires July 2031 (Ord. No. 750 § 4.4)  
**N.W. Natural Gas** agreement expires October 2020  
**PGE** agreement expires December 2023  
**Wave Broadband** agreement expires July 2020  
**Woodburn Ambulance Service Inc.** agreement expires December 2017