

City of Mt. Angel

City Council Packet

September 6, 2016

MT. ANGEL CITY COUNCIL MEETING AGENDA

290 East Charles Street – Community Meeting Room

Tuesday, September 6, 2016

7:00 p.m. REGULAR MEETING

- 1. Call to Order**
- 2. Flag Salute**
- 3. Roll Call**
- 4. Presentations, Guests, and Announcements**
 - a. Republic Services – Matthew Cofer
- 5. Appearance of Interested Citizens** - *please limit comments to three (3) minutes.*
- 6. Review Correspondence**
 - a. Father Bernard Youth Center
- 7. Review Written Staff Reports**
- 8. Review Accounts Payable**
- 9. Consent Agenda**
 - a. Approve City Council Meeting Minutes for August 1, 2016
 - b. Approve City Council Special Meeting Minutes for August 9, 2016
- 10. Unfinished Business**
 - a. Streetlight and stormwater fees for out of city utility customers
- 11. New Business**
 - a. Streetlight Request – Public Works
 - b. Discussion of Future Agenda Items
- 12. City Manager's Report**
- 13. Councilor/Committee Reports**
- 14. Mayor's Report**
- 15. Adjournment**



Environmental Services

funding a safe and responsible solid-waste system

What Environmental Services Does

Environmental Services oversees a nationally recognized integrated solid waste system that promotes waste reduction and recycling activities in the county, as well as ensures the safe and sanitary disposal of solid waste.

Environmental Services owns two active disposal sites in the county, the North Marion County Disposal Facility located northwest of Woodburn and the Brown's Island Demolition Landfill in southwest Salem. The county staffs the scale house at these facilities as well as two contracted facilities, the Covanta Energy-from-Waste Facility in Brooks and the Salem-Keizer Recycling and Transfer Station. The Household Hazardous Waste Facility located at the Salem-Keizer Recycling and Transfer Station is also owned by Marion County.

The county maintains one of the highest recycling rates in the state, and our communities recycled 59.7% of all waste generated in 2014. The division sponsors many programs to reduce, waste which helps satisfy the educational and promotional requirements for cities set by the State of Oregon. Some of the more notable programs include: the Master Recycler/Composter training program, which trains citizens how to be better stewards of the environment; the Paint Recycling program, which recycles latex paint for use by anyone in the community; and the Save the Food campaign that promotes food waste reduction.

Environmental Services Funding

The solid waste portion of the division is funded primarily from disposal fees that are charged to customers who dispose of their waste at county-owned and contracted facilities. Revenue is also generated from garbage hauler franchise fees, the sale of electrical power produced at the Covanta Energy-from-Waste Facility, and metal recovered at Covanta.

Funding Changes

Economic impacts to Environmental Services programs include declining revenues and increased expenses. It has been more than 20 years since the last tipping fee increase in 1992. There has been a recent change in the way electrical markets are valued, and metal prices have also dropped sharply in the last two years.



Energy From Waste

75% of Marion County's garbage is processed at the Energy-from-Waste Facility in Brooks, which creates enough electricity to power a city the size of Woodburn.

59.7%

RECOVERY RATE

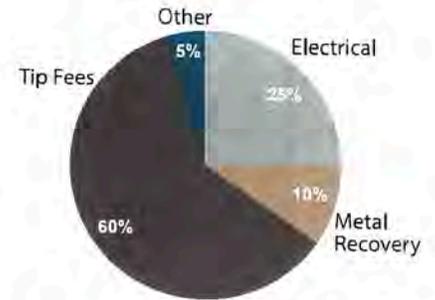
Marion County continues to lead the way nationally in recovery and recycling.



Marion County's Cost Reduction Efforts

Marion County has reacted to these economic changes by reducing non-essential services. Some projects and programs that were suspended include: a metal recovery project, the school coordinator position, waste reduction community grants, a summer intern/scholarship program, and reducing the advertising budget by more than half.

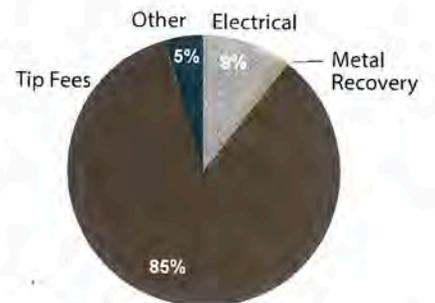
Marion County has reduced operational and program costs, however there are mandatory reserves required for the two active disposal sites in the county. There are also fixed costs to manage solid waste that are essential to the safety and sanitation of the county.



**Revenue by Source
FY 13-14**

Proposed Rate Increase

Under consideration are proposed increases in solid waste disposal fees including a \$20 increase in the per ton tip fee for franchised garbage haulers at the Energy-from-Waste Facility and transfer stations. The proposal would increase the fee for the garbage haulers from \$67.45 per ton to \$87.45 per ton and for the transfer stations from \$87.45 per ton to \$107.45 per ton, effective October 1, 2016.



**Revenue by Source
FY 15-16**

Proposed Tip Fees:

Salem-Keizer Recycling & Transfer Station and North Marion Transfer Station

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Solid Waste	\$87.45/ton	\$107.45/ton
Yard Waste	\$47.00/ton	\$47.00/ton
Wood Waste*	\$47.00/ton	\$47.00/ton
Appliances with Freon	\$5.50 each	\$20.00 each
Appliances w/out Freon	\$5.50 each	\$5.50 each
Tire (small)	\$1.25 each	\$2.00 each
Tire on Rim (small)	\$2.75 each	\$4.00 each
Tire (Medium)	\$10.00 each	\$10.00 each
Tire on Rim (Medium)	\$11.50 each	\$20.00 each
Licensed Contractor Waste	\$75.45/ton	\$95.45/ton

* Wood waste is accepted at the Salem-Keizer Recycling & Transfer Station only.

Browns Island Demolition Landfill

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Asbestos (non-friable)	\$30.00/yard	\$75.00/yard
Asbestos (friable)	\$75.00/yard	\$75.00/yard
Demolition Material	\$10.15/yard	\$13.00/yard
Sheetrock	\$5.00/yard	\$7.00/yard
Government Yard Debris	\$3.00/yard	\$5.00/yard

Covanta Energy-from-Waste Facility

WASTE TYPE	CURRENT RATE	PROPOSED RATE
Franchised Compacted	\$67.45/ton	\$87.45/ton
Cannery Waste	\$10.12/yard	\$13.00/yard
Drop Box Loose	\$10.12/yard	\$13.00/yard
Medical Waste (In County)	\$67.45/ton	\$87.45/ton
Medical Waste (Out-of-County)	\$300.00/ton	\$400.00/ton

City of Mt Angel

Tons Collected - 2015	2,790
Covanta Per Ton Increase	<u>\$ 20.00</u>
Increase in Disposal Cost (required PI)	\$ 55,806
Total Revenue - 2015	474,085
Percentage Increase to Cover Disposal Increase	11.8%

**MT ANGEL RATE SHEET-AREA 15
Proposed Rates**

COMMERCIAL RATES

Line of business: 10

SIZE	COMM. CART	EXTRA TRIP(EXT)
35 gallon	\$19.40	\$19.85
65 gallon	\$25.50	\$21.38
90 gallon	\$31.50	\$22.88
CBB	\$6.75	
Add. Rec cart	\$5.60	
Yard cart	\$12.10	

*Commingle/Yard Debris: 90g/bi-weekly--90g Rec weekly p/u (One cart per customer at no charge w/weekly garbage service)
 *Request to change or switch container:\$35.00
 *Contamination fee: \$10.00 (applies to all commodities)
 *Cardboard: \$0, available w/weekly garbage service
 *Return trip fee: \$15.00/trip plus monthly /4

FL Containers

SIZE (loose)	ONE X/WEEK	TWO X/ WEEK	EXTRA TRIP (EXT)	EACH ADDITIONAL PICK UP/PER WEEK
1 yard	\$103.10	\$206.20	\$40.78	\$103.10
1.5 yard	\$136.80	\$273.60	\$49.20	\$136.80
2 yard	\$176.10	\$352.20	\$59.03	\$176.10
3 yard	\$249.00	\$498.00	\$77.25	\$249.00
4 yard	\$333.60	\$667.20	\$98.40	\$333.60
5 yard	\$409.30	\$818.60	\$117.33	\$409.30
6 yard	\$484.90	\$969.80	\$136.23	\$484.90
8 yard	\$568.20	\$1,136.40	\$157.05	\$568.20

***PULL OUT RATE: \$17.00/month, per cont.**
 *Compacted containers charged @ 3 X's loose rate
 *Extra p/u-off route return: monthly rate/4 plus \$15

*Extra yardage: \$27.95/yard

MFC Apts & Mobile Home Parks (4 or more adjoining units, under one billing)

SIZE	PRICE	W/YARD, REC CART AND BIN
20 gallon		
35 gallon	\$19.05	\$22.00
65 gallon		
90 gallon		

*A late fee of 18% per annum with a \$5.00 monthly minimum will be charged for non-payment after 45 days from invoice date. Service interrupt fee, \$25.00 on invoices 60 days.

Commingle and Yard carts are 90g, bi-weekly service.

TEMPORARY CONTAINERS-FL

SIZE	TOTAL	DISPOSAL	DELIVERY
3 yard	\$118.85	\$83.85	\$35.00

RENT: \$6.00/DAY, \$30.00/MONTH (charged 7 days from delivery date)

Extra yardage: \$27.95/yard

FRF (Fuel Recovery Fee): baseline rate is \$3.00, increases with each .25 cent increment of the average fuel rate for the most recent fiscal quarter, for comm is is .78 per .25 increase in fuel rate, *only applies to garbage services, this is a monthly fee.*

MT ANGEL RATE SHEET-AREA 15 Proposed Rates

INDUSTRIAL-DROP BOX RATES

Line of business: 20

Rent charge (after 4 days):
Day: \$8.50
Month: \$85.00

***All boxes C.O.D**

Dry run charge: \$35.00
Lidded box, per haul: \$12.00
Relocate, per box: \$35.00
Overweight, per box: \$110.00
Liner, per box: \$40.00

SIZE	TOTAL	DELIVERY	HAUL	DISPOSAL
*weight limit is 10 tons/ 20,00 pounds				
10 yard*				
GARBAGE	\$291.70	\$35.00	\$126.70	\$130.00
20 yard*				
GARBAGE	\$434.05	\$35.00	\$139.05	\$260.00
30 yard*				
GARBAGE	\$581.35	\$35.00	\$156.35	\$390.00
40 yard*				
GARBAGE	\$733.20	\$35.00	\$178.20	\$520.00

** concrete/brick/dirt only in 10 yards-must be clean, can have rebar inside concrete-concrete/brick/dirt must be placed in box, not dropped.*

Compactors (customer supplies box):
Haul =\$6.20/yard minimum 25 yards
plus disposal @ 111% + mileage from Burner (beyond 5 mile radius from Burner)
Disposal rate = \$97.07/ton

FRF (Fuel Recovery Fee): Baseline rate is \$3.00, increases with each .25 cent increment of the average fuel rate for the most recent fiscal quarter, for comm is is 1.09 (per haul) per .25 increase in fuel ratet--this is a per haul fee, every commodity.

**MT ANGEL RATE SHEET-AREA 15
Proposed Rates**

RESIDENTIAL RATES

Line of business: 30

Pick-up dates: Thursday
Included with service: *Weekly* Trash
Bi-weekly: 90g Commingle/Bin Rec.& 90g Yard

SIZE	PKG PRICE	NO YARD OR COMMINGLED CART	ADD. TRASH CART	ADD. YARD CART
20 gallon				
REGULAR	\$ 21.90	\$15.15		\$6.00
NON-CURB				
HARDSHIP				
OWN CAN				
35 gallon				
REGULAR	\$ 24.60			\$6.00
NON-CURB				
HARDSHIP				
OWN CAN				
65 gallon				
REGULAR	\$ 30.30			\$6.00
NON-CURB				
HARDSHIP				
OWN CAN				
90 gallon				
REGULAR	\$ 33.40			\$6.00
NON-CURB				
HARDSHIP				
OWN CAN				

On-call pick-up: \$8.00
 Sharps: \$14.50
 Recycle only: \$5.50 Cart and Bin
 Extra can/bag/box: \$5.00
 Return fee: \$15.00
 Premium drive-in service (per cart): N/A
 Request to change or switch container: \$15.00
 (after allowed one change @ n/c)
 Recycling cart/yard cart contamination: \$10.00/cart

A late fee of 18% per annum with a \$5.00 monthly minimum will be charged for non-payment after 45 days from invoice date.

FRF (FUEL RECOVERY FEE):
 baseline rate is \$3.00, increases with each .25 cent increment of the average fuel rate for the most recent fiscal quarter, for resi it is .09 cents per .25 cent increase in fuel rate, *only for garbage service, this is a monthly fee.*



RECEIVED
AUG 12 2016

BY:

August 4, 2016

City of Mt. Angel
PO Box 960
Mt. Angel, OR 97362

Dear City of Mt. Angel,

Thank you for supporting our improvements for the sidewalk repair at our Retreat House on S Main St. You are helping us provide a safe environment for our quest and the community.

Thanks to you Fr. Bernard Youth Center is celebrating our 10th anniversary! Your gifts provide that as many as 4600 people are hosted each year at various retreats. Many write of experiencing deeply impactful moments while at FBYC, some from their Confession, others the retreat program and talks with their leaders and others, and many from their time before the Blessed Sacrament. You make it possible that the light bill is paid and the doors are open when their bus or car pool arrives. We have seen first-hand how the Holy Spirit takes it from there, often reaching even the most hardened of young hearts.

If you have not done so already, would you consider making us a part of your estate or planned giving? It can be as easy as making Fr. Bernard Youth Center a percentage beneficiary on a retirement plan, for example.

We appreciate every gift, large and small, and especially the gift of prayer. It is through our prayers that the Holy Spirit works through us to reach these young lives. Thank you for remembering us in your own prayers and offerings of thanksgiving. We are truly grateful for you and honored you entrust us to be your partner in this amazing ministry that is Fr Bernard Youth Center.

Many Blessings!

Don Robison
Executive Director

THANK YOU FOR PARTICIPATING
in our project to increase
our effectiveness and which
beautifies the SW entrance
into Mt. ANGEL -
We are better when we
work together!
Thank you! DR

~Tax Filing Information: Please keep this letter for your records~

Mailing address: P.O. Box 790, Mt. Angel, Oregon 97362/Phone:503-845-4097

E-mail: don@fbyc.info-Website: www.fbyc.info

Fr. Bernard Youth Center, inc. is a 5001©(3) non-profit corporation with Federal Tax identification number 02-0658798.

Please note: No goods or services were received in exchange for the aforementioned gift.

CITY OF MT. ANGEL

September 2016

Department Reports

Mike Healy
Interim City Manager
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503-845-9291

ADMINISTRATION

Ebner Field

The soccer field at Ebner Park has been reserved for the Middle School soccer program. It will be nice to see the soccer field getting more use. According to the fee schedule, government organizations are not required to pay a fee for reserving the park. As a result, there will be no cost to the Middle School as they are considered a special purpose government unit. They will provide us insurance paperwork to protect the City and will be responsible for any markings they need for the field. Public works, now that the sprinkler unit is fixed, is back to watering and will try to green it up for them.

City-wide Cleanup

The city-wide pre Oktoberfest “clean-up” has been scheduled by Republic Services for Saturday, September 10th. They will accept wood, yard debris, scrap metal and e-waste. They are looking to move the location to a larger area and will be firming up the location soon. They will let us know where and what times they will be accepting drop offs.

Council Concerns from Last Meeting

The “lifted” sidewalk panel on N. Main St. near the intersection of E. Marquam St., which was discussed at the last regular Council meeting, is being replaced this week. Construction will be completed late this week or early next week. The overgrown tree located in the same general area was also trimmed.

Ballot Measures

Ballot measures referred by the Council have been filed with Marion County. Measures Filed: 24-409: Prohibiting Certain Recreational and Medical Marijuana Facilities in Mt. Angel and 24-412: City tax on recreational marijuana retailers' sale of marijuana items.

The ballot measures banning and taxing marijuana in the City of Mt. Angel can be viewed at:
<http://www.co.marion.or.us/CO/elections/Pages/November-8,-2016-General-Election.aspx>

City Elections

The final day for local candidates to file declaration of candidacy or nominating petition for the general elections has passed. Those that have filed include Andy Otte for Mayor and Kelly Grassman and Pete Wall for City Council.

Health Plan Negotiations

CIS presented information on the changes occurring to health coverage and reviewed available plans with Public Works and several PD officers that were in attendance. All City employees were invited to attend the presentation.

Justin Hogue
Assistant to the City Manager
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COMMUNITY DEVELOPMENT

Development Code Update

Staff held a phone conference with Angelo Planning Group and the Department of Land Conservation and Development to discuss modifications to the Development Code and reviewed proposed language. There are several questions regarding the proposed language that will be reviewed with the Council and Planning Commission in order to obtain direction.

Heritage Trail Committee

Staff has continued to meet with the Committee, which is currently obtaining bids for constructing kiosks to display informational signs at the designated sites along the Trail. Staff submitted a grant application to the Oregon Community Foundation last July to seek funding for the kiosks. The application passed the first phase of the review. Staff met with a grant evaluator and are scheduling a follow up meeting between the evaluator and Committee to discuss the project.

Permits

Staff issued several building permits for work proposed at the high school including a new athletic entrance and office remodel for the counseling center. Marion County later placed a hold on the building permits for the high school while considering whether to obligate the School District to build sidewalks in between the high school parking lot entrances along the north side of E. Marquam Street. Marion County requested that the City take a position and establish whether we would support their request for sidewalk improvements. Due to the retaining wall, relocation of fire hydrants, etc. the cost to the School District for constructing the sidewalk would be incredibly high, in the tens of thousands of dollars. Staff did not assume the position of the County and stated that their stance would be not to oblige the School District at this time, but to honor the timing referenced in section 2 of a Construction Deferral Agreement dated April 19, 2016, between the City of Mt. Angel, Marion County, and Mt. Angel School District, which requires improvements when:

- A. A local Improvement District is formed, or
- B. A Developer installed Improvement Program is initiated, or
- C. A Local Government Improvement Project is initiated.

The hold has since been removed and renovations have resumed on the high school counseling center. Following our response, the County has also stated that they will not obligate the School District to anything at this time.

Building permits were issued for several interior renovations and an exterior addition.

A manufactured home placement permit was issued for replacing a unit in the Bavarian Village

Planning

Staff met with the engineer and a representative for the Benedictine Brewery in a pre-application meeting to review a proposal for a brewery to be located at 300 Humpert Lane. While the street fronting the property is Marion County's jurisdiction, there does not appear to be any issues or improvements deemed necessary by the County. The only requirement by the County is additional right-of-way dedication, which will not create issue for project as the proposed location for the facility is far removed from the road.

Carrie Alexandria Caster
 Library Director
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 503-845-9291

LIBRARY

Summer Reading Numbers/Survey Results

We have received a total of 53 survey responses about our Summer Reading Program and we are pleased to report that they are overwhelming positive about this year's program. We received lots of feedback that people liked the easier format, the better prizes (FREE BOOKS), and loved the performers and carnival finale. Children and families also remarked that they were excited to receive coupons for free ice cream, cookies and sausages provided by our generous local sponsors Leona's, Mt. Angel Sausage Company and Old Stone Coffee and Collectibles. This year's summer reading registrant totals: 60 adults (up from 19 last year), 66 teens (up from 13 last year), and 201 children (198 last year). Attendance at our various Summer Reading Program programs and events was up compared to last year:

1032 attendees (2016) compared to **698 attendees (2015)**.

Here are some sample responses from the surveys: *"Wow, this was great! I can't think of anything [to improve the program]."* *"We love the wonderful staff! The positive and sweet environment has been so appreciated!"* *"Kids can go at their own pace. Very friendly staff."* *"The teens loved the wheel each week!"* *"Excellent people!"* *"We loved the man who walked on swords!"* *"Librarians did a GREAT job. My child began to love reading on her own this summer."* *"Awesome events every week! Thank you!!!"* *"Very user-friendly this year! Like the teen/younger kids programs."* *"I really liked all the activities and how they were structured this year. It was a great improvement."* *"Our family enjoyed the reading program very much this year! It was very 'user friendly' and non-stressful!"* *"I liked that it engaged everyone individually."* *"I liked the programs and the wheel of fun and story contest [for teens]. I really enjoyed having a program just for teens this year."* *"I liked that we could read as much as we want."* *"Great! We loved the free events and great prizes this year!"*

The most frequent suggestion for possible improvement we received was to give away more free books and prizes if possible and to host more performers and events (but these would not be possible within current budget options).

Adult Summer Reading Club winners

We had 6 weekly raffle winners in our Adult Summer Reading Club this year--the lucky readers were Lura Muller, Sara Beyer, Peggy McGurn, Natalie Tapia, Patty Potter-Pike, Kristi Brackinread, and Jadwiga Mileuska-Connelly--and they won raffle prizes such as gift certificates to Powell's Books, Burger Time, and The Glockenspiel Restaurant (funded by donated funds and donations from these local businesses). The adult program grew a lot this year and we'd love to be able to expand it in the future to meet the interests of the community, as our budget allows. We continue to hear that there is an interest in more adult programs and are working on creative ways to bring more to our community.

Teen Short Story Winner: Stephanie Buhr!

Our Teen Short Story contest winner this summer was Stephanie Buhr, whose story “Together With You” was chosen as the top submission by all three judges in the blind judging process. Stephanie received a \$50 gift card for having her story selected and we’ve made her story available for people to read at the library, where it’s been requested often and has been very well-received. Congratulations to Stephanie on writing and submitting this great story!

Fall Program Guide

We have published our youth library programming guides for September and October, and we’ve got a full slate of fun things coming up, including the debut of a new program called Storytime Artists which combines reading a story with a more in-depth art experience, focusing on a particular artist or artistic technique. Storytime Artists will happen on select Tuesdays at 3:30, rotating with other oft-requested youth programs such as Science Time and Kids Crafting. We believe this dynamic programming will meet the needs and interests of a wider range of youth than standard Family Storytime has done. We will continue to offer our Lego Club (returns September 20th) every Tuesday at 4:45, as well as Toddler Storytime on Wednesday mornings at 10:30, followed by Indoor Playtime at 11:30. The program guide is available at the library, on our website and Facebook page, and will be distributed to local schools. A teen program guide is also available now.

Carpet Cleaning Scheduled

The very busy summer has left our carpet a bit soiled and stained so we have a much-needed deep clean scheduled for the library and community room carpet on Monday, September 19th.

Ready to Read Grant Submitted

We completed and submitted our annual Ready to Read grant this month for our possible grant award of \$1000 to fund our Summer Reading Programs for 2017. The grant amount is determined by population size.

Library will be Closed During Oktoberfest

As usual, the library will be closed during Oktoberfest, September 15-17, 2016. We plan to use those couple of days to do some staff training and planning. We also are planning to work hard on various projects involving shifting and revamping of the teen and adult fiction areas, weeding of outdated and inaccurate materials, and other related projects.

Summer Reading Performers Showcase

Stephanie will be attending the bi-annual Performers Showcase at Salem Public Library on Saturday, September 24th. This daylong event allows youth services librarians from around the state to preview and then vote to select those performers who will be invited to present programs for Summer Reading programs for the next 2 years. It is hard to believe, but it’s time to start planning for next summer!

Circulation/Patron Visits Stats

Our patron visits and circulation numbers continue to rise, reflecting our increasingly busy and popular library.

Items circulated in July 2016: **3434** (July 2015: 2457)

(August 2016 totals not yet available)

Patron visits in July 2016: **1584** (July 2015: 870)

Patron visits in June 2016: **1260** (June 2015: 943)

Patron visits in May 2016: **1171** (May 2015: 1027)

Michael D. Healy
Chief of Police
mhealy@ci.mt-angel.or.us
503-845-9294



POLICE

School Resource Officer

Officer Charlie Hall is beginning a new year with the schools by attending staff meetings and planning sessions.

Oktoberfest

We are finalizing all of our operational planning for O'Fest. We have signed up most of our outside officers with a few slots left to be filled. We are a little ahead of schedule with filling the slots than we have been in the past. Hopefully we will be able to fill all of the necessary shifts.

Bike Rodeo

The August 19th Mt. Angel Telephone Customer Appreciation Day went off well again this year. The Bike Rodeo the department holds in conjunction with that was again well received. We gave out 35 bike helmets and put about 30 kids through the bicycle safety course.

Safety Presentation

Sgt. Charpilloz presented a bicycle safety presentation at the Benedictine Child Development Center on the 25th.

Staff Training

Our Records Coordinator, Emily Marshall attended "Front Desk Training" in order to learn how to effectively deal with hostile and/or aggressive persons.

Officer Anela Javor has started the Oregon Basic Police Academy. She is scheduled to graduate in mid-December. However, she will be back to work the weekend of the Oktoberfest.

Personnel Recruitments

On August 13th fifteen full-time police and volunteer reserve applicants took the Police Officer Selection Test. Many have moved on to the interview Process. Selection is still in process.

Dan Bernt
 Public Works Superintendent
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 503-845-6260

PUBLIC WORKS

Water Department

- Our crew did routine bi monthly meter reading.
- We did many special meter reads, starts, & stops.
- Responded to several residential concerns regarding water pressure or "flow" concerns. We have several new "flow test" requests from our customers.
- Collected routine water samples for lab analysis.
- As we continue to have intermittent issues with the depth monitoring telemetry at well #7 we are using well #6 as our primary supply source. Well #7 is still fully operational.
- There were 5 delinquency shutoffs in August.
- Dan Bernt attended a one day school to obtain the rest of the continuing educational hours needed for his certifications.

Sewer Department

- The notice of award for this year's CIPP project was sent out. No word yet on when work will begin.
- Smoke Testing on Sanitary Sewer Basins 2 & 3 was done on August 29th. Several issues were found and will need to be addressed.
- John attended several days of schooling to get continuing education hours needed to maintain his certifications in wastewater & water.
- Daniel witnessed pressure testing on the new Public Sanitary Sewer lines at the Grandview Estates project.
- The wastewater treatment plant remains in recirculation mode. The lagoon levels are looking good. Under the conditions of our permit with Oregon DEQ we will again start discharge of treated effluent to the river on or about November 1st.

Parks Department

- Mowing, irrigating and weed control continue at all parks.
- New bark dust was put down around City Hall & the Library.
- Maintenance was done on one of the parks mowing tractors and on one of the mower decks.
- A major "dress up" of the Nature Play area at Ebner Park was completed.
- The irrigation system was reset at Fisher Park and a soft turf area was repaired and reseeded.
- We prepped for many park reservations and hauled away trash as necessary.

Streets Department

- The final application of dust control product (for this year) was put down on all of our gravel streets on August 22nd.
- We continue with street painting activities.
- Trimmed trees on W. College & N. Main streets.
- Reviewed and approved 2 tree removal requests from 2 separate properties on E. College St.
- Monitored and inspected two sidewalk repair/replacement projects that qualified for City assistance funds.
- The street sweeper was out twice in August.
- Colby obtained his class B commercial driver's license.
- Responded to several complaints/concerns by a citizen regarding street lighting in their area. We are looking for council direction on this one for resolution.
- Dropped off and picked up barricades for the Mt. Angel Telephone Companies annual Customer Appreciation Day event.
- Responded to a dispatch call regarding a gas smell in the area of the U.S. Bank. We monitored the area and found nothing.
- Reworked the inlet area of the stormwater trunk line that runs between W. Church St. & W. Marquam St.

Other

- Conducted interviews for the new Utility Worker 1 position. Our new hire will begin on Sept. 20th.
- We regularly monitored several residential construction projects that are currently underway.
- Performed many utility locates.
- Dan & Daniel attended the Mt. Angel Abbey Brewery pre-application meeting on the 24th.
- John attended the City's Safety/Wellness meeting that was held at the Public Works facilities on the 17th.
- Members of the Public Works crew, along with several other City employees attended a CIS presentation on Insurance Coverage Plans.

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
ABIQUA LANDSCAPE PRODUCTS						
12699	ABIQUA LANDSCAPE PRODUC	6778	Barkdust for City Hall area	08/23/2016	120.00	01-06-62730 Maintenance & Supplies
Total ABIQUA LANDSCAPE PRODUCTS:					120.00	
ACCESS						
12971	ACCESS	1	Shredding services/monthly	08/01/2016	18.55	01-01-62420 Supplies & Services
12971	ACCESS	1	shredding services	08/01/2016	18.55	01-02-62420 Supplies & Services
Total ACCESS:					37.10	
AIRGAS USA, INC						
1225	AIRGAS USA, INC	9938305510	Cylinder rental @ WWTP	07/31/2016	21.98	26-26-62730 Maintenance & Supplies
1225	AIRGAS USA, INC	9938305510	Chlorine/CO2 cylinder rental	07/31/2016	111.85	25-25-62730 Maintenance & Supplies
Total AIRGAS USA, INC:					133.83	
Aspen Wildlife Services, LLC						
1545	Aspen Wildlife Services, LLC	45	Wildlife mgmt program/monthly	08/05/2016	375.00	26-26-62730 Maintenance & Supplies
Total Aspen Wildlife Services, LLC:					375.00	
AT&T						
1580	AT&T	38	modems/police vehicles	08/05/2016	167.96	01-02-62532 Communication Services
Total AT&T:					167.96	
Baker & Taylor Books						
1710	Baker & Taylor Books	4011643628	Books	06/28/2016	65.78	01-05-62461 New Books
1710	Baker & Taylor Books	4011651766	Books	07/08/2016	138.13	01-05-62461 New Books
1710	Baker & Taylor Books	4011660357	Books	07/19/2016	82.37	01-05-62461 New Books
1710	Baker & Taylor Books	4011663682	Books	07/25/2016	319.20	01-05-62461 New Books
1710	Baker & Taylor Books	4011665335	Books	07/26/2016	269.97	01-05-62461 New Books
1710	Baker & Taylor Books	4011674435	Books	08/05/2016	62.69	01-05-62461 New Books

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Baker & Taylor Books:					938.14	
Batteries Plus						
1780	Batteries Plus	210-443532	BATTERIES	07/25/2016	83.11	01-02-62815 Expendable Supplies
Total Batteries Plus:					83.11	
Bielenberg, Margaret						
12724	Bielenberg, Margaret	JULY2016	Refund/Park rental deposit	07/10/2016	25.00	01-06-62528 Park Reservation Return D
Total Bielenberg, Margaret:					25.00	
Bochsler Hardware						
2090	Bochsler Hardware	AUG2016	Hardware	07/31/2016	9.75	11-11-62730 Maintenance & Supplies
2090	Bochsler Hardware	AUG2016	Padlocks. paint brushes	07/31/2016	35.80	25-25-62730 Maintenance & Supplies
2090	Bochsler Hardware	AUG2016	Distilled water, freezer bags. aluminum foil	07/31/2016	46.06	26-26-62730 Maintenance & Supplies
2090	Bochsler Hardware	AUG2016	Batteries for stock, bathroom air freshener	07/31/2016	20.28	01-01-62420 Supplies & Services
2090	Bochsler Hardware	AUG2016	Bug spray	07/31/2016	4.50	01-02-62420 Supplies & Services
Total Bochsler Hardware:					116.39	
Bochsler, Robin						
2110	Bochsler, Robin	AUG2016	Refund/Park rental deposit	08/13/2016	25.00	01-06-62528 Park Reservation Return D
Total Bochsler, Robin:					25.00	
BON APPETIT						
12963	BON APPETIT	AUG2016	Magazine subscripition/1 yr	08/11/2016	12.00	01-05-62475 Serials & Publications
Total BON APPETIT:					12.00	
BRETTTHAUER OIL COMPANY						
12947	BRETTTHAUER OIL COMPANY	CL44143	Public works fuel by dept.	07/31/2016	79.76	01-06-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL44143	Public works fuel by dept.	07/31/2016	95.31	26-26-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL44143	Public works fuel by dept.	07/31/2016	128.94	11-11-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL44143	Public works fuel by dept.	07/31/2016	266.94	25-25-62790 Vehicle Operation
12947	BRETTTHAUER OIL COMPANY	CL44143	Police Dept fuel	07/31/2016	818.52	01-02-62790 Vehicle Operation
Total BRETTTHAUER OIL COMPANY:					1,389.47	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
BRUMER, MICHELLE						
12824	BRUMER, MICHELLE	JULY2016	Park refund/rental deposit	07/10/2016	25.00	01-06-62528 Park Reservation Return D
Total BRUMER, MICHELLE:					25.00	
Burgertime						
12744	Burgertime	AUG2016	Facade improvement grant reimbursement	08/05/2016	250.00	01-14-64030 Grant Exp-Downtown Faca
Total Burgertime:					250.00	
BUTLER, GERRY						
12964	BUTLER, GERRY	AUG2016	Adult & children's books(new)	07/28/2016	103.00	01-05-62595 Childrens Program
12964	BUTLER, GERRY	AUG2016	Adult & children's books(new)	07/28/2016	15.00	01-05-62461 New Books
Total BUTLER, GERRY:					118.00	
BUTSCH INSURANCE						
13009	BUTSCH INSURANCE	JULY2016	Refund park deposit/for little league	07/10/2016	100.00	01-06-62528 Park Reservation Return D
Total BUTSCH INSURANCE:					100.00	
CATHOLIC COMMUNITY SERVICES						
7750	CATHOLIC COMMUNITY SERVI	52	Public restrooms/monthly	08/05/2016	285.00	11-11-62730 Maintenance & Supplies
Total CATHOLIC COMMUNITY SERVICES:					285.00	
CCI SOLUTIONS						
13018	CCI SOLUTIONS	30397770	Audio book cases/sleeves	08/10/2016	110.97	01-05-62420 Supplies & Services
Total CCI SOLUTIONS:					110.97	
CENTURY LINK						
12583	CENTURY LINK	152	503-845-2720/WWTP long dis.	08/05/2016	.00	26-26-62430 Telephone
12583	CENTURY LINK	152	845-6260,2852,PWorks	08/05/2016	3.01	25-25-62430 Telephone
12583	CENTURY LINK	152	lines,9291,9292,6261	08/05/2016	8.15	01-01-62430 Telephone
12583	CENTURY LINK	152	845-6401/library long dist.	08/05/2016	.91	01-05-62430 Telephone
12583	CENTURY LINK	152	40009294,9848, Pdept long dist	08/05/2016	9.78	01-02-62430 Telephone
Total CENTURY LINK:					21.85	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
CERTIFIED LABORATORIES						
12649	CERTIFIED LABORATORIES	2405828	Food grade lubricant for water fittings	08/13/2016	170.06	25-25-62730 Maintenance & Supplies
Total CERTIFIED LABORATORIES:					170.06	
CIS Trust						
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	4,600.32	01-01-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	12,778.00	01-02-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	1,073.00	01-05-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	2,658.00	01-06-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	1,636.00	01-07-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	7,360.00	11-11-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	11,244.00	25-25-62410 P L and Auto Insurance
2890	CIS Trust	MTA-I2016-00	Property/ Liability Insurance/annual renewal	06/30/2016	12,062.00	26-26-62410 P L and Auto Insurance
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	309.59	01-01-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	17,543.55	01-02-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	34.40	01-03-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	343.99	01-05-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	1,958.00	01-06-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	1,169.57	01-07-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	3,297.50	11-11-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	5,254.19	25-25-60320 Workers Compensation
2890	CIS Trust	MTA-W2016-0	Workers comp annual renewal premium	06/03/2016	6,561.29	26-26-60320 Workers Compensation
Total CIS Trust:					89,883.40	
City of Silverton						
2960	City of Silverton	61	PD dispatch services	08/05/2016	23.12	01-02-62530 Dispatch Services
Total City of Silverton:					23.12	
Cliff's Engine Center						
3070	Cliff's Engine Center	21500	Repair primer on leaf blower	07/30/2016	23.35	01-06-62730 Maintenance & Supplies
Total Cliff's Engine Center:					23.35	
COUNTRY LIVING						
12867	COUNTRY LIVING	AUG2016	Subscription 1 yr	08/08/2016	29.97	01-05-62475 Serials & Publications
Total COUNTRY LIVING:					29.97	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Creative Services of New Engla						
3375	Creative Services of New Engla	D16-11631	Junior Officer Badge Stickers/1000	07/25/2016	224.95	01-02-62815 Expendable Supplies
Total Creative Services of New Engla:					224.95	
DEMCO						
3710	DEMCO	5920515	Supplies/book cart, headphones, bookmarks	07/25/2016	267.25	01-05-62420 Supplies & Services
3710	DEMCO	5934137	Book covers	08/12/2016	213.72	01-05-62420 Supplies & Services
Total DEMCO:					480.97	
ENNIS Traffic Safety Solutions						
4420	ENNIS Traffic Safety Solutions	313174	Street Paint	08/16/2016	583.50	11-11-62730 Maintenance & Supplies
Total ENNIS Traffic Safety Solutions:					583.50	
Ernst, Maureen						
4480	Ernst, Maureen	JULY2016	Refund/Park rental deposit	07/17/2016	25.00	01-06-62528 Park Reservation Return D
Total Ernst, Maureen:					25.00	
FARMERS TOILET CO.						
4610	FARMERS TOILET CO.	48	Portable toilets/Parks	08/05/2016	249.00	01-06-62760 Utilities
Total FARMERS TOILET CO.:					249.00	
FAULHABER, MISTI						
12638	FAULHABER, MISTI	JULY2016	Refund/Park rental deposit, 2 reservation	07/17/2016	50.00	01-06-62528 Park Reservation Return D
Total FAULHABER, MISTI:					50.00	
G. CAM LTD						
12873	G. CAM LTD	AUG2016	Refund/utility account/952 Spruce	07/26/2016	16.53	25-25-10700 Water Deposits
Total G. CAM LTD:					16.53	
GOMEZ, MARTHA						
13013	GOMEZ, MARTHA	AUG2016	Refund park rental deposit	07/20/2016	25.00	01-06-62528 Park Reservation Return D
Total GOMEZ, MARTHA:					25.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
GREG'S AUTOMOTIVE						
5195	GREG'S AUTOMOTIVE	11879	Unit #31 oil change	08/01/2016	37.66	01-02-62790 Vehicle Operation
Total GREG'S AUTOMOTIVE:					37.66	
Hall, Charlie						
5385	Hall, Charlie	AUG2016	Equipment reimbursement	07/13/2016	100.00	01-02-62575 Uniforms
Total Hall, Charlie:					100.00	
Hall, Michele Lynn						
5350	Hall, Michele Lynn	2	Consultant svcs/minutes	07/10/2016	94.50	01-01-62525 Consultant Services
Total Hall, Michele Lynn:					94.50	
HEALY, MICHAEL						
5477	HEALY, MICHAEL	JULY2016	Meals for council/attendees during exec session City mgr recruitment	07/18/2016	90.00	01-01-62510 City Council Expense
Total HEALY, MICHAEL:					90.00	
HOGUE, JUSTIN						
12848	HOGUE, JUSTIN	JUKY2016	Reimbursement for conference/mileage, meals	07/25/2016	194.79	01-01-62535 Travel,Training,Certificatio
12848	HOGUE, JUSTIN	JUKY2016	Reimbursement for conference/mileage, meals	07/25/2016	18.40	01-04-62535 Travel,Training,Certificatio
Total HOGUE, JUSTIN:					213.19	
KEMP, COLBY						
13020	KEMP, COLBY	AUG2016	Reimbursement for CDL	08/29/2016	165.00	11-11-62535 Travel,Training,Certificatio
Total KEMP, COLBY:					165.00	
KOENIG'S CUSTOM APPLICATION						
12819	KOENIG'S CUSTOM APPLICATI	2879	First application of Earthbind(dust control) on city streets	07/05/2016	3,279.15	11-11-62730 Maintenance & Supplies
12819	KOENIG'S CUSTOM APPLICATI	2990	2nd application of Earthbind(dust control) on city streets	08/23/2016	2,388.75	11-11-62730 Maintenance & Supplies
Total KOENIG'S CUSTOM APPLICATION:					5,667.90	
Laborers' Local 483						
6510	Laborers' Local 483	43	PW union dues,monthly/emp.paid	08/10/2016	431.22	01-00-20635 Accrued Union Dues

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Laborers' Local 483:					431.22	
LAING, STEPHANIE						
12937	LAING, STEPHANIE	AUG2016	Crafting supplies/programs, embrodiery	08/02/2016	58.25	01-05-62595 Childrens Program
12937	LAING, STEPHANIE	AUG2016	Summer reading program carnival, teen program supplies	08/02/2016	49.83	01-05-62715 Ready to Read Grant
Total LAING, STEPHANIE:					108.08	
League of Oregon Cities						
6660	League of Oregon Cities	17827	Annual Dues for FY 2016-2017	07/13/2016	2,697.31	01-01-62490 Membership and Dues
6660	League of Oregon Cities	18016	Ad for City Manager recruitment	08/08/2016	20.00	01-01-62510 City Council Expense
6660	League of Oregon Cities	856	Annual conference/ hogue	07/11/2016	185.00	01-01-62535 Travel,Training,Certificatio
6660	League of Oregon Cities	856	Annual conference/ hogue	07/11/2016	185.00	01-04-62535 Travel,Training,Certificatio
Total League of Oregon Cities:					3,087.31	
LEGACY MEDICAL GROUP						
13010	LEGACY MEDICAL GROUP	AUG2016	CDL physicals(2)	07/31/2016	201.00	11-11-62730 Maintenance & Supplies
13010	LEGACY MEDICAL GROUP	JULY2016	DOT medical card/DS	06/30/2016	37.50	26-26-62535 Travel,Training,Certificatio
13010	LEGACY MEDICAL GROUP	JULY2016	DOT medical card/DS	06/30/2016	37.50	25-25-62535 Travel,Training,Certificatio
Total LEGACY MEDICAL GROUP:					276.00	
Les Schwab						
6740	Les Schwab	23000190694	Replace tractor tire	07/01/2016	61.04	11-11-62790 Vehicle Operation
Total Les Schwab:					61.04	
LEUPITZ PEST CONTROL, INC						
6750	LEUPITZ PEST CONTROL, INC	36015	PEST CONTROL/City Hall building/split w/Pdept	07/13/2016	58.00	01-01-62460 Building Maintenance
6750	LEUPITZ PEST CONTROL, INC	36015	PEST CONTROL/City Hall building/split w/Pdept	07/13/2016	58.00	01-02-62460 Building Maintenance
Total LEUPITZ PEST CONTROL, INC:					116.00	
Marion County Building Inspect						
6970	Marion County Building Inspect	08012016MA	BUILDING PERMIT FEES/JULY 2016	08/01/2016	3,810.06	01-04-62527 Bldg Permits Marion Count
Total Marion County Building Inspect:					3,810.06	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Marion County Treasurer						
7050	Marion County Treasurer	4	Court assessments/monthly	08/05/2016	117.00	01-03-62520 Assessments
Total Marion County Treasurer:					117.00	
MERINA & COMPANY, LLP						
12864	MERINA & COMPANY, LLP	10528	FY 15-16 Audit services	07/31/2016	1,230.00	01-01-62770 Auditing Fees
12864	MERINA & COMPANY, LLP	10528	FY 15-16 Audit services	07/31/2016	1,110.00	26-26-62770 Auditing Fees
12864	MERINA & COMPANY, LLP	10528	FY 15-16 Audit services	07/31/2016	1,175.00	25-25-62770 Auditing Fee
12864	MERINA & COMPANY, LLP	10528	FY 15-16 Audit services	07/31/2016	985.00	11-11-62770 Auditing Fee
Total MERINA & COMPANY, LLP:					4,500.00	
METCOM 9-1-1						
12715	METCOM 9-1-1	1382765104	Line subscription fee	08/02/2016	17.13	01-02-62530 Dispatch Services
Total METCOM 9-1-1:					17.13	
MEURET, MICHAEL						
13014	MEURET, MICHAEL	AUG2016	Refund park rental deposit	08/02/2016	25.00	01-06-62528 Park Reservation Return D
Total MEURET, MICHAEL:					25.00	
Mid-Willamette Council of Gov						
7440	Mid-Willamette Council of Gov	1516406	Housing rehab services June 2016/Therkelson	07/12/2016	72.00	21-21-64339 Rehab Loans
7440	Mid-Willamette Council of Gov	1516412	June regular planning services	07/25/2016	19.25	01-04-62515 Planning Fees
7440	Mid-Willamette Council of Gov	1516412	VAR 2016-01/SDR 2016-01	07/25/2016	358.50	01-04-62515 Planning Fees
7440	Mid-Willamette Council of Gov	1516412	P2014-01	07/25/2016	38.50	01-04-62515 Planning Fees
Total Mid-Willamette Council of Gov:					488.25	
Moonlight Maintenance, Inc.						
7590	Moonlight Maintenance, Inc.	149	City Hall cleaning	08/05/2016	156.00	01-01-62460 Building Maintenance
7590	Moonlight Maintenance, Inc.	150	Police Dept. cleaning/monthly	08/05/2016	196.00	01-02-62460 Building Maintenance
7590	Moonlight Maintenance, Inc.	151	Library cleaning/monthly	08/10/2016	144.00	01-05-62460 Building Maintenance
Total Moonlight Maintenance, Inc.:					496.00	
Mt Angel Police Association						
12582	Mt Angel Police Association	40	Union dues/emp paid/monthly	07/10/2016	330.00	01-00-20635 Accrued Union Dues
12582	Mt Angel Police Association	41	Union dues/emp paid/monthly	08/10/2016	385.00	01-00-20635 Accrued Union Dues

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total Mt Angel Police Association:					715.00	
Mt Angel Telephone Company						
7820	Mt Angel Telephone Company	441	WWTP 2 lines+internet	08/05/2016	123.34	26-26-62430 Telephone
7820	Mt Angel Telephone Company	442	City Well	08/05/2016	59.23	25-25-62430 Telephone
7820	Mt Angel Telephone Company	443	PWShops 2 lines+internet/split	08/05/2016	95.20	25-25-62430 Telephone
7820	Mt Angel Telephone Company	443	PWShops 2 lines+internet/split	08/05/2016	23.80	11-11-62430 Telephone
7820	Mt Angel Telephone Company	444	City Hall Fax	08/05/2016	48.23	01-01-62430 Telephone
7820	Mt Angel Telephone Company	445	Library phone	08/05/2016	40.88	01-05-62430 Telephone
7820	Mt Angel Telephone Company	446	Pdept 911 line	08/10/2016	33.76	01-02-62530 Dispatch Services
7820	Mt Angel Telephone Company	447	City Hall, 2 lines	08/05/2016	108.01	01-01-62430 Telephone
7820	Mt Angel Telephone Company	448	Police Dept lines	08/05/2016	155.49	01-02-62430 Telephone
Total Mt Angel Telephone Company:					687.94	
Mt Angel Vol Fireman's Assoc						
7830	Mt Angel Vol Fireman's Assoc	AUG2016	Refund park rental deposit	08/20/2016	25.00	01-06-62528 Park Reservation Return D
Total Mt Angel Vol Fireman's Assoc:					25.00	
NAPA Auto Parts						
7910	NAPA Auto Parts	AUG2016	Cleaner, battery fittings	07/25/2016	131.69	11-11-62790 Vehicle Operation
7910	NAPA Auto Parts	AUG2016	Fasteners	07/25/2016	1.40	01-06-62730 Maintenance & Supplies
7910	NAPA Auto Parts	AUG2016	Car wash supplies	07/25/2016	8.91	01-02-62420 Supplies & Services
Total NAPA Auto Parts:					142.00	
NELSON, BERT						
13019	NELSON, BERT	AUG2016	Refund utility deposit	08/26/2016	20.08	25-25-10700 Water Deposits
13019	NELSON, BERT	AUG2016	Refund utility deposit	08/26/2016	1.60	26-26-10800 Sewer Deposits
Total NELSON, BERT:					21.68	
NEOFUNDS BY NEOPOST						
12883	NEOFUNDS BY NEOPOST	54128262	Postage funds for postage machine	07/31/2016	500.00	01-01-62440 Postage
12883	NEOFUNDS BY NEOPOST	54128262	Postage machine rental for 1 year(2yr contract)	07/31/2016	104.79	26-26-62440 Postage
12883	NEOFUNDS BY NEOPOST	54128262	Postage machine rental for 1 year(2yr contract)	07/31/2016	104.79	25-25-62440 Postage
12883	NEOFUNDS BY NEOPOST	54128262	Postage machine rental for 1 year(2yr contract)	07/31/2016	44.91	01-01-62420 Supplies & Services
12883	NEOFUNDS BY NEOPOST	54128262	Postage machine rental for 1 year(2yr contract)	07/31/2016	45.90	01-02-62440 Postage

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total NEOFUNDS BY NEOPOST:					800.39	
Northwest Natural Gas Co.						
8210	Northwest Natural Gas Co.	95	City Hall bldg.split w/pdept	08/05/2016	10.86	01-01-62760 Utilities
8210	Northwest Natural Gas Co.	95	City Hall bldg.split w/pdept	08/05/2016	10.86	01-02-62760 Utilities
8210	Northwest Natural Gas Co.	96	Library building	08/10/2016	15.72	01-05-62760 Utilities
Total Northwest Natural Gas Co.:					37.43	
OACA						
8290	OACA	AUG2016	Fall Conference Registration/Court clerk	08/25/2016	175.00	01-03-62535 Travel, Training,Certificatio
Total OACA:					175.00	
OHI CONSTRUCTION						
12965	OHI CONSTRUCTION	9756	Finance office ceiling repairs due to roof leak	07/12/2016	1,847.99	01-01-62460 Building Maintenance
Total OHI CONSTRUCTION:					1,847.99	
One Call Concepts, Inc						
8460	One Call Concepts, Inc	6070436	Utility locating notification fees/monthly	07/31/2016	19.80	25-25-62730 Maintenance & Supplies
Total One Call Concepts, Inc:					19.80	
Oregon Assoc of Water Utilities						
8550	Oregon Assoc of Water Utilities	21189	Wastewater training classes(2)	08/03/2016	610.00	26-26-62535 Travel,Training,Certificatio
Total Oregon Assoc of Water Utilities:					610.00	
Oregon Department of Revenue						
8610	Oregon Department of Revenue	4	State of OR court assessments	08/05/2016	495.00	01-03-62520 Assessments
Total Oregon Department of Revenue:					495.00	
Oregon Dept of Environmental Quality						
3760	Oregon Dept of Environmental Qu	AUG2016	Solid waste authorization permit fee/140 Palmer	08/10/2016	500.00	11-11-62730 Maintenance & Supplies
Total Oregon Dept of Environmental Quality:					500.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
OTTE, ANDREW						
13015	OTTE, ANDREW	AUG2016	Reimbursement/Mayor conference	07/24/2016	849.89	01-01-62510 City Council Expense
Total OTTE, ANDREW:					849.89	
Pepsi NW Beverages						
12728	Pepsi NW Beverages	AUG2016	Refund/Park Rental deposit	08/27/2016	25.00	01-06-62528 Park Reservation Return D
Total Pepsi NW Beverages:					25.00	
PGE						
9220	PGE	834	195 Main/decor lites	09/25/2016	19.76	11-11-62910 Street Lighting Contract
9220	PGE	842	905 W. Marquam/PW shops, split	08/25/2016	35.74	11-11-62760 Utilities
9220	PGE	842	905 W. Marquam/PW shops, split	08/25/2016	71.47	25-25-62760 Utilities
9220	PGE	842	905 W. Marquam/PW shops, split	08/25/2016	71.47	26-26-62760 Utilities
9220	PGE	843	200 GarfieldGazeb/decor lites	08/25/2016	.20	11-11-62760 Utilities
9220	PGE	844	204 Humpert/Reservoir telemetry	08/25/2016	.09	25-25-62760 Utilities
9220	PGE	845	460 E. Marquam/Well #7	08/25/2016	554.37	25-25-62760 Utilities
9220	PGE	846	290 E. Charles/Library bldg.	08/25/2016	75.31	01-05-62760 Utilities
9220	PGE	847	12334 Mt.Angel-Gervais/WWTP	08/25/2016	820.52	26-26-62760 Utilities
9220	PGE	848	615 May St/Fisher Park	08/25/2016	.11	01-06-62760 Utilities
9220	PGE	849	700 Spruce/Ebner Park	08/25/2016	38.88	01-06-62760 Utilities
9220	PGE	850	905 W. Marquam/PW shops, split	09/25/2016	34.32	11-11-62760 Utilities
9220	PGE	850	905 W. Marquam/PW shops, split	09/25/2016	68.64	25-25-62760 Utilities
9220	PGE	850	905 W. Marquam/PW shops, split	09/25/2016	68.64	26-26-62760 Utilities
9220	PGE	851	200 GarfieldGazeb/decor lites	09/25/2016	20.53	11-11-62760 Utilities
9220	PGE	852	105 Church/Blinking Xwalk @214	08/25/2016	.21	11-11-62910 Street Lighting Contract
9220	PGE	853	Well #6	08/25/2016	2,182.71	25-25-62760 Utilities
9220	PGE	854	10991 Saratoga/res. telemetry	08/25/2016	34.39	26-26-62760 Utilities
9220	PGE	855	204 Humpert/Reservoir telemetry	09/25/2016	17.14	25-25-62760 Utilities
9220	PGE	856	120 Main/Fountain area	08/25/2016	15.04	11-11-62760 Utilities
9220	PGE	857	95 Gar./CH bldg,split w/pdept.	08/25/2016	47.19	01-01-62760 Utilities
9220	PGE	857	95 Gar./CH bldg,split w/pdept.	08/25/2016	47.19	01-02-62760 Utilities
9220	PGE	858	460 E. Marquam/Well #7	09/25/2016	1,905.58	25-25-62760 Utilities
9220	PGE	860	12334 Mt.Angel-Gervais/WWTP	09/25/2016	822.54	26-26-62760 Utilities
9220	PGE	861	615 May St/Fisher Park	09/25/2016	17.35	01-06-62760 Utilities
9220	PGE	862	700 Spruce/Ebner Park	09/25/2016	51.34	01-06-62760 Utilities
9220	PGE	865	105 Church/Blinking Xwalk @214	09/25/2016	18.52	11-11-62910 Street Lighting Contract
9220	PGE	866	Well #6	09/25/2016	2,207.31	25-25-62760 Utilities
9220	PGE	867	10991 Saratoga/res. telemetry	09/25/2016	34.68	26-26-62760 Utilities
9220	PGE	869	120 Main/Fountain area	09/25/2016	34.11	11-11-62760 Utilities

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
9220	PGE	870	95 Gar./CH bldg,split w/pdept.	09/25/2016	270.36	01-01-62760 Utilities
9220	PGE	870	95 Gar./CH bldg,split w/pdept.	09/25/2016	270.36	01-02-62760 Utilities
9220	PGE	AUG2016	Street Lights Contract	08/05/2016	1,620.27	11-11-62910 Street Lighting Contract
9220	PGE	AUG2016	290 E. Charles/Library bldg.	08/05/2016	379.21	01-05-62760 Utilities
Total PGE:					11,855.55	
PRORIDER, INC.						
9500	PRORIDER, INC.	69788	BIKE HELMETS	07/22/2016	336.55	01-02-62815 Expendable Supplies
Total PRORIDER, INC.:					336.55	
RAIN						
9645	RAIN	2015-63340	Annual membership	08/01/2016	767.55	01-02-62470 Computer Supplies & Servi
Total RAIN:					767.55	
RAMIREZ, FLORA CRUZ						
13021	RAMIREZ, FLORA CRUZ	AYG2016	Refund park rental deposit	08/21/2016	25.00	01-06-62528 Park Reservation Return D
Total RAMIREZ, FLORA CRUZ:					25.00	
Republic Services #456						
1310	Republic Services #456	52	Garbage services/monthly	08/05/2016	92.20	25-25-62760 Utilities
Total Republic Services #456:					92.20	
ROBISON, DON						
13016	ROBISON, DON	AUG2016	Refund park rental deposit	07/25/2016	25.00	01-06-62528 Park Reservation Return D
Total ROBISON, DON:					25.00	
Russell, Carolia						
10075	Russell, Carolia	2007149	Court Intrepreter Services/July 2016	07/13/2016	35.00	01-03-62526 Interpreter Services
Total Russell, Carolia:					35.00	
SCHOLASTIC						
12990	SCHOLASTIC	13390155	Books for summer reading program/paid by donations	06/29/2016	482.50	01-00-40675 LIBRARY Donations

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total SCHOLASTIC:					482.50	
SELF						
10460	SELF	AUGUST2016	SUBSCRIPTION - 1 YR	08/18/2016	17.97	01-05-62475 Serials & Publications
Total SELF:					17.97	
SICHLEY, SARAH						
13011	SICHLEY, SARAH	JULY2016	Refund park rental deposit	07/15/2016	25.00	01-06-62528 Park Reservation Return D
Total SICHLEY, SARAH:					25.00	
SPEER HOYT, LLC						
10795	SPEER HOYT, LLC	36203-36205	Marijuana taxation ballot measure	07/31/2016	37.40	01-01-62500 Attorney Fees
10795	SPEER HOYT, LLC	36203-36205	Labor negotiations/public works	07/31/2016	46.75	01-02-62500 Attorney Fees
10795	SPEER HOYT, LLC	36203-36205	Labor negotiations/public works	07/31/2016	33.57	25-25-62500 Attorney Fees
10795	SPEER HOYT, LLC	36203-36205	Labor negotiations/public works	07/31/2016	33.58	26-26-62500 Attorney Fees
10795	SPEER HOYT, LLC	36203-36205	Labor negotiations/public works	07/31/2016	17.00	11-11-62500 Attorney Fees
Total SPEER HOYT, LLC:					168.30	
STADELI, MARVIN						
13017	STADELI, MARVIN	AUG2017	Refund park rental deposit	07/25/2016	25.00	01-06-62528 Park Reservation Return D
Total STADELI, MARVIN:					25.00	
SUPPLYWORKS						
1380	SUPPLYWORKS	372467837	Pet waste bags, trash can liners, toilet rebuild kits	07/14/2016	240.01	01-06-62730 Maintenance & Supplies
Total SUPPLYWORKS:					240.01	
THE LIBRARY STORE, INC.						
11330	THE LIBRARY STORE, INC.	211768	Book pockets/DVD supplies	07/08/2016	42.66	01-05-62420 Supplies & Services
Total THE LIBRARY STORE, INC.:					42.66	
THOMAS, GERALD						
12915	THOMAS, GERALD	JULY2016	Park rental deposit refund	07/17/2016	25.00	01-06-62528 Park Reservation Return D

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total THOMAS, GERALD:					25.00	
TS WEST LLC						
12991	TS WEST LLC	JULY2016	Refund/utility acct(120 Towers)	07/25/2016	18.65	25-25-10700 Water Deposits
Total TS WEST LLC:					18.65	
US Bancorp Service Center						
11810	US Bancorp Service Center	AUG2016	Safeway: refreshments & supplies for City mgr candidate meet/greet	07/25/2016	127.16	01-01-62510 City Council Expense
11810	US Bancorp Service Center	AUG2016	Paypal: Records training IAPE	07/25/2016	375.00	01-02-62535 Travel,Training,Certificatio
11810	US Bancorp Service Center	AUG2016	USPS: postage due	07/25/2016	13.17	01-05-62440 Postage
11810	US Bancorp Service Center	AUG2016	Michaels, costco, goodwill: supplie SRP	07/25/2016	25.47	01-05-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon:AV/DVD's/CD's	07/25/2016	244.98	01-05-62474 Audio Visuals and CD's
11810	US Bancorp Service Center	AUG2016	Amazon: new books	07/25/2016	184.81	01-05-62461 New Books
11810	US Bancorp Service Center	AUG2016	Amazon: Children's program	07/25/2016	408.73	01-05-62595 Childrens Program
11810	US Bancorp Service Center	AUG2016	Credit on purchases	07/25/2016	8.29	01-05-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Ewing irrigation: repair parts for WWTP tractor	07/25/2016	247.98	26-26-62730 Maintenance & Supplies
11810	US Bancorp Service Center	AUG2016	Fishers supply: irrigation cannon repair part	07/25/2016	187.08	01-06-62730 Maintenance & Supplies
11810	US Bancorp Service Center	AUG2016	MC public works ROW permit fee	07/25/2016	100.00	11-11-62730 Maintenance & Supplies
11810	US Bancorp Service Center	AUG2016	Sew & Vac: Chaunee farewell gift card	07/25/2016	50.00	01-01-62510 City Council Expense
11810	US Bancorp Service Center	AUG2016	Oregon Garden resort: Rooms for City mgr candidates(2)	07/25/2016	217.80	01-01-62510 City Council Expense
11810	US Bancorp Service Center	AUG2016	Amazon: Paper towels for stock	07/25/2016	15.99	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Paper towels for stock	07/25/2016	15.99	01-05-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Paper towels for stock	07/25/2016	15.99	01-02-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Case of toilet paper for stock	07/25/2016	43.00	01-02-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Mt. Bachelor Village: OCCMA conference lodging	07/25/2016	292.01	01-01-62535 Travel,Training,Certificatio
11810	US Bancorp Service Center	AUG2016	Mt. Bachelor Village: OCCMA conference lodging	07/25/2016	292.00	01-04-62535 Travel,Training,Certificatio
11810	US Bancorp Service Center	AUG2016	Amazon: computer wireless mouse	07/25/2016	9.99	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Officemax: File folders, staple remover, copy paper	07/25/2016	5.29	01-03-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Officemax: File folders, staple remover, copy paper	07/25/2016	29.99	26-26-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Officemax: File folders, staple remover, copy paper	07/25/2016	27.99	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Staples: Weekly, daily planner	07/25/2016	24.99	01-04-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Case of manilla file folders	07/25/2016	10.99	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Speed memos	07/25/2016	4.99	25-25-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Speed memos	07/25/2016	5.00	26-26-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Credit(phone labels)	07/25/2016	11.42	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Credit(phone labels)	07/25/2016	5.71	01-02-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Amazon: Credit: Staple remover	07/25/2016	2.99	01-01-62420 Supplies & Services
11810	US Bancorp Service Center	AUG2016	Late payment charge	07/25/2016	18.95	01-01-62420 Supplies & Services

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
Total US Bancorp Service Center:					2,966.93	
USA Bluebook						
11870	USA Bluebook	028217	Replacement BOD refrigeration unit for WWTP	08/08/2016	545.17	26-26-62730 Maintenance & Supplies
11870	USA Bluebook	028415	Notepads, chart paper	08/08/2016	149.51	25-25-62730 Maintenance & Supplies
11870	USA Bluebook	028415	Door hangers/smoke testing	08/08/2016	55.00	26-26-62730 Maintenance & Supplies
11870	USA Bluebook	033582	Lab supplies for WWTP	08/12/2016	258.42	26-26-62730 Maintenance & Supplies
11870	USA Bluebook	996215	Lab supplies for WWTP	07/06/2016	200.31	26-26-62730 Maintenance & Supplies
Total USA Bluebook:					1,208.41	
Waterlab Corporation						
12150	Waterlab Corporation	43	Routine testing/monthly	08/05/2016	120.00	25-25-62755 Laboratory Testing
Total Waterlab Corporation:					120.00	
Westech Engineering, Inc.						
12260	Westech Engineering, Inc.	21504	Sewer lateral service(college & RR)	06/30/2016	63.00	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21504	Easement assistance 544 Taylor	06/30/2016	31.50	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21504	PWB2015-01(for record sewer drawings)	06/30/2016	126.00	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21504	P2015-01, CUP2015-2015, 03, 04,SDR 2015-03,04(Grandview)	06/30/2016	946.00	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21504	SUB2015-01(Maryhill phase 3)	06/30/2016	504.00	01-04-62516 Engineering Fees
12260	Westech Engineering, Inc.	21504	PWDS updates/copies for sewer	06/30/2016	94.50	26-26-62916 Consultant Services
12260	Westech Engineering, Inc.	21504	I & I project estimates	06/30/2016	536.00	26-26-64040 Collection Improve-&I Proj
12260	Westech Engineering, Inc.	21504	SCA Grant assistance	06/30/2016	67.00	11-11-62916 Consultant Services
12260	Westech Engineering, Inc.	21504	Canby telecom capitol projects(in city ROW)	06/30/2016	335.00	11-11-62916 Consultant Services
12260	Westech Engineering, Inc.	21504	Work at city hall(bldg assessment)	06/30/2016	983.95	01-01-62420 Supplies & Services
12260	Westech Engineering, Inc.	21594	CIPP design work	07/31/2016	3,045.00	26-26-64040 Collection Improve-&I Proj
12260	Westech Engineering, Inc.	21595	Bidding services for annual CIPP project	07/31/2016	1,413.16	26-26-64040 Collection Improve-&I Proj
Total Westech Engineering, Inc.:					8,145.11	
Wiesner, Kay						
12833	Wiesner, Kay	AUG2016	Snacks for City mgr interviews 8-25-16	08/29/2016	66.34	01-01-62510 City Council Expense
Total Wiesner, Kay:					66.34	
Wilco Farmers						
12310	Wilco Farmers	AUG2016	Valve box	07/31/2016	39.99	01-06-62730 Maintenance & Supplies
12310	Wilco Farmers	AUG2016	Rat bait	07/31/2016	59.99	26-26-62730 Maintenance & Supplies

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account and Title
12310	Wilco Farmers	AUG2016	Pipe cement	07/31/2016	21.97	25-25-62730 Maintenance & Supplies
Total Wilco Farmers:					121.95	
WILLAMETTE FLUID POWER, INC						
12720	WILLAMETTE FLUID POWER, IN	46155	WWTP cylinder rebuild	06/28/2016	150.00	26-26-62790 Vehicle Operation
Total WILLAMETTE FLUID POWER, INC:					150.00	
WILLAMETTE VALLEY SEAL COATING						
13012	WILLAMETTE VALLEY SEAL CO	29736	Crack sealing on S. Main & Lincoln streets	07/24/2016	10,000.00	11-11-62820 Street Maintenance
Total WILLAMETTE VALLEY SEAL COATING:					10,000.00	
Grand Totals:					159,932.81	

Dated: _____

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.

City of Mt. Angel
City Council Meeting Minutes

CITY COUNCIL**August 1, 2016****7:00 PM**

The Mt. Angel City Council met in a regular session in the Community Meeting Room, 290 E. Charles Street, Mt. Angel, Oregon.

1. **CALL TO ORDER:** The regular session of the City Council was called to order at 7:06 p.m. by Mayor Otte.
2. **FLAG SALUTE:** Mayor Otte led the salute to the flag.
3. **ROLL CALL:**

COUNCIL

Andrew Otte, Mayor
 Kelly Grassman, Council President
 Darren Beyer, Councilor
 Ray Eder, Councilor
 Don Fleck, Councilor
 Pete Wall, Councilor

STAFF

Mike Healy, Interim City Manager/Chief of Police
 Justin Hogue, Assistant to the City Manager
 Dan Bernt, Public Works Superintendent
 Carrie Alexandria Caster, Library Director

ABSENT

Karl Bischoff, Councilor

4. **PRESENTATIONS, GUESTS, AND ANNOUNCEMENTS:**

None

5. **APPEARANCE OF INTERESTED CITIZENS:**

None

6. **REVIEW CORRESPONDENCE:**

The following correspondence was presented to the Council after the packet was prepared:

- A letter from Westech which will be addressed under New Business, agenda item #11e
- A letter from Officer Ferguson, a copy of his resignation, which the Interim City Manager, Mike Healy included in the packet for the Council's information.
- A letter from Henrietta Dill thanking the Council for the \$5,000 Façade Improvement grant award for the Glockenspiel, military figures.

7. REVIEW WRITTEN STAFF REPORTS:

Councilor Eder asked about the status of the investigation into the stability of City Hall. Interim City Manager Healy said he was under the impression that the Council had received the latest information on City Hall in an earlier report. Councilor Grassman asked if he was referring to the seismic report. She stated that she had not seen it. The rest of the Council concurred that at least a summary was received, but not the full report. Interim City Manager Healy said that he would resend a copy of the report. Councilor Fleck stated that addressing the issue of City Hall would be the number one priority for the new City Manager.

Councilor Eder asked Public Works Superintendent Dan Bernt what the best process was for reporting a dangerous, sidewalk panel. Public Works Superintendent Bernt replied to inform Public Works of the location. Councilor Eder said the location was near the Northeast corner of E. Marquam and North Main Street. He said there was a lip on the second panel that presented a trip hazard. He also mentioned that a low hanging tree branch was obstructing the sidewalk in that area. Public Works Superintendent Bernt said Public Works had planned to remove the branch this coming week and would take care of the obstruction.

Councilor Grassman said that she has received a lot of positive feedback about the Police Department. She said that people have reported that they are trying to show their support for the police officers.

She has also heard good feedback about the Library, especially the summer reading programs.

Councilor Fleck asked if there was any more information on the insurance changes reported in the Administration staff report. Interim City Manager Healy said not at this time, the attorney is still attempting to schedule meetings to open negotiations with the unions about the options since the current insurance plans will no longer be offered by health insurance companies.

Councilor Eder is concerned that the backdoor of City Hall is rotted and is in need of attention and he would like to make sure that it is addressed soon.

8. REVIEW ACCOUNTS PAYABLE:

Councilor Fleck asked about the Caselle program, he feels it is expensive and he would like the new Finance Director and new City Manager to review the program to see if it is worth what the City is spending on it. He would like assurance that it is being utilized to its full potential. Interim City Manager Healy reported that he is working to ensure that staff are trained and beginning to utilize the modules to their maximum potential. He stated that part of the expense in this invoice was a new work order module added for Public Works, allowing them to receive requests electronically. They are working to schedule training on this new module. Councilor Fleck stated that he understands that this is one of the premier systems, but is the City getting its dollars' worth for the program. Interim City Manager Healy stated the City is not getting its full value out of the program until the last piece is implemented and it is his goal to ensure that the program is fully implemented and staff is trained on the software as quickly as possible.

Mayor Otte said that at Mayor's conferences there was discussion about Caselle. When the Mayors were asked about it, it was clear that almost every city uses it. Councilor Grassman said she understood that it had the most capabilities out of similar software and was the most efficient of the programs. She also said that these modules were part of the package they have been talking about for some time to increase our capabilities and that the upgrade had been included in the budget. Interim City Manager Healy said they

went ahead and purchased the upgrade right away because in doing so, Caselle was offering, for a limited time, another helpful module.

9. CONSENT AGENDA:

a. Approve City Council Regular Meeting Minutes for June 6, 2016

Councilor Beyer moved to approve the consent agenda; Councilor Wall seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

10. UNFINISHED BUSINESS

No unfinished business.

11. NEW BUSINESS:

a. Special City Allotment Grant

Assistant to the City Manager Justin Hogue reported that after the reviewing the streets that need attention, the City Engineer and staff felt that the most suitable candidate for the grant, what would best meet the criteria for the program and be the most cost effective, was a portion of East College Street. The project would involve grinding near the curb and an overlay to smooth out the places where the concrete base is pushing through the street. The City Engineer, gave a cost estimate of \$59,000 to complete the improvements on East College, and the grant amount is \$50,000.

Councilor Fleck wanted to know how many points this site qualified for on the grant application, as several years ago, the State changed the process to a point based system. Assistant to the City Manager Hogue said they looked at ways to maximize the number of points, such as choosing projects near schools, which East College fulfills. Mayor Otte said that in the past there were three elements the State considered when reviewing projects and that the project had to meet at least one of the three.

Public Works Superintendent Bernt explained some of the more technical details of the scope of the project along this street that would make it advantageous to improve. Mayor Otte mentioned that the grant program was discussed at the Mayor’s conference. The League of Oregon Cities (LOC) is looking at bringing the program to the attention of the legislature as the program has been in place for over 20 years and the funding for it has never increased, it has remained 1.1 million dollars since its inception. Part of the reason for the changes that occurred a few years ago, was the increase in street repair costs so in order to allow cities to complete projects the grant award was increased to \$50,000, but that meant that fewer cities could qualify for the grant money each year.

Councilor Beyer made a motion to approve a resolution authorizing a Special Cities Allotment Grant application for the City of Mt. Angel; Councilor Fleck seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

b. Marijuana Sales Tax Referendum

Assistant to the City Manager Hogue explained the resolution that would adopt a 3% tax on the sale of recreational marijuana. He explained that if the ban on marijuana is passed then this tax would not go into effect. If the voters pass the ban on marijuana and the tax is not in place, the City cannot collect a tax and would be unable, under the statute, to revisit the question of a tax for two years. Mayor Otte said he understood that this tax did not qualify for a special election, it had to be addressed in a general election.

Councilor Fleck felt he somehow did not get all the information as he feels this issue snuck up on him. He wondered if the other safe guards the Council had set in place had been thrown out by a court case. Assistant to the City Manager Hogue said that everything is still in place. Councilor Fleck feels if the City has safety as a priority, that voting for this is a moot point as no one is going to be able to sell marijuana under the current regulations. Assistant to the City Manager Hogue stated that there is area in the Light Industrial Zone that one could potential locate a marijuana shop. Mayor Otte explained that this is the one piece resulting from modifications to Measure 91 that the Council had yet to address. If the voters decide to allow sales, the City needs to have this in place to collect the tax. Councilor Fleck said he agreed with the intent, but morally, he cannot vote for it.

Councilor Eder moved to approve a resolution calling an election on November 8, 2016, to refer to the voters of the City of Mt. angel, Oregon, a tax on retail sales of recreational marijuana in the City of Mt. Angel and adopting a ballot title and explanatory statement; Councilor Wall seconded.

Councilor Grassman said that she agrees with Councilor Fleck and cannot morally vote in favor of the resolution. Councilor Beyer and the Mayor said they understood the morality aspect, but if the voters choose to allow sales in the City, they want to protect the City’s ability to collect the tax. Councilor Wall said that this is an issue where the voters can decide and that it is their choice. He doubts they will pass a law allowing sales in the City, but if they do, this enables the City to tax it. Mayor Otte assured the Council that they were not alone in their concerns. Other City Councils are grappling with this same issue.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	NAY
Eder:	AYE	Wall:	AYE
Fleck:	NAY		

The motion passed.

c. An Ordinance Amending Recreational Vehicle Parking

Interim City Manager Healy explained that the Council is voting on an update to the recently passed ordinance. After the ordinance was passed, a party applied for an exemption the day after the Council meeting with the request expiring 12 hours after the subsequent Council meeting. That application brought up the issue of timing and that it may be disadvantageous to wait for Council approval on these applications. As was discussed at the May meeting, it would be prudent to authorize the City Manager or their designee to be able to grant an exception.

Councilor Beyer moved to conduct a first and second reading to approve an ordinance amending the Mt. Angel Municipality Code Chapter 70 “Traffic and Parking Regulations” authorizing the City Manager the authority to grant a temporary exception; Councilor Grassman seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

d. An Ordinance affecting Nuisances to the Public Peace

Interim City Manager Healy explained that the item up for consideration was a result of the May Council meeting during which the Council addressed a complaint by a citizen about early morning garbage pick-up and street sweeping. This ordinance is an attempt to remedy that issue. The ordinance did not allow for early morning activities, although traffic and other downtown activities make garbage pick-up and street sweeping at other times untenable. This ordinance amends the code and allows for certain activities to begin at 5 a.m. instead of 7 a.m.

Councilor Fleck moved to conduct a first and second reading to approve an ordinance amending the Mt. Angel Municipal Code Title IX, Chapter 97 “Nuisances Affecting the Public Peace” expanding the hours that certain noise(s) are not in violation; Councilor Beyer seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

e. Bid Award for 2016 CIPP Project

Interim City Manager Healy referenced the letter from Westech that was provided to the Council at the meeting. He asked Public Works Superintendent Bernt to deliver the staff report.

Public Works Superintendent Bernt explained that this was a yearly project that replaces the liners in the sewers as the system is old and is part of the City’s maintenance schedule.

Councilor Grassman moved to award a contract for the 2016 CIPP Project for Main and East College Streets to Michael’s Corporation for the amount of \$74,155 and authorize the Interim City Manager to execute a contract on behalf of the City; Councilor Wall seconded.

Mayor Otte asked why there was a large difference in some of the costs reflected in the bids. Public Works Superintendent Bernt said that it is not unusual for the numbers to vary widely. He does not know the exact the reasoning behind the quotes. Councilor Grassman asked for additional details on permitting expenses listed in the bids. Public Works Superintendent Bernt said that sometimes companies bid high when they are busy and have other jobs and are not sure they will be able to actually do the project. Councilor Wall explained there are all kinds of reasons that the applicants vary on charges, he has seen this many times and it is not unusual.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

f. 2016 Oktoberfest Special Event Agreement

Interim City Manager Healy explained that this is a multi-year contract that was negotiated with Oktoberfest with the assistance of Councilor Eder. It increases the term of the contract to 3-years, it removes language referring to single year references, and adds the capital improvement contribution of \$2,000, which will be billed to Oktoberfest when the City bills for public safety services, Public Works services, and other City costs. Mr. Bischoff, President of Oktoberfest, provided Attachment A, which are the maps for festival activities. Attachment B is a breakdown of City services that will be billed to Oktoberfest. Unless there are any questions or concerns from the Council, the agreement is ready to be executed between the City and Oktoberfest.

Councilor Grassman asked about the \$2,000 that was to be contributed last year. Interim City Manager Healy said he would have to check on it as he did not know the answer.

Mayor Otte would like the word “shall” removed and replaced with “will” throughout the contract to maintain consistency. He also wanted to verify that the appropriate dollar amount for insurance was being required, especially in regards to the marathon. Interim City Manager Healy confirmed that the insurance had been raised from one million to two million when the festival added the marathon. He said that he had discussed this issue with them and they are fine with the additional insurance. Mayor Otte was also concerned that there might not be any language that opens the door for renegotiation in subsequent years should the need arise. Councilor Fleck pointed out that there was a provision that allowed for a written request to amend the agreement and reopen negotiations. Mayor Otte said he agreed that would open the door for further discussion if necessary. Things can change and he wanted to protect everyone’s right to revisit the agreement if changes did occur.

Councilor Grassman asked about the park permit approval for Saalfeld Park and the house. She was under the impression that the Historical Society was using the house and she felt that the Historical

Society should be consulted and their approval obtained for using the Saalfeld house. Interim City Manager Healy said staff would check into that.

Councilor Beyer moved to approve an Agreement for Temporary Use of City Property and Rights-of-Way for Oktoberfest Special Event and authorize the Interim City Manager to execute the agreement; Councilor Eder seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

g. Advisory Committee Appointments

Councilor Wall moved to appoint Robert Kister to the Library Board for a 4-year term ending June 30, 2020; Councilor Beyer seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	ABSENT	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	AYE		

The motion passed.

The Council thanked Mr. Kister for volunteering to serve in this important City position.

h. Discussion of Future Agenda Items

Interim City Manager Healy reported there was some negative feedback to the water/sewer letters that were sent out. A subsequent letter with additional detail has been sent out. They also received a letter from Mr. Allen who was very upset about submitting his information for the account. Presently, only his wife is registered on the account and he cannot be provided with information as he is not listed. Situations such as these are what staff is trying to resolve with the letters and Interim City Manager Healy has responded to Mr. Allan’s letter.

The next City Council meeting was set for Tuesday, September 6th to accommodate for Labor Day.

CITY MANAGER’S REPORT:

The City is scheduling a meeting to discuss health care options with the unions.

Levi Ferguson has resigned from the police department.

The Mayler case against the City has been dismissed and the City Attorney believes that will be the end of it.

National Night Out is the following night. The Police Department is providing hot dogs and there will be a rock climbing wall.

Staff has forms available to file candidacy for public office, in the event any of the Councilors were interested in running again.

12. COUNCILOR/COMMITTEE REPORTS:

Councilor Beyer wanted to express his appreciation for Officer Ferguson, he has grown a lot over the years and has been a valuable asset to the community. He will be missed by the citizens and particularly by Councilor Beyer’s family. He appreciates the Chief’s mentoring of these young officers; they become such community minded officers.

14. MAYOR’S REPORT:

Mayor Otte attended the Mayor’s Conference this year. There is a huge senate bill being proposed on transportation. The LOC is also going to address the Small City Allotment. The LOC also intends to address the law regarding annexations. There is also some changes in public meeting laws. He felt that sitting down with other Mayors was very valuable.

He visited with the Mayor of Elgin, where they have a student position on the City Council. They have access to the information the City Council has, they have an advisory vote, but there are several requirements they must meet. At the end of the school year, the City presents the student with a \$500 scholarship as long as the requirements were met. The Mayor of Elgin feels it is a successful program and Mayor Otte asked the Council to consider it. Councilor Grassman said she thought it was a good idea. Councilor Eder suggested they discuss it again at the next meeting. Councilor Wall felt the educational opportunity to teach children about local government is missing from schools and this would be a great way to introduce students to what occurs in local government. Mayor Otte will request some more information for the Council.

The LOC conference is coming up if any Councilors are interested, the information is available online.

15. ADJOURNMENT:

Mayor Otte adjourned the meeting at 8:09 p.m.

Respectfully submitted by:

Justin Hogue, Assistant to the City Manager

Attested by:

Andrew Otte, Mayor

City of Mt. Angel
City Council Meeting Minutes

CITY COUNCIL**August 9, 2016****6:15 P.M.**

The Mt. Angel City Council met in a special session at the Mt. Angel Fire District, 300 Monroe Street, Mt. Angel, Oregon.

1. **CALL TO ORDER:** The regular session of the City Council was called to order at 6:23 p.m. by Mayor Otte.
2. **FLAG SALUTE:** Mayor Otte led the salute to the flag.
3. **ROLL CALL:**

COUNCIL

Andrew Otte, Mayor
Kelly Grassman, Council President
Darren Beyer, Councilor
Karl Bischoff, Councilor
Pete Wall, Councilor
Ray Eder, Councilor

STAFF

Mike Healy, Interim City Manager/Chief of Police
Justin Hogue, Assistant to the City Manager

ABSENT

Don Fleck, Councilor

4. **UNFINISHED BUSINESS**

- a. **Authorization of Interim City Manager to appoint or remove employees
City of Mt. Angel Charter of 2014, Chapter IX, § 35(8)**

Assistant to the City Manager, Justin Hogue, provided the Council with a document, submitted as part of the official record, with information regarding Unfinished Business Item 4a. Authorization of Interim City Manager to appoint or remove employees, City of Mt. Angel Charter of 2014, Chapter IX, § 35(8).

Interim City Manager Mike Healy stated that Public Works would like to hire Alan Dahlberg for the new Public Works Utility Worker I position. Interim City Manager Healy spoke highly of Mr. Dahlberg's work ethic and skills and prior work history with the City. He stated that Mr. Dahlberg was interviewed and that standard procedure was followed when selecting him to fill the position. There was discussion on his certifications and current job. Councilor Bischoff stated that it is a testament to Mt. Angel for Mr. Dahlberg to want to rejoin the City's workforce.

Councilor Beyer moved that the Council approve the Interim City Manager's personnel decisions regarding an ongoing disciplinary matter, as well as the hiring of one employee in the Public Works department; Councilor Bischoff seconded.

Beyer:	AYE	Otte:	AYE
Bischoff:	AYE	Grassman:	AYE
Eder:	AYE	Wall:	AYE
Fleck:	ABSENT		

The motion passed.

5. NEW BUSINESS:

None

6. MAYOR'S REPORT:

Mayor Otte reported that he received a letter, which he submitted for the official record, regarding the increase in utility rates. He spoke of the streetlight fee appearing on bills for outside city utility customers. There was discussion on the unique situation of the subject lot referenced in the letter in regards to its location, which is mostly out of and partially within city limits. Interim City Manager Healy explained that the home that sits on the lot is located outside of city limits and that he made the determination that the utility customer was correctly charged out-of-city rates.

Mayor Otte spoke of the drainage ditch, stormline, and easement located on the property. Councilor Grassman read a portion of the letter that spoke about a streetlight not existing in front of the property, maintenance of the exist drainage ditch, a city easement, and taxes paid to the city on a portion of the property. She then stated, that according to the letter, the utility customer's base rate rose from \$52.64 to \$93.00. There was discussion on the uniqueness of the property. Councilor Wall asked if there was a desire to annex into the city. Mayor Otte replied there was not. Councilor Grassman commented that the owner of the lot does not wish to annex into the city and views the fees as a way to compel them to annex. Councilor Bischoff asked if the lot received city water and sewer services. Mayor Otte and Councilor Grassman replied that the lot receives both services. Councilor Eder clarified that the primary complaint is the streetlight fee. Mayor Otte replied that he believes the owners understand the necessity for the increase in water and sewer rates, but take issue with the streetlight and stormwater fees. There was discussion on the location of streetlights and the city sharing the cost for providing that service.

Councilor Wall spoke of his prior experience as City Manager of Toledo, during which time, Toledo became the first city to implement a streetlight fee. He explained that people utilize streetlights when driving on city streets and you are paying for that service to provide public safety for the community.

Mayor Otte commented that he personally knows the owners of the lot and that they spoke well of how Utility Billing Clerk Kay Wiesner addressed their complaint concerning the new fees and he complemented Utility Billing Clerk Wiesner on how she handled the situation.

Councilor Wall stated he can understand the frustration with the streetlight fee, but not the water and sewer rate increases. Mayor Otte spoke of prior work performed in vicinity of the lot referenced in the

letter and the complications that arose between the City and Marion County when addressing stormwater, specifically the location of a catch basin, to improve Ebner Park.

There was discussion on making an exception on the streetlight fee. Councilor Grassman requested a breakdown of the utility bill for the subject lot. There was further discussion on making an exception on the streetlight fee. Councilor Eder wanted to confirm how much would be saved by the utility customer per month if an exception was provided on the streetlight and stormwater fees. Interim City Manager Healy asked what the desire of the Council was. There was discussion on the fees and base rate increases.

Interim City Manager Healy explained that out-of-city utility rates were not implemented in the past, but began to be implemented the same month as the new city wide rate increases and fees. Mayor Otte asked if anyone paid the outside city utility rates in past as the rate had been in effect for many years prior. Councilor Grassman replied that no one had been paying the outside city rate. Interim City Manager Healy stated that the previous City Manager had made the decision to implement all increases July 1, 2016 and so August 1st was the first bill that reflected the increases.

Councilor Grassman asked if there had been any complaints regarding rate and fee increases from outside city utility customers living on Academy Street. Interim City Manager Healy replied that none had been brought to his attention. Councilor Eder asked that information be provided on the number of outside city utility customers and how much it would cost the city to provide an except on streetlight and stormwater fees for such customers. There was discussion on how much it would cost the city monthly.

Mayor Otte stated that the largest issue for the lot referenced in the letter is the easement on their property for stormwater and the point they are making is that they have already provided for the City stormwater system by giving up rights to that portion of their property. Mayor Otte stated he would respond to the owners of the subject lot. There was discussion on when to review the situation and requested information. There was consensus that it would be reviewed at the next regular Council meeting.

Mayor Otte stated he spoke with Jennie Messmer, Mid-Willamette Valley Council of Governments Director, concerning the City Manager recruitment. He spoke of procedure options for the recruitment of a new City Manager. There was consensus by the Council for Mayor Otte to meet with Director Messmer to review the City Manager candidates and select finalists for interviews. Councilor Wall spoke of an issue he discovered with one of the candidates that would be problematic. Mayor Otte asked about scheduling interviews. The Council discussed availability for the purpose of scheduling interviews with City Manager candidates.

7. ADJOURNMENT:

Mayor Otte adjourned the meeting at 6:46p.m.

Respectfully submitted by:

Justin Hogue, Assistant to the City Manager

Attested by:

Andrew Otte, Mayor

CITY OF MT. ANGEL
REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: September 6, 2016			
Ordinance <input type="checkbox"/>	Resolution <input type="checkbox"/>	Motion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
Date Prepared: August 30, 2016		Dept.: Administration	
SUBJECT: Outside City Utility Customers		Contact Person(s) for this Item: Justin Hogue, Assistant to the City Manager, jhogue@ci.mt-angel.or.us, (503) 845-9291	

BACKGROUND:

In January 2015, the Mt. Angel City Council identified as a goal for FY 15-16, the creation of a citizen's task force to analyze costs and revenue sources for maintaining city infrastructure. The task force analyzed the organization and operations of the Public Works Department and the operational and capital needs of the City's utility systems: water, wastewater, stormwater and streets. The task force also reviewed information about utility rates in neighboring jurisdictions, as well as utilities within city limits under Marion County jurisdiction.

The task force compiled their findings in a report, which they presented to the Council on April 5, 2016. Within that report, recommendations were provided to the Council for addressing the infrastructures needs of the City. Recommendations included monthly streetlight and stormwater fees. The Council considered the recommendations and adopted Resolution 1459, establishing monthly streetlight and stormwater fees for all utility customers.

For the month of August, the City collected \$1,832.72 in streetlight fees and \$4,771.06 in stormwater fees. 916 utility customers contributed to this amount. Of those 916 utility customers, 10 are located outside of city limits and contribute approximately \$20 per month for streetlights and \$30 per month for stormwater for a combined annual total of \$600.

CITY OF MT. ANGEL
REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: September 6, 2016			
Ordinance <input type="checkbox"/>	Resolution <input type="checkbox"/>	Motion <input checked="" type="checkbox"/>	Information <input checked="" type="checkbox"/>
Date Prepared: August 31, 2016		Dept.: Administration	
SUBJECT: Streetlight Request		Contact Person(s) for this Item: Dan Bernt, Public Works Superintendent, dbernt@ci.mt-angel.or.us, (503) 845-6260	

RECOMMENDATION:

No action is recommended

BACKGROUND:

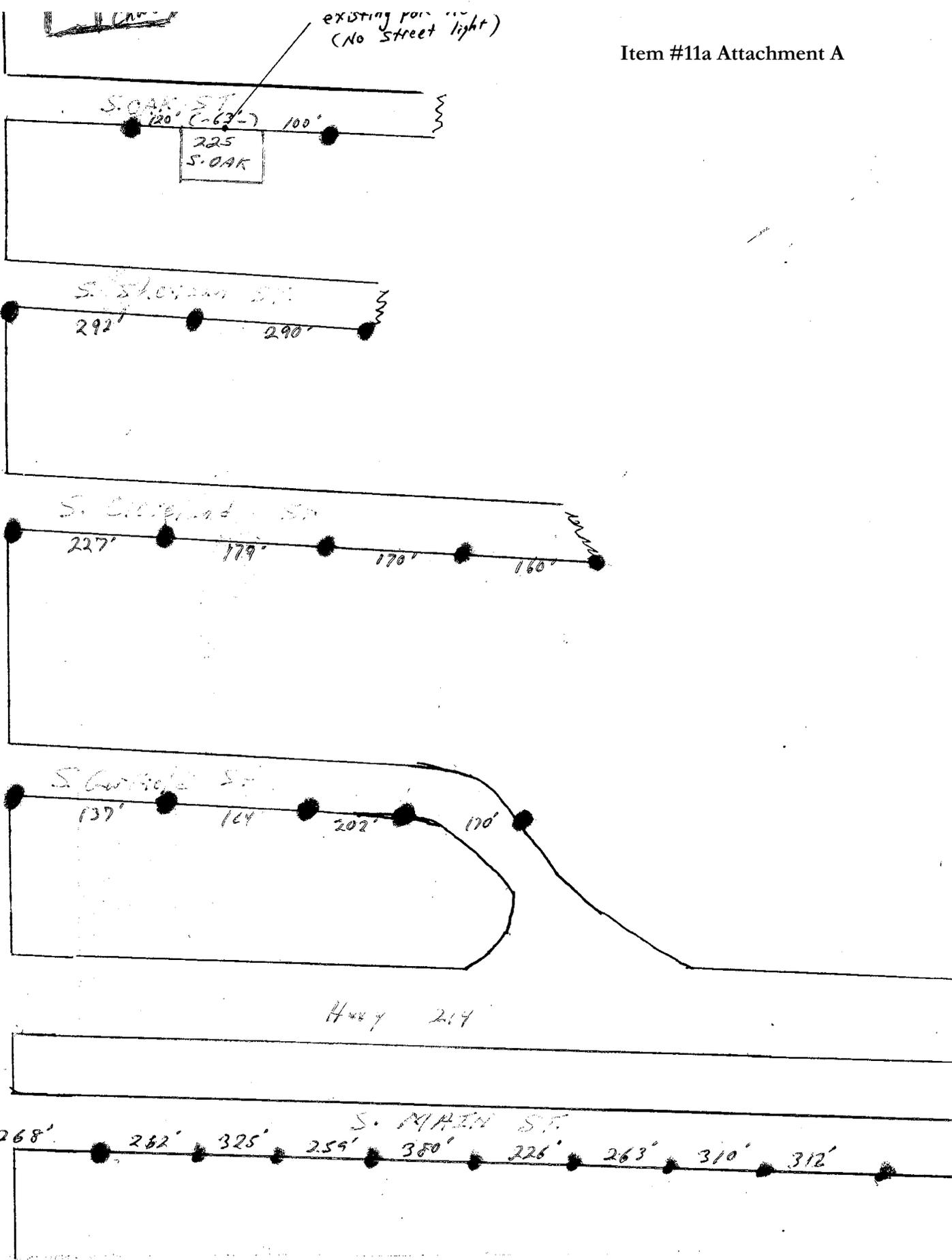
Public Works has recently received numerous requests from a resident on S. Oak Street to install an additional streetlight on the post across from her home and would like to put this issue to rest. Attached is a schematic of Public Works' findings. Thank you for reviewing the matter.

Although not totally representative of street light spacing around our city, attachment A represents spacing of existing street lights on several nearby streets, as well as along one well-traveled main street. Overall, average spacing of street lights is + / - 244', with the shortest spacing on S. Garfield St. at 139' (possibly related to O'Fest). The largest spacing is 380" on S. Main St. If an additional street light is installed on S. Oak St. the spacing in that area would be at +/- 141'.

At this time, Public Works does not recommend installation of an additional street light on S. Oak St.

Attachment A: Streetlight Schematic

EAST CHURCH STREET



Handwritten note: Hwy 214

Mt. Angel City Council
Agenda Calendar
8/26/16

September 6 Development Code (Joint Meeting with Planning Commission)
(In observance
of Labor Day)

October 3 Business License Ordinance

To Schedule/Discuss:

City Manager Contract Approval
Review Park Tree Board Mission and Composition
Repeal of Marijuana Taxation Ordinance

Franchise Agreements – Expiration Dates

Republic Services 6 year rolling agreement which began January 2006
Mt. Angel Telephone agreement expires July 2031 (Ord. No. 750 § 4.4)
N.W. Natural Gas agreement expires October 2020
PGE agreement expires December 2023
Wave Broadband agreement expires July 2020
Woodburn Ambulance Service Inc. agreement expires December 2017