

# City of Mt. Angel

City Council Packet

August 1, 2016

**MT. ANGEL CITY COUNCIL MEETING AGENDA**  
290 East Charles Street – Community Meeting Room  
Monday, August 1, 2016

**6:00 p.m. EXECUTIVE SESSION - Pursuant to ORS 192.660(2)(a) and 192.660(7)**

The City Council will hold an executive session to consider the employment of an officer, employee, staff member or agent. This session is not open to the public.

**7:00 p.m. REGULAR MEETING**

- 1. Call to Order**
- 2. Flag Salute**
- 3. Roll Call**
- 4. Presentations, Guests, and Announcements**
- 5. Appearance of Interested Citizens** - *please limit comments to three (3) minutes.*
- 6. Review Correspondence**
- 7. Review Written Staff Reports**
- 8. Review Accounts Payable**
- 9. Consent Agenda**
  - a. Approve City Council Meeting Minutes for June 6, 2016
- 10. Unfinished Business**
- 11. New Business**
  - a. A RESOLUTION REQUESTING A SPECIAL CITY ALLOTMENT GRANT FROM THE STATE HIGHWAY FUND THAT HAS BEEN APPROPRIATED FOR ALLOCATION TO SEVERAL CITIES OF THE STATE OF OREGON.
  - b. A RESOLUTION CALLING AN ELECTION ON NOVEMBER 8, 2016, TO REFER TO THE VOTERS OF THE CITY OF MT. ANGEL, OREGON, A TAX ON RETAIL SALES OF RECREATIONAL MARIJUANA IN THE CITY OF MT. ANGEL AND ADOPTING A BALLOT TITLE AND EXPLANATORY STATEMENT
  - c. AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE CHAPTER 70 “TRAFFIC AND PARKING REGULATIONS,” AUTHORIZING THE CITY MANAGER
  - d. AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE TITLE IX, CHAPTER 97 “NUISANCES AFFECTING PUBLIC PEACE” EXPANDING THE HOURS THAT CERTAIN NOISE(S) ARE NOT IN VIOLATION”
  - e. Bid Award for 2016 CIPP Project: Main and East College Streets
  - f. Oktoberfest 2015 Right of Way Use Agreement
  - g. Advisory Committee Appointments
  - h. Discussion of Future Agenda Items – See Council Agenda Calendar
- 12. City Manager’s Report**
- 13. Councilor/Committee Reports**
- 14. Mayor’s Report**
- 15. Adjournment**

*Mt. Angel Community Meeting Room is handicapped accessible. If special accommodations are required please contact City Hall at least one business day in advance at 503-845-9291. Hearing Impaired may call TTY (800) 648—3458. Interpretive services may be available with sufficient prior notice of need.*

CITY OF MT. ANGEL

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August 2016

# Department Reports

*Mike Healy*  
*Interim City Manager*  
mhealy@ci.mt-angel.or.us  
503-845-9291

## ADMINISTRATION

### **Senior Center Ceiling Repair**

Due to the small scope of the project, little interest was generated, resulting in a low number of bids. CAB Construction came in with the lowest out of the two bids received for the senior center, ceiling repair. Accordingly, staff informed CAB Construction that they were selected to perform the repair work and to begin as soon as possible.

### **Mt. Angel Telephone Franchise Agreement**

The City received an acceptance of franchise letter from Mt. Angel Telephone, unconditionally accepting the terms and conditions of the Ordinance passed during the prior regular Council meeting.

### **Transitions**

We are sad to report that our Finance Director, Chaunce Seifried, has submitted her resignation, as she accepted a similar position with the City of Molalla. However, she will continue to be present in City Hall one day a week on Tuesdays, as the Interim Finance Director until we are able to find a permanent replacement.

### **City Manager Recruitment**

Deliberations, regarding the City Manager recruitment, will be resumed during an executive session scheduled for August 1, 2016 at 6:00 p.m. prior to the Regular Council meeting. Jennie Messier, Director of the Mid-Willamette Valley Council of Governments, will be present to assist in facilitating the meeting.

### **Health Plan Negotiations**

It was recently discovered that the City will not be able to continue with the employee health care coverage plans that we have been utilizing the last several years. Our providers (Moda and Kaiser) have eliminated the plans we offered to employees. A change in health coverage options has to be made quickly because of the impending deadline to select a new plan. All of this occurred while I was on vacation so Chaunce has notified Diana Moffit, our labor attorney, so that Diana could initiate negotiations regarding what health plan remains available. I will update you as we move forward.

*Justin Hogue*  
*Assistant to the City Manager*  
jhogue@ci.mt-angel.or.us  
503-845-9291

## COMMUNITY DEVELOPMENT

### **Façade Improvement Program**

All applicants approved to receive financial assistance for their façade improvement projects received letters notifying them of the Council's decision. Thus far, two of the applicants have completed their projects. This includes the Glockenspiel, applied for by the Chamber of Commerce, who created and installed military figurines and Burger Time who built and installed a new sign for their business.

### **Permits**

Building permits were issued for a garage at 275 Cherry Street and a new single family dwelling at 1045 Hayes Street. We are also processing a couple building permit applications for new single family homes and a partition request, unrelated to the building permits, for a lot located at 1085 Academy Street.

### **Planning Activity**

Staff held a pre-construction meeting for the Grandview development. The applicant, project manager/engineer, excavator, Marion County, Westech, and Utility Companies were all present to discuss the project. Subsequent to the meeting, construction of the infrastructure began. It is uncertain when actual building permits will be applied for since there is preliminary work that must be completed before the City will issue such permits.

### **Develop Code Update**

Staff participated in an extensive conference call with the Department of Land Conservation and Development and Angelo Planning Group to review Code concerns and amended and new language proposed for the Development Code. Staff is scheduling a joint work session for September 6, 2016 with both the City Council and Planning Commission to re

Carrie Alexandria Caster  
 Library Director  
 ccaster@ci.mt-angel.or.us  
 503-845-9291

# LIBRARY

## **Summer Reading Clubs a Great Success**

With one more week of Summer Reading to go, we can report that this year has been a great success. We have especially seen an incredible growth in our teen and adult program participation, as well as attendance at our weekly performances. We cap off the season with our Summer Reading Carnival on Tuesday, August 2nd from 3-5, where we will have fun carnival games, face painting, popsicles and popcorn, a scavenger hunt, and much merriment to celebrate summer reading and fun for all ages. We also are hosting a Teen Summer Reading Club finale party on Friday, August 2nd from 2-4, with pizza and classic board games.

## **Teen Short Story Contest**

Our first year of doing a teen short story contest brought in 9 entries, which we count as a great success! The winner will be selected/announced this week and will win \$50. The winning story will be shared online and in the library.

## **Thanks to our Wonderful Summer Reading Sponsors!**

We want to extend sincerest thanks to our wonderful community sponsors whose generosity has helped make our Summer Reading Clubs better than ever this year! Please join us in thanking the following local businesses/organizations: Burger Time, Columbia Bank, Friends of Mount Angel Public Library, The Glockenspiel Restaurant, Leona's Bakery and Cafe, Mt. Angel Chamber of Commerce, Mount Angel Oktoberfest, Mt. Angel Sausage Company, Old Stone Coffee & Collectibles, Race Northwest, and Willamette Pie Company. Attendees at our Summer Reading Carnival on August 2nd will have a chance to sign thank you cards to all the sponsors. The children have been so excited to get coupons for treats from local businesses and wonderful new books to keep as quality prizes this year. Feedback has been so positive and we are looking forward to compiling survey results and comments to share in our next report. Without generous donations, we could not have provided such a great program--this is truly a community effort.

## **New Seating Options in the Library**

We were extremely happy to add 3 new carved wooden animal chairs to the children's area this month! Keith Teem carved the wonderful chairs (in the shape of a mandril, a meerkat, and a rhino) and donated them to the children's area to join the other animal chairs he has created for the library over the years. What an incredible gift--thank you to Keith! We also added 4 more beanbag chairs in the teen and children's area (2 of which were an anonymous donation and 2 of which we purchased with donated funds). Patrons of all ages have been enjoying having more place to sit and enjoy the library and all it has to offer.

## **Carved Wooden Panda Chair Fundraiser Raffle--Friends of the Library**

We are excited to announce that Keith Teem also has created a wonderful new carved children's chair (in the shape of a panda) which will be raffled off by the Friends of the Library as a fundraiser to support the library! Tickets are on sale at the library now (\$1 each or 6/\$5). The winner will be selected on August 31st. The chair is on display in the library now!

## **Family Storytime on Vacation after O'Fest**

Family Storytime will be on summer vacation during August and September, but will return on Tuesday, October 4th. August tends to be quieter in terms of program attendance and we have many reports and

grant applications to finalize next month. We have finalized a full slate of programming for the fall months and will be publishing age-specific guides for September/October in the next couple of weeks, so we will definitely have a dynamic and fun fall!

**New LEGOS Coming, Thanks to O’Fest Grant!**

We are finalizing details on our order of new LEGOS to add to our collection, thanks to the generous Oktoberfest grant we received this summer! We are planning details of when to debut the new bricks so more details are coming soon.

Circulation/patron visits stats

July 2016 numbers not yet available--will report next month

Items circulated in June 2016: 2726 (June 2015: 2457)

Patron visits in June 2016: 1260 (June 2015: 943)

Patron visits in May 2016: 1171 (May 2015: 1027)

Michael D. Healy  
Chief of Police  
mhealy@ci.mt-angel.or.us  
503-845-9294

# POLICE

## **4th of July Celebration and Parade**

Our coverage of the parade and fireworks show went off smoothly this year with a great deal of assistance from our local CERT group.

## **Training**

On July 12th we held the department's quarterly range rifle training and handgun qualification at the Stayton Police Department range.

## **SRO Agreement**

The School Resource Officer agreement with the School District was signed off this month for the next school year. Officer Charlie Hall will be returning for his third year as our S.R.O.

## **Oktoberfest Agreement**

The draft Oktoberfest agreement received a tentative approval from O'Fest President Chris Bischoff. The agreement will be presented to the City Council for their approval at the August 1st Council meeting. The highlights of the new agreement are that it will be a three year contract for the first time and we have eliminated a three meeting per year requirement. There were several other minor clarifying language changes that Eileen had suggested prior to her departure.

## **Oktoberfest Preparations**

The police department planners are now in full swing getting ready for this year's festival. We have been told that there are no major changes anticipated by the O'Fest board for this year, so our planning is fairly typical this year. We have begun the recruitment of outside officers and cadet units to fill out the required staffing.

## **Prayer Vigil**

Approximately 40 citizens attended a prayer vigil on July 26th in support of local law enforcement which was held at the gazebo next to the police department. Also, since the many of the national events with officers being hurt and killed around the nation the department has received goodies and cards, almost daily, from citizens and kids of the community. We consider ourselves very lucky for this community support.

Dan Bernt  
 Public Works Superintendent  
 dbernt@ci.mt-angel.or.us  
 503-845-6260

## PUBLIC WORKS

### Water Department

- Our crew did routine bi-monthly meter reading. We also did numerous special reads, starts, & stops.
- We did 5 delinquency shut offs in June and 9 in July.
- The repairs have been made at well #6 and it is fully online.
- We did 8 or 9 flow tests and 4 re-taps of water service lines.
- We met with Westech Engineering to discuss the upcoming new water main replacement project on Monroe, John, and W. Marquam Streets.
- In June the Annual Water Consumer Confidence Reports were distributed to our water customers.
- Recently we have been getting some erratic readings of the well levels at well #7. We have manually measured the well level and believe the probe that extends down the well casing may be going out. The well is operational and the water level is still good. We will continue to monitor this closely. As a side note, our current pumping rates are at 25% or less than the total pumping capacity of our system.
- We installed a new water service for new construction.
- We repaired a water leak on Towers Lane.
- We repaired a service line on E. Marquam St. that was damaged during construction of a new sanitary sewer mainline.
- We replaced water meters at The Deli, Beaver State Apts., also at several residences.
- We collected routine water samples in June & July and collected misc. Organics Samples at well #5 in June.

### Sewer Department

- We remain in recirculation mode at the WWTP. Mowing and vegetation control are continuing, as is berm maintenance.
- We had our perimeter dikes inspected by the State. They are pleased with our maintenance of the dikes. This inspection is done every 6 years.
- We inspected the new sanitary sewer lateral for the new construction on Spruce St.
- Lab work at the WWTP continues. We submitted the DMR to the State.
- We repaired a manhole on East Marquam Street.
- The final manhole on Academy St. related to the Shad Spike project passed the required vacuum test on July 22nd. This basically wraps up this project.
- Bids for the annual CIPP project were to be opened on the 28th. The results and recommendations should be available for the August 1st City Council Meeting.
- We have scheduled the next round of Smoke testing for late August.

- We baited several sanitary sewer manholes in town due to rat complaints.

### **Parks Department**

- Mowing, irrigation, and weed abatement continues in all parks.
- The automatic controllers have been installed on the irrigation system at Humpert Park.
- Trees and bushes were trimmed at the parks.
- We've had several instances of graffiti at our parks. We are staying on top of this as best we can.
- We installed new leash law & clean up after your pet signs in our parks.
- We repaired the basketball goal at Ebner Park.
- The Public Works crew reinstalled the homerun net at Ebner Park.
- We prepped the shelter areas at the parks for numerous reserved events.
- We repaired the Ebner Park irrigation canon.

### **Streets Department**

- We had the street sweeper out twice in June and twice in July.
- The budgeted crack sealing work was completed on S. Main Street and on Lincoln Street.
- The gravel streets in town were re graveled and graded, and the first application of dust control product was applied in July. A second application will be done in August.
- Roadside mowing operations continue.
- Dan B. monitored crosswalk and curb painting in Spain.
- The public Works crew did tall grass & weed abatement at 340 Leo.
- Dan & Daniel attended the pre-construction meeting for the Grandview project on the 18<sup>th</sup>.
- We continue with thermo-plastic installation & street painting.
- John cleaned up debris from an auto accident on S. Main St.
- Our crew did many, many utility locates around town.

### **Other**

- We continue to monitor construction activity by various contractors in our city.
- We met with a contractor on drywall repair at the senior center.
- We changed light bulbs at the senior center.
- We did some maintenance & repair work on one of our tractors.
- We will interview candidates for the utility worker position on July 28<sup>th</sup> and 29<sup>th</sup>.

## Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.Description = {&lt;&gt;} "1099 adjustment"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
6510	Laborers' Local 483	41	PW union dues,monthly/emp.paid	06/10/2016	342.38	342.38	06/15/2016
Total :					342.38	342.38	
<b>ADMINISTRATION DEPARTMENT</b>							
10920	Statesman Journal	0004507438	Notice of receipt of ballot title for Marijuana ban	06/13/2016	169.14	169.14	06/15/2016
10920	Statesman Journal	0004507438	Notice of budget hearing (FY 16-17)	06/13/2016	600.30	600.30	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Costco: Toilet tissue, facial tissue	05/25/2016	45.48	45.48	06/15/2016
12971	ACCESS	20183733	Shredding services/city hall bldg	05/31/2016	18.20	18.20	06/15/2016
7820	Mt Angel Telephone Company	428	City Hall Fax	06/05/2016	48.23	48.23	06/15/2016
7820	Mt Angel Telephone Company	431	City Hall, 2 lines	06/05/2016	108.01	108.01	06/15/2016
12583	CENTURY LINK	150	lines,9291,9292,6261	06/05/2016	10.91	10.91	06/15/2016
9420	Postmaster	JUNE2016	PO Box Fee/City Hall 1 yr	05/25/2016	27.50	27.50	06/15/2016
7590	Moonlight Maintenance, Inc.	143	City Hall cleaning	06/05/2016	172.00	172.00	06/15/2016
11810	US Bancorp Service Center	JUNE2016	3Ten Water: Regiional city breakfast	05/25/2016	8.25	8.25	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Amazon: Credit(return surface adapter)	05/25/2016	52.96-	52.96-	06/15/2016
9585	Quality Code Publishing, LLC	2016-198	Codification Service to City Municipal code	06/08/2016	1,238.55	1,238.55	06/15/2016
5350	Hall, Michele Lynn	1	Consultant svcs/minutes	06/10/2016	81.00	81.00	06/15/2016
8210	Northwest Natural Gas Co.	91	City Hall bldg,split w/pdept	06/05/2016	13.22	13.22	06/15/2016
9220	PGE	825	95 Gar./CH bldg,split w/pdept.	06/25/2016	215.14	215.14	06/15/2016
Total ADMINISTRATION DEPARTMENT:					2,702.97	2,702.97	
<b>POLICE DEPARTMENT</b>							
2090	Bochsler Hardware	JUNE2016	Packing tape	05/31/2016	11.98	11.98	06/15/2016
3300	Cooke Stationery Co.	492574	Office supplies	05/26/2016	43.77	43.77	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Amazon: Toner, laminating sheets, usb drives	05/25/2016	108.20	108.20	06/15/2016
13001	COVANTA ENERGY, LLC	054278MARIO		05/27/2016	31.35	31.35	06/15/2016
7820	Mt Angel Telephone Company	432	Police Dept lines	06/05/2016	155.49	155.49	06/15/2016
12583	CENTURY LINK	150	40009294,9848, Pdept long dist	06/05/2016	16.80	16.80	06/15/2016
9420	Postmaster	JUNE2016	PO Box Fee/City Hall 1 yr	05/25/2016	27.50	27.50	06/15/2016
7590	Moonlight Maintenance, Inc.	144	Police Dept. cleaning/monthly	06/05/2016	226.00	226.00	06/15/2016
11010	Kenneth W. Mead	25274	keys	05/31/2016	16.50	16.50	06/15/2016
2990	City of Woodburn	2016-0000031	Pdept records management system/mobile data system quarterly billing(3rd quarter)	05/13/2016	2,985.50	2,985.50	06/15/2016
2990	City of Woodburn	2016-0000031	Pdept records management system/mobile data system quarterly billing(4th quarter)	05/13/2016	2,985.50	2,985.50	06/15/2016
2960	City of Silverton	59	PD dispatch services	06/05/2016	23.12	23.12	06/15/2016
7820	Mt Angel Telephone Company	430	Pdept 911 line	06/10/2016	33.45	33.45	06/15/2016
12715	METCOM 9-1-1	JUNE2016	Dispatch 800 line/vestibule	05/09/2016	13.84	13.84	06/15/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1580	AT&T	37	modems/police vehicles	06/05/2016	167.56	167.56	06/15/2016
4740	Fleck, Don R	JUNE2016	Hazmat, bloodborne pathogens, ghs, cpr and 1st aid	05/24/2016	300.00	300.00	06/15/2016
5477	HEALY, MICHAEL	JUNE2016	Mileage reimbursements to misc. meetings	06/01/2016	200.88	200.88	06/15/2016
5477	HEALY, MICHAEL	JUNE2016	Expense reimbursements misc. meeting/conf	06/01/2016	69.06	69.06	06/15/2016
2710	Cascade Tire	0365518	New tires for patrol vehicle	06/06/2016	505.80	505.80	06/15/2016
5195	GREG'S AUTOMOTIVE	11680	Light bar repair unit #61	05/23/2016	38.00	38.00	06/15/2016
1063	911 Supply	40082	Uniforms/Javor	05/13/2016	245.97	245.97	06/15/2016
1063	911 Supply	40192	Uniforms/Javor	05/18/2016	251.96	251.96	06/15/2016
1063	911 Supply	40551	Uniforms/Fergus	06/02/2016	79.99	79.99	06/15/2016
1063	911 Supply	40552	Uniforms/Snell	06/02/2016	82.99	82.99	06/15/2016
1063	911 Supply	40558	Uniforms/Snell	06/02/2016	244.99	244.99	06/15/2016
1063	911 Supply	40559	Uniforms/Javor	06/02/2016	43.73	43.73	06/15/2016
12997	CENTRAL LAKE ARMOR EXPRE	0089735	Body armor/javor	05/25/2016	811.00	811.00	06/15/2016
8210	Northwest Natural Gas Co.	91	City Hall bldg,split w/pdept	06/05/2016	13.21	13.21	06/15/2016
9220	PGE	825	95 Gar./CH bldg,split w/pdept.	06/25/2016	215.14	215.14	06/15/2016
12947	BRETTHAUER OIL COMPANY	CL39520	Police Dept fuel	05/31/2016	743.66	743.66	06/15/2016
13002	LANDMARK AWARDS & ENGRA	7852	Retirement plaque for Lynn	06/06/2016	72.50	72.50	06/15/2016
Total POLICE DEPARTMENT:					10,765.44	10,765.44	
<b>COURT DEPARTMENT</b>							
8290	OACA	2016-0001	New membership fee/DB)	06/06/2016	50.00	50.00	06/15/2016
7050	Marion County Treasurer	2	Court assessments/monthly	06/05/2016	240.00	240.00	06/15/2016
8610	Oregon Department of Revenue	2	State of OR court assessments	06/05/2016	615.00	615.00	06/15/2016
Total COURT DEPARTMENT:					905.00	905.00	
<b>COMMUNITY DEVELOPMENT</b>							
10920	Statesman Journal	0004507438	Appeal notice 2016-01(SDR/VAR2016-01)	06/13/2016	209.94	209.94	06/15/2016
6970	Marion County Building Inspect	06012016MA	BUILDING PERMIT FEES/MAY2016	05/31/2016	8,419.75	8,419.75	06/15/2016
6970	Marion County Building Inspect	11022015MA	CREDIT	06/01/2016	292.09-	292.09-	06/15/2016
Total COMMUNITY DEVELOPMENT:					8,337.60	8,337.60	
<b>LIBRARY DEPARTMENT</b>							
7820	Mt Angel Telephone Company	429	Library phone	06/05/2016	37.40	37.40	06/15/2016
12583	CENTURY LINK	150	845-6401/library long dist.	06/05/2016	.16	.16	06/15/2016
11810	US Bancorp Service Center	JUNE2016	USPS: postage	05/25/2016	10.63	10.63	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	Postage for USPS	06/08/2016	3.21	3.21	06/15/2016
7590	Moonlight Maintenance, Inc.	145	Library cleaning/monthly	06/10/2016	144.00	144.00	06/15/2016
1710	Baker & Taylor Books	4011612014	Books	05/23/2016	529.37	529.37	06/15/2016
1710	Baker & Taylor Books	4011620488	Books	05/31/2016	99.29	99.29	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Goodwill, Amazon: new books	05/25/2016	80.91	80.91	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	New books for collection(costco)	06/08/2016	136.90	136.90	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	books	06/08/2016	21.99	21.99	06/15/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12849	CASTER, CARRIE A	JUNE2016	New books for collection(costco)	06/08/2016	116.81	116.81	06/15/2016
12981	CENTER POINT LARGE PRINT	1381435	New large print book	06/02/2016	136.62	136.62	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	Cleaning supplies	06/08/2016	10.96	10.96	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	Supplies	06/08/2016	5.96	5.96	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Amazon: Audio visuals & CD's	05/25/2016	168.93	168.93	06/15/2016
12914	MOVIE LICENSING USA	2181760	Movie copyright compliance/library	05/10/2016	358.00	358.00	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Entertainment weekly: magazine subscription	05/25/2016	40.00	40.00	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Bend Inn & Suites: OLA annual conf. lodging	05/25/2016	245.06	245.06	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	Mileage reimbursement for conference in Bend	06/08/2016	129.60	129.60	06/15/2016
2090	Bochsler Hardware	JUNE2016	Bubbles(storytime)	05/31/2016	5.99	5.99	06/15/2016
2790	Chemeketa Community College	SO939073	Summer reading performance	06/01/2016	325.00	325.00	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Oriental trading, Roths, Amazon: Childrens program	05/25/2016	180.38	180.38	06/15/2016
12849	CASTER, CARRIE A	JUNE2016	Summer reading prizes, candy	06/08/2016	75.95	75.95	06/15/2016
8210	Northwest Natural Gas Co.	92	Library building	06/10/2016	134.56	134.56	06/15/2016
9220	PGE	814	290 E. Charles/Library bldg.	06/25/2016	204.52	204.52	06/15/2016
Total LIBRARY DEPARTMENT:					3,202.20	3,202.20	
<b>PARKS DEPARTMENT</b>							
6555	Land, Kathy	JUNE2016	Park Deposit Refund	05/25/2016	25.00	25.00	06/15/2016
12999	I SELA JAQUEZ	JUNE2016	Refund park rental deposit	05/24/2016	25.00	25.00	06/15/2016
2090	Bochsler Hardware	JUNE2016	Paint, sprinkler	05/31/2016	42.44	42.44	06/15/2016
5660	Hi-School Pharmacy	JUNE2016	Fittings for Humpert park irrigation system	05/26/2016	88.60	88.60	06/15/2016
7910	NAPA Auto Parts	JUNE2016	Sawblade, motor tuneup	05/25/2016	33.14	33.14	06/15/2016
11810	US Bancorp Service Center	JUNE2016	Lowe's: irrigation supplies for Humpert park	05/25/2016	204.71	204.71	06/15/2016
4610	FARMERS TOILET CO.	46	Portable toilets/Parks	06/05/2016	249.00	249.00	06/15/2016
9220	PGE	816	615 May St/Fisher Park	06/25/2016	17.21	17.21	06/15/2016
9220	PGE	817	700 Spruce/Ebner Park	06/25/2016	26.91	26.91	06/15/2016
12947	BRETTTHAUER OIL COMPANY	CL39520	Public works fuel by dept.	05/31/2016	139.63	139.63	06/15/2016
Total PARKS DEPARTMENT:					851.64	851.64	
<b>CAPITAL OUTLAY</b>							
7720	Mt Angel Chamber of Commerce	JUNE2016	Facade Improvment grant/Figurines @ Glockenspiel	06/09/2016	5,000.00	5,000.00	06/15/2016
Total CAPITAL OUTLAY:					5,000.00	5,000.00	
Total GENERAL FUND:					32,107.23	32,107.23	
<b>STREETS FUND</b>							
7820	Mt Angel Telephone Company	427	PWShops 2 lines+internet/split	06/05/2016	23.47	23.47	06/15/2016
2090	Bochsler Hardware	JUNE2016	Brushes, hardware, gloves	05/31/2016	50.01	50.01	06/15/2016
7750	CATHOLIC COMMUNITY SERVI	50	Public restrooms/monthly	06/05/2016	300.00	300.00	06/15/2016
9220	PGE	810	905 W. Marquam/PW shops, split	06/25/2016	29.47	29.47	06/15/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9220	PGE	811	200 GarfieldGazeb/decor lites	06/25/2016	20.46	20.46	06/15/2016
9220	PGE	824	120 Main/Fountain area	06/25/2016	123.31	123.31	06/15/2016
7910	NAPA Auto Parts	JUNE2016	Replacement bulbs for street sweeper	05/25/2016	49.26	49.26	06/15/2016
12947	BRETTTHAUER OIL COMPANY	CL39520	Public works fuel by dept.	05/31/2016	138.01	138.01	06/15/2016
9220	PGE	802	195 Main/decor lites	06/25/2016	19.92	19.92	06/15/2016
9220	PGE	820	105 Church/Blinking Xwalk @214	06/25/2016	18.41	18.41	06/15/2016
9220	PGE	823	Street Lights Contract	06/25/2016	1,617.72	1,617.72	06/15/2016
Total :					2,390.04	2,390.04	
Total STREETS FUND:					2,390.04	2,390.04	
<b>STREET RESERVE FUND</b>							
4620	Father Bernard Youth Center	JUNE2016	Sidewark repair partnership reimbursement	05/17/2016	2,500.00	2,500.00	06/15/2016
Total :					2,500.00	2,500.00	
Total STREET RESERVE FUND:					2,500.00	2,500.00	
<b>WATER UTILITY FUND</b>							
12998	DAT REAL ESTATE SOLUTIONS	JUNE2016	Refund utility deposit	06/08/2016	25.00	25.00	06/15/2016
Total :					25.00	25.00	
7820	Mt Angel Telephone Company	426	City Well	06/05/2016	59.23	59.23	06/15/2016
7820	Mt Angel Telephone Company	427	PWShops 2 lines+internet/split	06/05/2016	93.87	93.87	06/15/2016
12583	CENTURY LINK	150	845-6260,2852,PWorks	06/05/2016	.45	.45	06/15/2016
9420	Postmaster	JUNE2016	PO Box Fee/City Hall 1 yr	05/25/2016	27.50	27.50	06/15/2016
4740	Fleck, Don R	2016-05AA	CPR training, hazmat training/Pworks employee	05/24/2016	100.00	100.00	06/15/2016
2090	Bochsler Hardware	JUNE2016	Level, hardware, fuse, batteries, keys	05/31/2016	35.02	35.02	06/15/2016
6570	Laser Electric Inc.	JUN2016	Small motor for Vac truck	06/01/2016	122.13	122.13	06/15/2016
8460	One Call Concepts, Inc	6050436	Utility locating notification fees/monthly	05/31/2016	22.44	22.44	06/15/2016
12310	Wilco Farmers	105580	Fuel for emergency generators @ wells 6 & 7	05/04/2016	452.82	452.82	06/15/2016
12150	Waterlab Corporation	69346	Water samples well #6. routine samples	06/08/2016	1,890.00	1,890.00	06/15/2016
1310	Republic Services #456	50	Garbage services/monthly	06/05/2016	92.20	92.20	06/15/2016
9220	PGE	810	905 W. Marquam/PW shops, split	06/25/2016	58.94	58.94	06/15/2016
9220	PGE	812	204 Humpert/Reservoir telemetry	06/25/2016	17.12	17.12	06/15/2016
9220	PGE	813	460 E. Marquam/Well #7	06/25/2016	1,141.08	1,141.08	06/15/2016
9220	PGE	819	440 Alder/Well #5	06/25/2016	630.33	630.33	06/15/2016
9220	PGE	821	Well #6	06/25/2016	1,191.20	1,191.20	06/15/2016
12947	BRETTTHAUER OIL COMPANY	CL39520	Public works fuel by dept.	05/31/2016	144.70	144.70	06/15/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total :					6,079.04	6,079.04	
Total WATER UTILITY FUND:					6,104.04	6,104.04	
<b>SEWER UTILITY FUND</b>							
12998	DAT REAL ESTATE SOLUTIONS	JUNE2016	Refund utility deposit	06/08/2016	50.00	50.00	06/15/2016
Total :					50.00	50.00	
7820	Mt Angel Telephone Company	425	WWTP 2 lines+internet	06/05/2016	123.34	123.34	06/15/2016
12583	CENTURY LINK	150	503-845-2720/WWTP long dis.	06/05/2016	.00	.00	06/15/2016
9420	Postmaster	JUNE2016	PO Box Fee/City Hall 1 yr	05/25/2016	27.50	27.50	06/15/2016
4740	Fleck, Don R	2016-05AA	CPR training, hazmat training/Pworks employee	05/24/2016	100.00	100.00	06/15/2016
12884	Department of Environmental Qua	JUNE2016	Wasterwater operator certificate(JK 2 yrs)	06/07/2016	160.00	160.00	06/15/2016
1225	AIRGAS USA, INC	9936853994	Cylinder rental @ WWTP	05/31/2016	132.01	132.01	06/15/2016
1545	Aspen Wildlife Services, LLC	43	Wildlife mgmt program/monthly	06/05/2016	375.00	375.00	06/15/2016
2090	Bochsler Hardware	JUNE2016	Distilled water, kettle	05/31/2016	57.05	57.05	06/15/2016
6570	Laser Electric Inc.	JUN2016	Small motor for Vac truck	06/01/2016	122.13	122.13	06/15/2016
7910	NAPA Auto Parts	JUNE2016	Fuse	05/25/2016	8.40	8.40	06/15/2016
9590	QUALITY CONTROL SERVICES,	44838	Calibration of lab scales @ WWTP	05/06/2016	115.00	115.00	06/15/2016
10680	Silverton Sand and Gravel	55861	Stock rock for WWTP	05/30/2016	615.00	615.00	06/15/2016
12310	Wilco Farmers	105580	Fuel for emergency generator @ WWTP	05/04/2016	184.00	184.00	06/15/2016
9220	PGE	810	905 W. Marquam/PW shops, split	06/25/2016	58.94	58.94	06/15/2016
9220	PGE	815	12334 Mt.Angel-Gervais/WWTP	06/25/2016	829.40	829.40	06/15/2016
9220	PGE	822	10991 Saratoga/res. telemetry	06/25/2016	34.39	34.39	06/15/2016
12947	BRETTTHAUER OIL COMPANY	CL39520	Public works fuel by dept.	05/31/2016	91.06	91.06	06/15/2016
13000	SUMMIT CLEANING & RESTOR	345081	Carmalite house repairs 1/2 balance per Eileen	05/20/2016	966.40	966.40	06/15/2016
Total :					3,999.62	3,999.62	
Total SEWER UTILITY FUND:					4,049.62	4,049.62	
Grand Totals:					47,150.93	47,150.93	

Dated: \_\_\_\_\_

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.Description = {<->} "1099 adjustment"

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## Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.Description = {&lt;-&gt;} "1099 adjustment"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
6510	Laborers' Local 483	42	PW union dues,monthly/emp.paid	07/10/2016	419.45	419.45	07/14/2016
12582	Mt Angel Police Association	39	Union dues/emp paid/monthly	06/10/2016	330.00	330.00	06/29/2016
11810	US Bancorp Service Center	JULY2016	Furniture beanbag chairs	06/27/2016	101.68	101.68	07/14/2016
Total :					851.13	851.13	
<b>ADMINISTRATION DEPARTMENT</b>							
11810	US Bancorp Service Center	JULY2016	Phone directory labels	06/27/2016	10.10	10.10	07/14/2016
11810	US Bancorp Service Center	JULY2016	Pens, space heater, air cooler	06/27/2016	172.49	172.49	07/14/2016
11810	US Bancorp Service Center	JULY2016	Paper & binder clips	06/27/2016	67.25	67.25	07/14/2016
11810	US Bancorp Service Center	JULY2016	Staple remover	06/27/2016	2.99	2.99	07/14/2016
11810	US Bancorp Service Center	JULY2016	Phone labels for directory	06/27/2016	11.42	11.42	07/14/2016
11810	US Bancorp Service Center	JULY2016	Credit on shipping charges	06/27/2016	3.78-	3.78-	07/14/2016
11810	US Bancorp Service Center	JULY2016	Planner for Justin	06/27/2016	44.11	44.11	07/14/2016
12715	METCOM 9-1-1	2016-6032	Everbridge services FY 16-17	07/01/2016	250.00	250.00	07/14/2016
12717	RICOH USA, INC.	5043180176	Copies and service fees/quarterly	07/04/2016	150.75	150.75	07/14/2016
12971	ACCESS	20184703	Shredding services/city hall bldg	06/30/2016	18.38	18.38	07/14/2016
7820	Mt Angel Telephone Company	436	City Hall Fax	07/05/2016	48.23	48.23	07/14/2016
7820	Mt Angel Telephone Company	439	City Hall, 2 lines	07/05/2016	108.01	108.01	07/14/2016
12583	CENTURY LINK	151	lines,9291,9292,6261	07/05/2016	5.98	5.98	07/14/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Postage due mailbag	06/28/2016	.09	.09	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Postage due mailbag@ post office	06/28/2016	3.78	3.78	06/29/2016
12883	NEOFUNDS BY NEOPOST	JUNE2016	Postage funds for postage machine	06/15/2016	500.00	500.00	06/29/2016
4320	ELEVATOR SOLUTIONS, INC.	41	Elevator Maintenance/Annual payment	07/05/2016	679.20	679.20	07/14/2016
7590	Moonlight Maintenance, Inc.	146	City Hall cleaning	07/05/2016	156.00	156.00	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	3,675.36	3,675.36	07/14/2016
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	1,000.00	1,000.00	07/14/2016
2990	City of Woodburn	2017-010	IT services & support 2nd quarter	07/05/2016	93.75	93.75	07/14/2016
6790	LGPI	12430	FY 16-17 Membership, annually	07/01/2016	586.00	586.00	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Ordinance amendments & marijuana	06/30/2016	1,295.60	1,295.60	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Mt. Angel telephone franchise fee agreement	06/30/2016	1,543.20	1,543.20	07/14/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Council photos	06/28/2016	3.98	3.98	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Sympathy card/Margaret Hoffer	06/28/2016	3.99	3.99	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Farewell card/Eileen	06/28/2016	4.49	4.49	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Farewell flower basket/Eileen	06/28/2016	32.95	32.95	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Parking @ PSU/public works class/City mgr	06/28/2016	5.00	5.00	06/29/2016
8210	Northwest Natural Gas Co.	93	City Hall bldg,split w/pdept	07/05/2016	14.41	14.41	07/14/2016
9220	PGE	841	95 Gar./CH bldg,split w/pdept.	07/25/2016	443.14	443.14	07/14/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ADMINISTRATION DEPARTMENT:					10,926.87	10,926.87	
<b>POLICE DEPARTMENT</b>							
7940	National Fire Fighter Corp	JUNE2016	First aid supplies	05/03/2016	27.42	27.42	06/29/2016
11810	US Bancorp Service Center	JULY2016	Phone directory labels	06/27/2016	5.05	5.05	07/14/2016
11810	US Bancorp Service Center	JULY2016	Phone labels for directory	06/27/2016	5.71	5.71	07/14/2016
11810	US Bancorp Service Center	JULY2016	Office supplies	06/27/2016	79.97	79.97	07/14/2016
12683	COMMUNITY NEWSPAPERS	JULY2016	Subscription to Woodburn Independent(2yrs)	06/23/2016	56.00	56.00	07/14/2016
12971	ACCESS	20184703	Shredding services/city hall bldg	06/30/2016	18.37	18.37	07/14/2016
7820	Mt Angel Telephone Company	440	Police Dept lines	07/05/2016	155.49	155.49	07/14/2016
12583	CENTURY LINK	151	40009294,9848, Pdept long dist	07/05/2016	14.92	14.92	07/14/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Postage due mailbag	06/28/2016	1.10	1.10	06/29/2016
12807	Petty Cash-Nan Fleck	JUNE2016	Postage due/evidence mailed, certified letter	06/20/2016	14.49	14.49	06/29/2016
7590	Moonlight Maintenance, Inc.	147	Police Dept. cleaning/monthly	07/05/2016	196.00	196.00	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	989.52	989.52	07/14/2016
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	500.00	500.00	07/14/2016
2990	City of Woodburn	2017-010	IT services & support 2nd quarter	07/05/2016	281.25	281.25	07/14/2016
12717	RICOH USA, INC.	5042693453	Quarterly copies	06/09/2016	118.37	118.37	06/29/2016
6887	Login/IACP Net	27780	IACP Membership	05/13/2016	425.00	425.00	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Labor/police	06/30/2016	257.60	257.60	07/14/2016
2960	City of Silverton	60	PD dispatch services	07/05/2016	23.12	23.12	07/14/2016
7820	Mt Angel Telephone Company	438	Pdept 911 line	07/10/2016	33.45	33.45	07/14/2016
12715	METCOM 9-1-1	1	Dispatch services/vestibule	07/01/2016	15.37	15.37	07/14/2016
12715	METCOM 9-1-1	2016-6006	Dispatch & developement services FY 16-17	07/01/2016	63,777.60	63,777.60	07/14/2016
12715	METCOM 9-1-1	2016-6032	Everbridge services FY 16-17	07/01/2016	250.00	250.00	07/14/2016
12715	METCOM 9-1-1	2016JUNE	Dispatch 800 line/vestibule	06/15/2016	11.74	11.74	06/29/2016
1580	AT&T	991520235X06	modems/police vehicles	06/09/2016	167.56	167.56	06/29/2016
11810	US Bancorp Service Center	JULY2016	Front desk training	06/27/2016	99.00	99.00	07/14/2016
7910	NAPA Auto Parts	JULY2016	Headlight for unit 01	06/25/2016	9.09	9.09	07/14/2016
11810	US Bancorp Service Center	JULY2016	Unit 31 tires mounted/balanced	06/27/2016	96.00	96.00	07/14/2016
11360	The Radar Shop	8182	Onsite radar re-certifications	06/23/2016	328.00	328.00	07/14/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Postage due mailbag	06/28/2016	.66	.66	06/29/2016
1063	911 Supply	40557	New hire uniforms/AJ	06/02/2016	279.99	279.99	07/14/2016
1063	911 Supply	41323	New hire uniforms/AJ	07/01/2016	327.98	327.98	07/14/2016
1063	911 Supply	41324	New hire uniforms/AJ	07/01/2016	14.00	14.00	07/14/2016
12635	FERGUS, LEVI	JULY2016	Duty gloves, seat organizer and batteries for stimulus light	07/11/2016	66.91	66.91	07/14/2016
12700	SYMBOLARTS	0261446	Badges	07/08/2016	310.00	310.00	07/14/2016
13006	JAVOR, ANELA	JULY2016	Reimbursement expense/danner boots	07/11/2016	100.00	100.00	07/14/2016
12807	Petty Cash-Nan Fleck	JUNE2016	Pigeon targets/range	06/20/2016	33.98	33.98	06/29/2016
8210	Northwest Natural Gas Co.	93	City Hall bldg,split w/pdept	07/05/2016	14.41	14.41	07/14/2016
9220	PGE	841	95 Gar./CH bldg,split w/pdept.	07/25/2016	443.14	443.14	07/14/2016
12947	BRETTHAUER OIL COMPANY	CL41844	Police Dept fuel	06/30/2016	776.00	776.00	07/14/2016
2090	Bochsler Hardware	JULY2016	Earplugs & paddlocks	06/30/2016	22.94	22.94	07/14/2016
11810	US Bancorp Service Center	JULY2016	Sharps containers	06/27/2016	19.47	19.47	07/14/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total POLICE DEPARTMENT:					70,366.67	70,366.67	
<b>COURT DEPARTMENT</b>							
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	282.72	282.72	07/14/2016
7050	Marion County Treasurer	3	Court assessments/monthly	07/05/2016	44.00	44.00	07/14/2016
8610	Oregon Department of Revenue	3	State of OR court assessments	07/05/2016	127.00	127.00	07/14/2016
12844	COUKOULIS, LORI	3	Judge services /bi monthly	07/10/2016	275.00	275.00	07/14/2016
Total COURT DEPARTMENT:					728.72	728.72	
<b>COMMUNITY DEVELOPMENT</b>							
12763	Petty Cash-Tara Von Flue	JUNE2016	Paper plates for task force CDD meeting	06/28/2016	6.87	6.87	06/29/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Postage due mailbag	06/28/2016	.27	.27	06/29/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	282.72	282.72	07/14/2016
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	500.00	500.00	07/14/2016
7440	Mid-Willamette Council of Gov	1617024	COG membership FY 16-17	07/01/2016	1,480.00	1,480.00	07/14/2016
7440	Mid-Willamette Council of Gov	1617024	Economic development fee	07/01/2016	223.00	223.00	07/14/2016
7440	Mid-Willamette Council of Gov	1516379	May regular planning services	06/21/2016	57.75	57.75	06/29/2016
7440	Mid-Willamette Council of Gov	1516379	SDR2015-03/04, P2015-01(billed to applicant)	06/21/2016	19.25	19.25	06/29/2016
7440	Mid-Willamette Council of Gov	1516379	Appeal 2016-01(billed to applicant)	06/21/2016	417.21	417.21	06/29/2016
6970	Marion County Building Inspect	07062016MA	BUILDING PERMIT FEES/JUNE 2016	07/06/2016	6,366.93	6,366.93	07/14/2016
Total COMMUNITY DEVELOPMENT:					9,354.00	9,354.00	
<b>LIBRARY DEPARTMENT</b>							
2090	Bochsler Hardware	JULY2016	Flush lever	06/30/2016	2.99	2.99	07/14/2016
11810	US Bancorp Service Center	JULY2016	Supplies	06/27/2016	487.93	487.93	07/14/2016
7820	Mt Angel Telephone Company	437	Library phone	07/05/2016	38.37	38.37	07/14/2016
12583	CENTURY LINK	151	845-6401/library long dist.	07/05/2016	.89	.89	07/14/2016
11810	US Bancorp Service Center	JULY2016	Postage due	06/27/2016	9.31	9.31	07/14/2016
2090	Bochsler Hardware	JULY2016	Lightbulbs & flush lever	06/30/2016	11.24	11.24	07/14/2016
7590	Moonlight Maintenance, Inc.	148	Library cleaning/monthly	07/10/2016	144.00	144.00	07/14/2016
1710	Baker & Taylor Books	4011632334	Books	06/14/2016	569.91	569.91	06/29/2016
1710	Baker & Taylor Books	4011634880	Books	06/16/2016	365.23	365.23	06/29/2016
11810	US Bancorp Service Center	JULY2016	New books	06/27/2016	71.78	71.78	07/14/2016
12849	CASTER, CARRIE A	JULY2016	New books for collection(costco)	07/06/2016	35.47	35.47	07/14/2016
12937	LAING, STEPHANIE	JUNE2016	Adapters, cables for movie matinees	06/17/2016	15.79	15.79	06/29/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	282.72	282.72	07/14/2016
11810	US Bancorp Service Center	JULY2016	DVD's/audio visual	06/27/2016	30.28	30.28	07/14/2016
12849	CASTER, CARRIE A	JULY2016	New audio books(Costco)	07/06/2016	23.99	23.99	07/14/2016
3260	Consumer Reports	JULY2016	Subscription/1 yr	07/13/2016	29.00	29.00	07/14/2016
6800	Library Journal	JULY2016	Subscription renewal 1 year	07/06/2016	129.99	129.99	07/14/2016
10920	Statesman Journal	JULY2016	Statesman journal subscription/Library	06/19/2016	388.03	388.03	07/14/2016
11390	This Old House Magazine	JULY216	One year magazine subscription	07/08/2016	35.00	35.00	07/14/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
13004	ARCHITECTURAL DIGEST	JULY2016	Subscription (1 yr)	07/13/2016	20.00	20.00	07/14/2016
1710	Baker & Taylor Books	4011632067	Books	06/14/2016	123.91	123.91	06/29/2016
11810	US Bancorp Service Center	JULY2016	Childrens books	06/27/2016	111.91	111.91	07/14/2016
12849	CASTER, CARRIE A	JULY2016	Cupcakes for teen program	07/06/2016	100.00	100.00	07/14/2016
12849	CASTER, CARRIE A	JULY2016	Popcorn for movie matinee	07/06/2016	9.79	9.79	07/14/2016
12937	LAING, STEPHANIE	JULY2016	Teen program prizes and treats	07/13/2016	29.00	29.00	07/14/2016
12937	LAING, STEPHANIE	JUNE2016	Ice & popsicles(SRP)	06/17/2016	44.76	44.76	06/29/2016
12937	LAING, STEPHANIE	JUNE2016	SRP & teen program supplies	06/17/2016	64.08	64.08	06/29/2016
11810	US Bancorp Service Center	JULY2016	Summer reading program prizes	06/27/2016	102.99	102.99	07/14/2016
12849	CASTER, CARRIE A	JULY2016	Summer reading prizes, treats	07/06/2016	18.99	18.99	07/14/2016
8210	Northwest Natural Gas Co.	94	Library building	07/10/2016	16.74	16.74	07/14/2016
9220	PGE	830	290 E. Charles/Library bldg.	07/25/2016	442.58	442.58	07/14/2016
Total LIBRARY DEPARTMENT:					3,756.67	3,756.67	
<b>PARKS DEPARTMENT</b>							
11810	US Bancorp Service Center	JULY2016	Job posting for Utility worker I	06/27/2016	15.00	15.00	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	282.72	282.72	07/14/2016
12912	HALL, MARILYN	JULY2016	Park rental deposit refund	07/10/2016	25.00	25.00	07/14/2016
13005	FLECKENSTEIN, BEV	JULY2016	Refund park deposit	07/09/2016	25.00	25.00	07/14/2016
13008	STEPHENS, ERIN	JULY2016	Refund park rentals	07/09/2016	50.00	50.00	07/14/2016
2090	Bochsler Hardware	JULY2016	Weed & fee, iron, wire nuts	06/30/2016	53.88	53.88	07/14/2016
3070	Cliff's Engine Center	21358	Chain saw sharpening	07/01/2016	12.00	12.00	07/14/2016
12763	Petty Cash-Tara Von Flue	JUNE2016	Sprinkler nozzle/Humpert park	06/28/2016	7.00	7.00	06/29/2016
12821	ADVANCE BACKFLOW TESTIN	1349	Testing of city backflow devices(9)	07/05/2016	225.00	225.00	07/14/2016
4610	FARMERS TOILET CO.	47	Portable toilets/Parks	07/05/2016	249.00	249.00	07/14/2016
9220	PGE	832	615 May St/Fisher Park	07/25/2016	34.33	34.33	07/14/2016
9220	PGE	833	700 Spruce/Ebner Park	07/25/2016	25.72	25.72	07/14/2016
7910	NAPA Auto Parts	JULY2016	Clevis pin, fastener	06/25/2016	21.36	21.36	07/14/2016
12947	BRETTTHAUER OIL COMPANY	CL41844	Public works fuel by dept.	06/30/2016	60.95	60.95	07/14/2016
Total PARKS DEPARTMENT:					1,086.96	1,086.96	
Total GENERAL FUND:					97,071.02	97,071.02	
<b>STREETS FUND</b>							
11810	US Bancorp Service Center	JULY2016	Job posting for Utility worker I	06/27/2016	15.00	15.00	07/14/2016
12715	METCOM 9-1-1	2016-6032	Everbridge services FY 16-17	07/01/2016	200.00	200.00	07/14/2016
7820	Mt Angel Telephone Company	435	PWShops 2 lines+internet/split	07/05/2016	23.49	23.49	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	1,413.60	1,413.60	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Labor/LIUNA	06/30/2016	120.00	120.00	07/14/2016
4740	Fleck, Don R	2016-06 EX	Service & replace fire extinguishers	06/27/2016	174.00	174.00	06/29/2016
7750	CATHOLIC COMMUNITY SERVI	51	Public restrooms/monthly	07/05/2016	330.00	330.00	07/14/2016
10680	Silverton Sand and Gravel	55890	Stock rock	06/29/2016	205.00	205.00	07/14/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
9220	PGE	826	905 W. Marquam/PW shops, split	07/25/2016	32.30	32.30	07/14/2016
9220	PGE	827	200 GarfieldGazeb/decor lites	07/25/2016	40.92	40.92	07/14/2016
9220	PGE	840	120 Main/Fountain area	07/25/2016	251.86	251.86	07/14/2016
7910	NAPA Auto Parts	JULY2016	Freight for lamsp, gasket weather strip for sweeper	06/25/2016	39.26	39.26	07/14/2016
12947	BRETTTHAUER OIL COMPANY	CL41844	Public works fuel by dept.	06/30/2016	75.96	75.96	07/14/2016
9220	PGE	818	195 Main/decor lites	07/25/2016	39.51	39.51	07/14/2016
9220	PGE	836	105 Church/Blinking Xwalk @214	07/25/2016	36.92	36.92	07/14/2016
9220	PGE	839	Street Lights Contract	07/25/2016	1,617.72	1,617.72	07/14/2016
Total :					4,615.54	4,615.54	
Total STREETS FUND:					4,615.54	4,615.54	
<b>CAPITAL IMPROVEMENT FUND</b>							
<b>TECHNOLOGY REPLACEMENT</b>							
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	2,425.00	2,425.00	07/14/2016
Total TECHNOLOGY REPLACEMENT:					2,425.00	2,425.00	
Total CAPITAL IMPROVEMENT FUND:					2,425.00	2,425.00	
<b>HOUSING REHABILITATION FUND</b>							
<b>EXPENDITURES</b>							
7440	Mid-Willamette Council of Gov	1516371	Housing rehab services May2016	06/09/2016	36.00	36.00	06/29/2016
Total EXPENDITURES:					36.00	36.00	
Total HOUSING REHABILITATION FUND:					36.00	36.00	
<b>WATER UTILITY FUND</b>							
6660	League of Oregon Cities	17567	Job posting for PW utility worker	06/14/2016	10.00	10.00	06/29/2016
11810	US Bancorp Service Center	JULY2016	Colored paper for water application update	06/27/2016	13.98	13.98	07/14/2016
12040	Village Print Shop	JULY2016	WQR reports	07/01/2016	75.00	75.00	07/14/2016
12715	METCOM 9-1-1	2016-6032	Everbridge services FY 16-17	07/01/2016	250.00	250.00	07/14/2016
12717	RICOH USA, INC.	5043180176	Copies and service fees/quarterly	07/04/2016	150.75	150.75	07/14/2016
13007	PAMPLIN MEDIA GROUP	JULY2016	Public works utility worker I job posting	06/30/2016	43.75	43.75	07/14/2016
7820	Mt Angel Telephone Company	434	City Well	07/05/2016	59.23	59.23	07/14/2016
7820	Mt Angel Telephone Company	435	PWShops 2 lines+internet/split	07/05/2016	93.94	93.94	07/14/2016
12583	CENTURY LINK	151	845-6260,2852,PWorks	07/05/2016	.45	.45	07/14/2016
9420	Postmaster	JULY2016	Postage due account/prepaid utility bill postage	07/01/2016	750.00	750.00	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	3,251.28	3,251.28	07/14/2016
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	1,250.00	1,250.00	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Labor/LIUNA	06/30/2016	179.20	179.20	07/14/2016
2090	Bochsler Hardware	JULY2016	Bungee cords, safety glasses	06/30/2016	12.73	12.73	07/14/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4740	Fleck, Don R	2016-06 EX	Service & replace fire exttinguishers	06/27/2016	174.00	174.00	06/29/2016
5470	HD SUPPLY WATERWORKS, LT	F717747	1" curb stops for new meters	06/24/2016	1,139.50	1,139.50	07/14/2016
8460	One Call Concepts, Inc	6060436	Utility locating notification fees/monthly	06/30/2016	15.84	15.84	07/14/2016
8740	Oregon Meter Repair	120282	1" meters(4)	06/19/2016	443.00	443.00	06/29/2016
10680	Silverton Sand and Gravel	55890	Stock rock	06/29/2016	205.00	205.00	07/14/2016
11810	US Bancorp Service Center	JULY2016	Fans for well #6	06/27/2016	142.00	142.00	07/14/2016
12150	Waterlab Corporation	69577	Routine testing and special testing on wells	07/08/2016	2,380.00	2,380.00	07/14/2016
1310	Republic Services #456	51	Garbage services/monthly	07/05/2016	92.20	92.20	07/14/2016
9220	PGE	826	905 W. Marquam/PW shops, split	07/25/2016	64.60	64.60	07/14/2016
9220	PGE	828	204 Humpert/Reservoir telemetry	07/25/2016	34.24	34.24	07/14/2016
9220	PGE	829	460 E. Marquam/Well #7	07/25/2016	2,973.29	2,973.29	07/14/2016
9220	PGE	835	440 Alder/Well #5	07/25/2016	1,263.79	1,263.79	07/14/2016
9220	PGE	837	Well #6	07/25/2016	317.25	317.25	07/14/2016
7910	NAPA Auto Parts	JULY2016	Seafoam for trucks	06/25/2016	15.98	15.98	07/14/2016
12947	BRETTHAUER OIL COMPANY	CL41844	Public works fuel by dept.	06/30/2016	105.59	105.59	07/14/2016
Total :					15,506.59	15,506.59	
Total WATER UTILITY FUND:					15,506.59	15,506.59	
<b>SEWER UTILITY FUND</b>							
13003	BOCHSLER, MICAH	JUNE2016	Refund/utility account	06/23/2016	48.65	48.65	06/29/2016
Total :					48.65	48.65	
6660	League of Oregon Cities	17567	Job posting for PW utility worker	06/14/2016	10.00	10.00	06/29/2016
11810	US Bancorp Service Center	JULY2016	Colored paper for water application update	06/27/2016	13.98	13.98	07/14/2016
12040	Village Print Shop	JULY2016	WQR reports	07/01/2016	75.00	75.00	07/14/2016
12715	METCOM 9-1-1	2016-6032	Everbridge services FY 16-17	07/01/2016	250.00	250.00	07/14/2016
12717	RICOH USA, INC.	5043180176	Copies and service fees/quarterly	07/04/2016	150.75	150.75	07/14/2016
13007	PAMPLIN MEDIA GROUP	JULY2016	Public works utility worker I job posting	06/30/2016	43.75	43.75	07/14/2016
7820	Mt Angel Telephone Company	433	WWTP 2 lines+internet	07/05/2016	123.34	123.34	07/14/2016
12583	CENTURY LINK	151	503-845-2720/WWTP long dis.	07/05/2016	2.67	2.67	07/14/2016
9420	Postmaster	JULY2016	Postage due account/prepaid utility bill postage	07/01/2016	750.00	750.00	07/14/2016
2720	Caselle, Inc.	73770	Annual software Support Contract	06/03/2016	3,675.36	3,675.36	07/14/2016
2720	Caselle, Inc.	73821	New modules: Accts. Rec 7 Business license	06/24/2016	1,250.00	1,250.00	07/14/2016
2990	City of Woodburn	2017-010	IT services & support 2nd quarter	07/05/2016	37.50	37.50	07/14/2016
10795	SPEER HOYT, LLC	35837,38,39	Labor/LIUNA	06/30/2016	179.20	179.20	07/14/2016
1225	AIRGAS USA, INC	9937584610	Cylinder rental @ WWTP	06/30/2016	129.94	129.94	07/14/2016
1545	Aspen Wildlife Services, LLC	44	Wildlife mgmt program/monthly	07/05/2016	375.00	375.00	07/14/2016
2090	Bochsler Hardware	JULY2016	Drain cleaner, water for lab, gloves	06/30/2016	55.27	55.27	07/14/2016
4740	Fleck, Don R	2016-06 EX	Service & replace fire exttinguishers	06/27/2016	174.25	174.25	06/29/2016
11870	USA Bluebook	979937	Confined space entry marker & adhesive for WWTP	06/15/2016	71.39	71.39	06/29/2016

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
12767	KORECKI, JOHN	JULY2016	Lens spectacle kit for SCBA	06/15/2016	145.00	145.00	07/14/2016
9220	PGE	826	905 W. Marquam/PW shops, split	07/25/2016	64.60	64.60	07/14/2016
9220	PGE	831	12334 Mt.Angel-Gervais/WWTP	07/25/2016	616.97	616.97	07/14/2016
9220	PGE	838	10991 Saratoga/res. telemetry	07/25/2016	34.39	34.39	07/14/2016
7910	NAPA Auto Parts	JULY2016	Hose connector for Vac truck, tractor oil	06/25/2016	90.15	90.15	07/14/2016
11810	US Bancorp Service Center	JULY2016	Vac truck pressure hoses	06/27/2016	194.52	194.52	07/14/2016
12330	Willamette ESD	46155	Cylinder rebuild @ WWTP	06/28/2016	150.00	.00	07/15/2016
12947	BRETTHAUER OIL COMPANY	CL41844	Public works fuel by dept.	06/30/2016	86.83	86.83	07/14/2016
2525	CAB Construction	451	Birch st sewer mainline extension	06/14/2016	1,485.00	1,485.00	07/14/2016
3510	Daily Journal of Commerce	742831869	Sewer reconstruction bid/Main, E. College, Monroe	07/08/2016	216.20	216.20	07/14/2016
12260	Westech Engineering, Inc.	21502	CiPP project 2016	06/30/2016	1,305.00	1,305.00	07/14/2016

Total : 11,756.06    11,606.06

Total SEWER UTILITY FUND: 11,804.71    11,654.71

**WATER UTILITY SDC FUND**

12878	SCHERBAKOV, TONY	JUNE2016	Refund portion of water SDC exceeding amount due(2) locations	06/22/2016	4,006.00	4,006.00	06/29/2016
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Total : 4,006.00    4,006.00

Total WATER UTILITY SDC FUND: 4,006.00    4,006.00

Grand Totals: 135,464.86    135,314.86

Dated: \_\_\_\_\_

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice Detail.Description = {<->} "1099 adjustment"

**City of Mt. Angel**  
City Council Meeting Minutes

**CITY COUNCIL****June 6, 2016****7:00 P.M.**

The Mt. Angel City Council met in a regular session in the Community Meeting Room, 290 E. Charles Street, Mt. Angel, Oregon.

1. **CALL TO ORDER:** The regular session of the City Council was called to order at 7:06 p.m. by Mayor Otte.
2. **FLAG SALUTE:** Mayor Otte led the salute to the flag.
3. **ROLL CALL:**

**COUNCIL**

Andrew Otte, Mayor  
 Kelly Grassman, Council President  
 Darren Beyer, Councilor  
 Karl Bischoff, Councilor  
 Don Fleck, Councilor  
 Pete Wall, Councilor  
 Ray Eder, Councilor (arrived 7:41)

**STAFF**

Mike Healy, Interim City Manager/Chief of Police  
 Justin Hogue, Assistant to the City Manager  
 Daniel Shafer, Public Works Lead Utility Worker  
 Chaunee Seifried, Finance Director  
 Carrie Alexandria Caster, Library Director  
 McRae Carmichael, City Planner MWVCOG

4. **PRESENTATIONS, GUESTS, AND ANNOUNCEMENTS:**

The City received notification from the Mt. Angel Community Foundation that Phase II of the Festhalle is now complete. A dedication will be held on June 10, 2016 at 4:00 p.m. The Community is invited to attend the ribbon cutting and opening celebration.

5. **APPEARANCE OF INTERESTED CITIZENS:**

Greg Savage, appeared before the Council and read a letter he wrote to the City Council and the Budget Committee addressing the proposed street lighting fees in the new budget. He reminded the Council that, last year, the power company replaced the street lights with cost saving LED lighting. He approached the City last year about how that would impact the cost to the City. He says he did not receive an answer. He is questioning the need for street lighting fees as there is no new service being provided within the City that, in his opinion, would justify a new fee. He would like to know if the fees are going to cover a new project. He is concerned about the impact on citizens and is hoping that this is not an attempt to raise money for the City. Mayor Otte answered that it was one of the many recommendations that came from a committee that was assigned to look at the needs of the City and was introduced to the Budget Committee and now is being considered by the Council. Mr. Savage said he is still concerned that the street lighting fee recommendation is just a fund raising mechanism. Councilor Wall addressed Mr. Savage and shared

that an Infrastructure Committee took a detailed look at the needs of the City and the recommendations were not made lightly. The Council has had to take a hard look at feasible methods to support the needs of the City. Councilor Fleck reiterated that the Infrastructure Committee completed an in depth investigation into the responsibilities of the City and possible revenue sources for addressing those needs. Councilor Grassman shared that while she dislikes taxes herself, she views this as an equitable way for sharing the cost. She also stated that maintaining infrastructure for the benefit of the community is a Council goal. Mr. Savage acknowledged that was a reasonable reason for assessing the fee. Councilor Bischoff said he also supports the work of the Infrastructure Committee, but he understands Mr. Savage’s concern and thanked him for sharing this specific concern as it is a frequent question being raised in the community. New taxes and fees are a burden to the citizens; one he felt himself in discussing this option, but with cost increases across the board for services essential to City functions, the City is trying to discover equitably means to support itself.

Carole Grappo appeared before the Council to address the Grandview development traffic and parking impact. Ms. Grappo read and submitted a written statement for the official record.

**6. REVIEW CORRESPONDENCE:**

**7. REVIEW WRITTEN STAFF REPORTS:**

Councilor Beyer asked about the Façade Improvement application, he wanted to know what the application from Joe Traeger represented. Other councilors answered that it was connected with the building formerly utilized by Mt. Angel Developmental Services, 350 E. College Street.

**8. REVIEW ACCOUNTS PAYABLE:**

Councilor Fleck asked about the charge from Jensen Roofing. Interim City Manager Healy answered it was for the Senior Center roof.

**9. CONSENT AGENDA:**

- a. **Approve City Council Regular Meeting Minutes for May 2, 2016**
- b. **Approval of Street Closure applications for Frank-N-Stein’s, Mt. Angel Telephone, and Chamber of Commerce**

Councilor Grassman wanted to clarify the direction of the parade. Jim Kosel and Interim Manager Healy confirmed that the parade is starting at the high school and ending downtown.

Councilor Beyer moved to approve the consent agenda; Councilor Bischoff seconded.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>ABSENT</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed.

**10. UNFINISHED BUSINESS**

**a. Public Comment of City Manager Profile**

Mayor Otte opened the floor for public comment. There was no public comment on the City Manager Profile.

**11. NEW BUSINESS:**

**a. Public Hearing on SDR 16-01 and VAR 2016-01**

Mayor Otte said that he understands the design for the development in the application being present to the Council for appeal has changed. He asked, since the design has changed, why the Council is deciding on a new application. He questioned whether it should go back to the Planning Commission.

Assistant to the City Manager Justin Hogue introduced McRae Carmichael, City Planner with the Mid-Willamette Valley Council of Governments. She explained that since a decision has been made and an appeal filed this hearing is required by statute to take place. Through that process, the applicant decided to also revise their site plan to address the basis for the Planning Commission decision to deny the application, which is why the new information is being brought forth to the Council at this meeting along with the open record of the Planning Commission decision. City Planner Carmichael explained that the Council has the following options for making a decision on this appeal: send it back, affirm the Planning Commission decision, or reverse the Planning Commission decision.

Mayor Otte read the required statement opening the public hearing on SDR 16-01 and VAR 2016-01 an appeal of the planning commission decision in accordance with the municipal code and ORS 197.763 at 7:35pm. There were no conflicts of interests, ex-parte contacts, or bias reported by members of the City Council.

City Planner Carmichael presented the staff report as presented in the City Council Packet. Staff recommendation is that the Council approve the application with a modified design submitted by the applicant.

Mayor Otte asked that if any conflicts of interest, ex-parte contacts, or bias exist, they be declared after Councilor Eder arrived at the meeting. No conflicts of interests, ex-parte contacts, or bias were reported by Councilor Eder.

Councilor Grassman asked if the only design change was the 10 foot setback. Councilor Eder asked if the Planning Commission was notified of the change. She said that all the proper notification procedures were followed. Councilor Bischoff asked if the Planning Commission's decision was explained to the applicant.

Brandy Dalton, Multi-Tech Engineering, representing the applicant, provided a revised site plan to be entered into the public record. She addressed the Council and explained that based on the concerns of the Planning Commission, the applicant revised the site plan to address Planning Commission concerns and include an additional five feet of setback by revising the footprint of the building.

Councilor Beyer asked about parking as it is an issue on the street at that location. Ms. Dalton explained that in accordance with the City regulations, two spaces are provided for parking: in the garage and in the driveway. The street at that point is designated as a fire lane and is not intended for resident parking.

There were no citizens appearing before the Council to comment either in favor or opposed to the decision.

Councilor Bischoff asked where the extra five feet came from. Ms. Carmichael answered that they reduced the footprint of the building.

The public hearing for the Planning Commission appeal for SDR 10-01 and VAR 2016-01 was closed at 7:55 pm.

Councilor Fleck began Council discussion by stating his support for approving the application with the modifications made by the applicant. Councilor Grassman also voiced her support for the new application with the new modifications. Council Wall stated that in the staff report, staff addressed the criteria necessary for this project to be approved.

Councilor Wall made a motion to reverse the Planning Commission decision and approve the amended application based on the criteria set forth by staff, accepting the findings of the staff report; Councilor Beyer seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**b. Public Hearing on State Shared Revenue**

Mayor Otte opened the public hearing on State Shared Revenue at 8:00 p.m. There were no public comments. The public hearing was closed at 8:01.

Councilor Grassman asked if state shared revenue only included the liquor tax. Councilors named other taxes, commonly referred to as sin taxes, included in state shared revenue.

Councilor Beyer moved to approve a RESOLUTION CERTIFYING THAT THE CITY OF MT. ANGEL MEETS ALL REQUIREMENTS TO RECEIVE STATE SHARED REVENUES FOR FY 2016-17 AND A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE SHARED REVENUE FOR FY 2016-17; Councilor Fleck seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed.

**c. FY 16-17 Budget Hearing and Adoption**

Mayor Otte opened the Public Hearing at 8:03 pm.

Jim Kosel addressed the Council and stated he supports the budget. He said that he noted one of the goals in the budget is walkability within the City. He commented that the area of Marquam and Birch Street is used daily by citizens and by many of the festivals and other activities that occur within the City. There are very high curbs in that area, which make it difficult and dangerous for pedestrian traffic. He is recommending some money set aside for sidewalks be used to fix that area, making it safer for pedestrians. He said he was aware that there has been some disagreement between the City and the County about the priority of these types of projects. Mr. Kosel spoke with County Commissioner Sam Brentano who indicated that he was willing to look into any hold up on approving sidewalk improvements on the County's end.

The public hearing was closed at 8:08 pm.

Public Works Lead Utility Worker Daniel Shafer said that they have approached the County before and with it being County property, it has been difficult to negotiate with them for making any repairs and improvements to the area. The Council discussed the matter and determined it should be reexamined and that the County should be approached with the concerns raised. Interim City Manager Mike Healy said that staff would look into it further.

The Council had no other concerns about the proposed budget document.

Councilor Eder moved to approve A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS AND CATEGORIZING AD VALORUM TAXES FOR THE 2016-17 Fiscal Year CITY OF MT. ANGEL; Councilor Wall seconded.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**d. Public Comment and Master Fee Schedule**

Mayor Otte opened public comment at 8:16pm. There were no public comments. The hearing was closed at 8:16pm.

Councilor Grassman moved to approve A RESOLUTION ADOPTING THE MASTER FEE SCHEDULE FOR SERVICES PROVIDED BY THE CITY OF MT. ANGEL; Councilor Beyer seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

Councilor Fleck said that the Infrastructure Committee worked hard on these recommendations. He feels the Council needs to keep an eye on the budget and spending. If it ends up that the City does better, then the City needs to give money back to the citizens; if it is not enough, they need to go back to the Infrastructure Committee to be looked at again. The Committee recognized they were working with projections, which makes it a bit more difficult as there are many unforeseen variables. Councilor Fleck thanked the Council for their support for the Committee.

Councilors Bischoff and Grassman thanked the Committee for their hard work in assessing the needs of the City and translating that into a budget recommendation.

Councilor Wall said he felt this was a very helpful committee in seeing the realistic financial picture of the City. He feels that this kind of assessment of city needs and rates has been neglected for some time. He appreciated the Council being willing to assign a committee to evaluate conditions at this time. He does not like to assess more taxes either, but he feels the necessary work was done to put the City in a better financial position.

Councilor Grassman felt that the findings of the Committee provided a good foundation for future work to be done and helped the Council recognize and have the opportunity to make sure that the City maintains that balance of its needs and the need for adjustments in rates and fees. She hopes that future Councils will never have to make decisions as hard as this because of the foundation that has been laid.

**e. Wage Scale Resolution**

Councilor Beyer asked if this applied to all the employees or just the non-represented ones. Finance Director Chaunee Seifried answered it was for all the employees.

Councilor Fleck moved to approve A RESOLUTION ADJUSTING THE WAGE SCALE OF EMPLOYEES OF THE CITY OF MT. ANGEL EFFECTIVE JULY 1, 2016; Councilor Grassman seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**f. Mt. Angel Telephone Franchise Agreement**

The Council expressed a desire to conduct both a first and second reading of this ordinance at this meeting if all members approved.

Interim City Manager Healy said that this ordinance covers all of the goals of the Council set out before the negotiation of this agreement, there was recently a court settlement that helped define what fees cities were legally able to assess and served to strengthen the City’s position in the negotiations.

Mayor Otte questioned if the legal name was Mount Angel Telephone Company or if it was Canby Telephone and if that would affect this agreement. Interim City Manager Healy said that the attorney reviewed the agreement so he felt it was in order, but if the Council desired, he would confirm it for them. Councilor Grassman and Councilor Beyer believed the companies do business as two separate entities, which would make this the proper business name for the telephone company. The Mayor and Council decided to move ahead with the readings. If there does happen to be a correction required after the review of the attorney, they would address that at a later meeting.

Councilor Grassman moved to conduct a first and second reading of and approve AN ORDINANCE GRANTING MOUNT ANGEL TELEPHONE COMPANY A FRANCHISE TO OPERATE WITHIN THE CITY OF MT. ANGEL AND TO PLACE, ERECT, MAINTAIN, LAY AND OPERATE IN, UPON, OVER, AND UNDER THE PUBLIC’S RIGHT OF WAY NECESSARY WIRES AND OTHER APPURTENANCES TO PROVIDE TELECOMMUNICATIONS SERVICES WITHIN THE CITY OF MT. ANGEL; Councilor Bischoff seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**g. Advisory Committee Appointments**

Some general discussion took place about the committees and specifically that there are currently no members for the Park/Tree Board, they had all expressed a desire to retire from this board. The City Council was planning to review the need for this board as they have not met in over 2 years and it is currently unclear what their purpose is.

Councilor Wall brought up some clerical corrections regarding the dates of the Library Board terms.

Councilor Bischoff moved to appoint Craig Emch, David Sylvia, and Henry Schacher to the Planning Commission for two (2) year terms ending on June 30, 2018; Councilor Beyer seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

Councilor Beyer moved to appoint John Kuppenbender and Tony Morris to the Budget Committee for three (3) year term ending in June 30, 2019; Councilor Wall seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

Councilor Fleck moved to appoint Deanna Verboort to the Library Board for a four (4) year term ending June 30, 2020; Councilor Eder seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**h. Approval of Façade Improvement Program Phase II Grants**

General discussion took place about the grant and the projects applicants are proposing. There was some clarification about the amount of money proposed to award each applicant. Councilor Wall said that in previous meetings, it was mentioned that some of these applications were being reviewed again because they didn't quite meet the recommendations of the Design Review Board. He asked if they were all in compliance now. Assistant to the City Manager Hogue affirmed that they were now in compliance. Greg Savage, a member of the Design Review Board addressed the Council and said that the grants don't cover the full cost of the projects, but are seed money or a substantial boost to the project as an incentive. The Board worked to make these projects beneficial for both the City and the recipient. Some projects were too ambitious and the recipient and Board agreed to break the project into phases as long as the phases provided a pleasant looking façade in between phases. He reiterated that the separate \$500 award per project, granted by the Chamber of Commerce to these projects, was separate and an additional bonus to them.

Councilor Grassman moved to approve the Phase II Façade Improvement applications as presented in the staff reports; Councilor Eder seconded the motion.

<b>Beyer:</b>	<b>AYE</b>	<b>Otte:</b>	<b>AYE</b>
<b>Bischoff:</b>	<b>AYE</b>	<b>Grassman:</b>	<b>AYE</b>
<b>Eder:</b>	<b>AYE</b>	<b>Wall:</b>	<b>AYE</b>
<b>Fleck:</b>	<b>AYE</b>		

The motion passed unanimously.

**i. Discussion of Future Agenda Items**

Mayor Otte and Interim City Manager Healy reminded the Council of an Executive Session scheduled for June 13, 2016 at 6:00 p.m. to review the City Manager applications with Jenny Messmer.

Interim City Manager Healy reviewed the calendar presented in the City Council Packet.

**12. CITY MANAGER'S REPORT:**

**a. Discussion on Oktoberfest Operating Agreement for 2016/Cost Recovery**

Interim City Manager Healy is working on the proposal by Oktoberfest to pay the cost of City provided services, particularly the Public Works costs that are currently not being paid by Oktoberfest. Oktoberfest requested this as they are uncomfortable with the flat \$5,000 "Capitol Project Contribution." The police costs and finance department direct costs have been paid in the past and there is records that provide a good estimate. Public Works Superintendent Dan Bernt plans to have an estimate available in July.

Councilor Grassman asked how they are going to track those costs. Interim City Manager Healy said that is what Public Works will be investigating. Councilor Grassman asked if Oktoberfest was aware that it may exceed \$5,000 and was concerned about the use of staff time to investigate if they were just going to choose to not pursue the actual cost approach and go back to the \$5,000.

**b. Marijuana Taxation Elections**

Interim City Manager Healy reported that in addition to a ballot measure to ban the sale of marijuana within city limits, the legislature is also allowing governing bodies to put forth a ballot measure for assessing a tax upon recreational marijuana sales. If the voters do not approve the ban on marijuana sales and there is not a measure on the ballot this November for approving a tax, the City will be unable to collect any revenue or have the opportunity to refer such a tax until November of 2018. If the tax on recreational marijuana sales is referred to the electorate and passes along with the ban on marijuana sales, the tax would not go into effect since the sale of marijuana was banned.

Interim City Manager Healy's concern is that it will be confusing for the public to address these two separate measures on the same ballot. He would like to see staff and the Council sharing as much information as possible with the public to clarify what those two ballot measures mean for the City. Staff will need direction from the Council as soon as possible as time is limited for preparing the ballot title.

Mayor Otte opened the floor for public comment at 8:52 p.m.

Mr. Savage addressed the Council about his concerns regarding marijuana. He feels that government should not benefit from something that he views as wrong and detrimental for the public. He opposes the tax because it is also illegal on the federal level. He gave his opinion of where marijuana use will lead and urged the Council to take a stance in opposition to the tax.

Public comment was closed at 8:57 p.m.

Mayor Otte explained that decisions made on a statewide level are now requiring the Council to address the issue of marijuana. Small cities are forced to deal with this issue with the best means they have available. Some other cities have been able to deal with this issue by means of business licenses, which are not currently in place in Mt. Angel. The consensus of the Council was to consider referring a tax on recreational marijuana sales to the voters.

**13. COUNCILOR/COMMITTEE REPORTS:**

Councilor Grassman would like to welcome Officer Anela Javor and Emily Marshall, the new police administrative assistant. She also hoped that Lynn Jenks retirement was well celebrated. Chief Healy said it was well celebrated and her service was appreciated. The new assistant is doing well and seems to be a good fit with the officers and other staff members.

Councilor Grassman would like to advocate a ribbon cutting ceremony for Ebner Park. Mayor Otte said that there has been some difficulty getting the right state people here for such a ceremony. Councilor Grassman said it was a big investment by the community and she feels it needs to be acknowledged. It was a really great project and it never received the recognition it was due. Interim City Manager Healy said staff would brainstorm about ideas on a ceremony for Eber Park.

**14. MAYOR'S REPORT:**

Mayor Otte reported that he would be out of town starting the end of June and for a few days in July as well.

**15. ADJOURNMENT:**

Mayor Otte adjourned the meeting at 9:04 p.m.

Respectfully submitted by: \_\_\_\_\_  
Justin Hogue, Assistant to the City Manager

Attested by: \_\_\_\_\_  
Andrew Otte, Mayor

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input checked="" type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: July 27, 2016</b>		<b>Dept.: Administration</b>	
<b>SUBJECT: Special City Allotment Grant Application</b>		<b>Contact Person(s) for this Item: Justin Hogue, Assistant to the City Manager, <a href="mailto:jhogue@ci.mt-angel.or.us">jhogue@ci.mt-angel.or.us</a>, (503) 845-9291</b>	

**RECOMMENDATION:**

Approve a resolution authorizing a Special City Allotment grant application for the City of Mt. Angel.

**BACKGROUND:**

Each year cities with a population under 5,000 can submit grant applications for the Special City Allotment (SCA) program offered by the Oregon Department of Transportation (ODOT). These grants assist cities with transportation projects and are limited to \$50,000.

After evaluating several city streets and consulting with the City Engineer (Westech), staff arrived at the conclusion that East College Street, between Cleveland and Oak Street, would be a suitable candidate for the SCA Grant. East College Street is one of the major access streets to the elementary school which results in more traffic. Additionally, because the street has property line sidewalks on both sides of the streets it is a major access way for pedestrians and school children to access the elementary school.

East College Street is a 36' wide street in the section proposed and already has sidewalks on both sides of the street. The right of way is 60' in width and is adequate for the improvements. The proposed improvements call for grinding at the curb on both sides beginning at a depth of about 2-2.5" at the curb and going to zero about 6-7' from the face of the curb. Following grinding, the improvements will consist of placing Petromat (geotextile fabric) over the entire street and then paving a single AC overlay of 2.5" over the entire street. Grinding of the existing AC pavement at the curbs is recommended to maintain the curb exposure. It is estimated that the construction cost in today's dollars would be \$59,000 for the entire project.

Over the past few years the City has not had the opportunity to take advantage of the SCA program. ODOT indicated that this has had more to do with other projects being submitted from communities that had been less successful in receiving SCA grants in the past. Unsuccessful applications give cities additional consideration and are scored higher in ODOT's effort to distribute program dollars as widely as possible. Last year, improvements to a gravel street (Cleveland Street) were proposed for the 2015 SCA Grant application. However, due to the gravel street being in relatively good condition, the application was not approved.

**PROPOSED MOTION:**

*"I move to approve a resolution authorizing a Special City Allotment grant application for the City of Mt. Angel."*

**Attachment A:** Resolution

**Attachment B:** SCA grant application for East College Street

**CITY OF MT. ANGEL  
RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION REQUESTING A SPECIAL CITY ALLOTMENT GRANT FROM THE STATE HIGHWAY FUND THAT HAS BEEN APPROPRIATED FOR ALLOCATION TO SEVERAL CITIES OF THE STATE OF OREGON.**

**WHEREAS**, under the provisions of ORS 366.800 and 366.805, there has been withdrawn from State Highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/1 00 (\$500,000) Dollars, and in addition there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars; and

**WHEREAS**, as provided in ORS 366.805, said sums have been set up in a separate account to be administrated by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not a part of the State Highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety. No one project can receive more than \$50,000; and

**WHEREAS**, the City of Mt. Angel is an incorporated City of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census; and

**WHEREAS**, the following street of the City of Mt. Angel, East College Street between Cleveland and Oak Streets, meets the conditions required in ORS 366.805.

**NOW, THEREFORE**, the members of the City Council, in regular session, do hereby find, declare, and resolve:

**SECTION 1.** That the aforementioned named street of said City are inadequate for the capacity they serve or are in a condition detrimental to safety.

**SECTION 2.** That said street of said City are in need of repair, reconstruction, or other major improvement.

**SECTION 3.** That said street are not a part of the state highway system, and are under the jurisdiction and control of the City.

**SECTION 4.** That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said street as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.

**SECTION 5.** That the City of Mt. Angel does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate Mike Healy, Interim City Manager, as the official representative of the City in all negotiations resulting from this request.

**SECTION 6.** This resolution shall be effective immediately upon its passage by Council.

PASSED AND APPROVED BY THE CITY COUNCIL this 1<sup>st</sup> day of August, 2016.

By the following vote:

**AYES:**

**NAYS:**

Approved by the Mayor this 1<sup>st</sup> day of August, 2016.

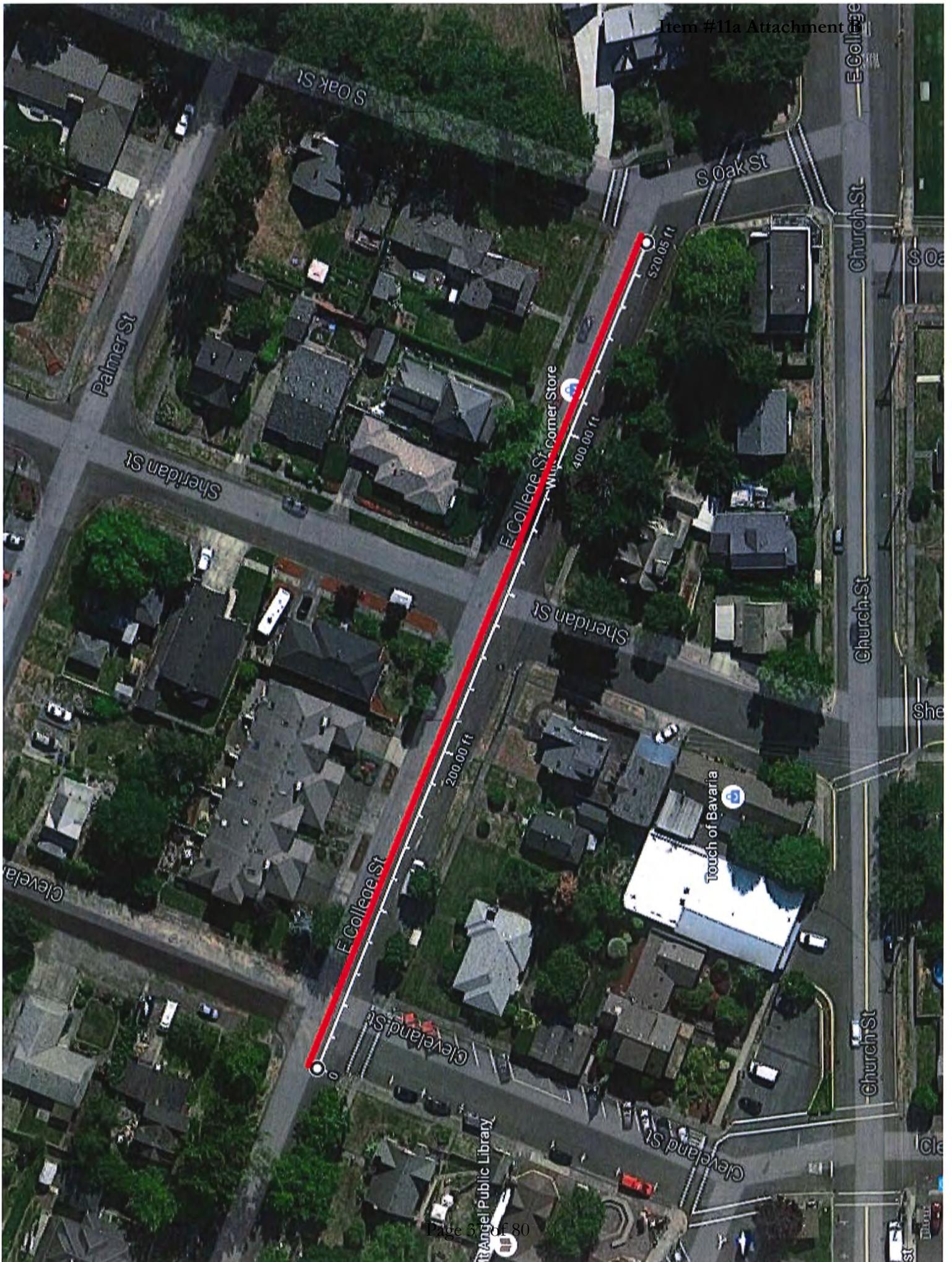
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Andrew Otte, Mayor

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Mike Healy, Interim City Manager

There is attached hereto and made a part hereof, a City map on which is indicated the street, streets, road, or roads, described in this resolution.

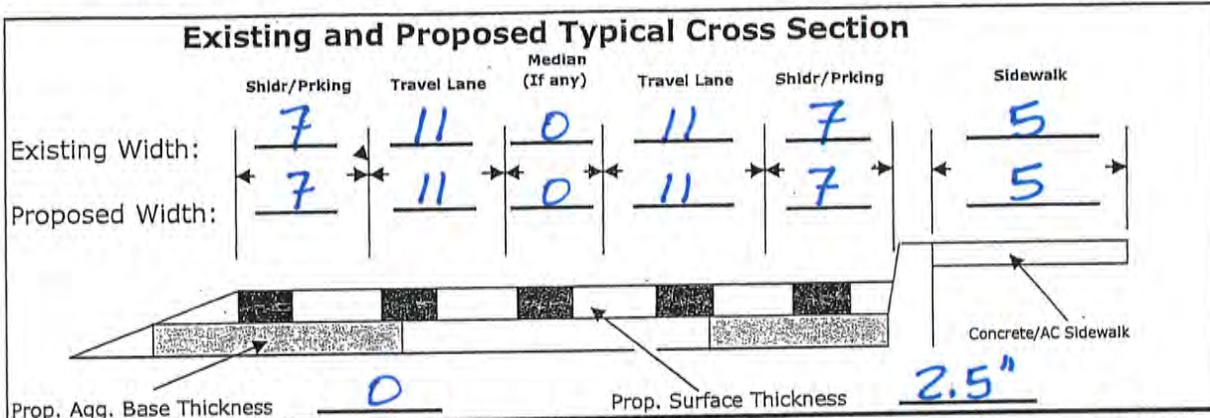


# Special City Allotment (SCA) Application

CITY OF Mt Angel DATE 7/27/2016

STREET NAME East College FROM Cleveland St. TO Dak St.  
 (Attach map showing project limits.)

Project Length 525 ft. Est. Project Cost \$ 59,000  
 Avg. Daily Cars (Current) 350 Avg. Daily Trucks (Current) 15



**Pavement**

Surface Type: AC  
 Existing: AC  
 Proposed: AC  
 Proposed Thickness: 2.5"

**Storm Sewer**

Existing (Y/N): Y  
 Proposed (Y/N): N  
 Pipe Diameter: n/a  
 Pipe Length: n/a

**Adjustments:**

Inlets #: 2  
 Manholes #: 0  
 Pipes #: 0

**Right-of-Way**

Existing Width: 60'  
 Adequate? (Y/N): Y  
 Proposed Width: 60'

**Sidewalks**

	Left Side	Right Side
Existing (Y/N):	<u>Y</u>	<u>Y</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Proposed Length:	<u>n/a</u>	<u>n/a</u>
Proposed Width:	<u>n/a</u>	<u>n/a</u>

**Curbs**

	Left Side	Right Side
Existing (Y/N):	<u>Y</u>	<u>Y</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Length:	<u>n/a</u>	<u>n/a</u>
Type:	<u>n/a</u>	<u>n/a</u>

**Bridge**

Name & Bridge #: n/a  
 Length: n/a  
 Width: n/a  
 Type of Structure: n/a  
 Sufficiency Rating #: n/a  
 Name of Stream: n/a

Remarks: \_\_\_\_\_

By: \_\_\_\_\_  
 Mayor  
 By: \_\_\_\_\_  
 City Recorder  
 By: \_\_\_\_\_  
 City Administrator

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input checked="" type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: July 25, 2016</b>		<b>Department: Administration</b>	
<b>SUBJECT: Referral of 3% Tax on Retail Sales of Recreation Marijuana and Adoption of Ballot Title and Explanatory Statement</b>		<b>Contact Person for this Item: Justin Hogue, Assistant to the City Manager, <a href="mailto:jhogue@ci.mt-angel.or.us">jhogue@ci.mt-angel.or.us</a>, (503) 845-9291</b>	

**RECOMMENDATION:**

Approve a resolution referring to the Mt. Angel voters the question of imposing a 3% tax on recreational marijuana sales in the City of Mt. Angel and adopting ballot title and explanatory statement.

**BACKGROUND:**

At the June 6, 2016 City Council meeting, the Council indicated they would consider referring the question of local taxation on recreational marijuana sales to the Mt. Angel electorate. HB 3400 allows cities to refer to the voters the question of enacting a local tax (up to 3%) on marijuana sales.

However, if the ballot measure to ban the following five marijuana activities is passed in November, the tax measure will not take effect and the City will not be able to receive a share of the 17% state tax, or be able to enact the 3% local tax.

1. Medical marijuana processing sites
2. Medical marijuana dispensaries
3. Recreational marijuana producers
4. Recreational marijuana wholesalers
5. Recreational marijuana retailers

If the ballot measure to ban the five marijuana activities fails and the measure to tax recreational sales passes, then the City could begin receiving state shared revenues and could impose the local tax.

**PROPOSED MOTION:**

*"I move to approve:* A RESOLUTION CALLING AN ELECTION ON NOVEMBER 8, 2016, TO REFER TO THE VOTERS OF THE CITY OF MT. ANGEL, OREGON, A TAX ON RETAIL SALES OF RECREATIONAL MARIJUANA IN THE CITY OF MT. ANGEL AND ADOPTING A BALLOT TITLE AND EXPLANATORY STATEMENT

**ATTACHMENT A:** Resolution

**RESOLUTION NO. 1462**

**A RESOLUTION CALLING AN ELECTION ON NOVEMBER 8, 2016, TO REFER TO THE VOTERS OF THE CITY OF MT. ANGEL, OREGON, A TAX ON RETAIL SALES OF RECREATIONAL MARIJUANA IN THE CITY OF MT. ANGEL AND ADOPTING A BALLOT TITLE AND EXPLANATORY STATEMENT**

**WHEREAS**, Section 4 of the City of Mt. Angel Charter of 2014 provides:

**POWERS OF THE CITY.** The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers; and

**WHEREAS**, ORS 475B.345 allows the City of Mt. Angel to impose a local tax of up to 3% on retail sales of recreational marijuana items within the City if the local tax is approved by the voters of the City at general election; and

**WHEREAS**, the Mt. Angel City Council desires to impose a tax of up to 3% on the sale of recreational marijuana items by marijuana retailers in the City;

**NOW, THEREFORE, THE CITY OF MT. ANGEL RESOLVES AS FOLLOWS:**

**Section 1.** A city election is called for the purpose of submitting to the qualified electors of the City of Mt. Angel an ordinance imposing a city tax of up to three percent (3%) on sales of marijuana items by licensed recreational marijuana retailers within the City of Mt. Angel, a copy of which is attached to this Resolution as Exhibit A and incorporated into this Resolution by reference.

**Section 2.** The ballot title for this measure shall be as follows:

**CAPTION:** City tax on recreational marijuana retailers' sale of marijuana items

**QUESTION:** Shall Mt. Angel impose a tax on sales of marijuana items by recreational marijuana retailers in the city?

**SUMMARY:** If adopted by the voters, this measure would impose a city tax on sales of marijuana items (including marijuana, marijuana products, and marijuana extracts) by recreational marijuana retailers licensed by the Oregon Liquor Control Commission and located within the City of Mt. Angel. The City Council would have the authority to set the amount of the tax, but under no circumstances would the tax exceed three percent of the retail sales price of a marijuana item. The tax would be collected from consumers and remitted to the City by recreational marijuana retailers. The city tax would be imposed in addition to any state taxes on the sale of marijuana items. The city tax would not be imposed on medical marijuana sales.

This measure will not take effect if the measure on the ballot that proposes to ban medical and recreational marijuana facilities from the City of Mt. Angel is approved.

**Section 3.** The City Council orders this City election to be held in the City of Mt. Angel, Oregon, concurrently with the general election, on the 8<sup>th</sup> day of November, 2016, in accordance with the provisions of Chapter 254 of the Oregon Revised Statutes. The ballots shall be counted and tabulated and the results certified as provided by law.

**Section 4.** The election shall be conducted by Marion County. The County Clerk for Marion County is hereby instructed to prepare ballots and to take other actions necessary to conduct the election.

**Section 5.** If a majority of the legal voters of the City voting on this measure approve this measure, the ordinance attached as Exhibit A to this Resolution shall take effect on January 1, 2017. Notwithstanding the foregoing, if the measure referred to the voters of the City of Mt. Angel by Resolution No. 1462 is approved, the ordinance attached as Exhibit A to this Resolution shall not take effect.

**Section 6.** The explanatory statement for this measure attached as Exhibit B to this Resolution is hereby approved by the Council.

**Section 7.** This Resolution, including the proposed ballot title and explanatory statement, shall be delivered to the City Recorder on the calendar day following the date of its adoption.

**Section 8.** The City Recorder shall give notice of this measure as required by law and take such other actions and otherwise proceed with the election as provided by law and so as to carry out the purposes of this Resolution.

**Section 9.** This Resolution shall become effective immediately upon its adoption.

Passed by the City Council this 1<sup>st</sup> day of August, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 1<sup>st</sup> day of August, 2016.

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Michael D. Healy, Interim City Manager

Exhibit A  
**ORDINANCE NO. \_\_\_\_\_**

**WHEREAS**, Section 4 of the City of Mt. Angel Charter of 2014 provides:

**POWERS OF THE CITY.** The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers; and

**WHEREAS**, ORS 475B.345 allows the City of Mt. Angel to impose a local tax of up to 3% on retail sales of recreational marijuana items within the City if the local tax is approved by the voters of the City at a general election; and

**WHEREAS**, the City of Mt. Angel desires to impose a tax on the sale of recreational marijuana items by marijuana retailers in the City;

**NOW THEREFORE, THE CITY OF MT. ANGEL ORDAINS AS FOLLOWS:**

**SECTION 1. DEFINITIONS.**

The following words and phrases as used in this Ordinance shall have the following meanings:

- A. “City” means the City of Mt. Angel.
- B. “Tax Administrator” means the City Manager of the City of Mt. Angel, the City Manager’s designee, and/or another individual or entity designated by the City to collect the tax on behalf of the City.
- C. “Consumer” means a person who purchases, acquires, owns, holds or uses marijuana items other than for the purpose of resale.
- D. “Marijuana item” means marijuana, cannabinoid products, cannabinoid concentrates and cannabinoid extracts as defined in ORS 475B.015.
- E. “Marijuana retailer” means a person licensed under ORS 475B.110 who sells marijuana items to a consumer in the State of Oregon.
- F. “Person” means individuals, corporations, associations, firms, partnerships, limited liability companies and joint stock companies.
- G. “Retail sale price” means the total consideration paid to a marijuana retailer for a marijuana item by or on behalf of a consumer, excluding any tax.

**SECTION 2. TAX IMPOSED.**

The City of Mt. Angel hereby imposes a tax on each marijuana item sold to a consumer within the City of Mt. Angel by a marijuana retailer. The Mt. Angel City Council shall set the tax rate by resolution; however, the tax rate adopted by the City Council shall not exceed three percent (3%) of the retail sale price for each marijuana item sold. The tax constitutes a debt owed by the consumer to the City and shall be extinguished only by payment to the marijuana retailer or to the City.

**SECTION 3. COLLECTION.**

The consumer shall pay the tax to the marijuana retailer at the time of the purchase or sale of the marijuana item. Every marijuana retailer shall collect the tax from the consumer at the time of the sale of a marijuana item. The tax collected by the marijuana retailer shall be held in trust by the marijuana retailer for payment to the City. The marijuana retailer shall remit the tax to the Tax Administrator. The Tax Administrator is authorized to exercise all supervisory and administrative powers with regard to the administration, collection and enforcement of the tax authorized by this Ordinance.

**SECTION 4. ACCOUNTING AND RECORDS.**

- A. Every marijuana retailer must keep and preserve, in a generally accepted accounting format used for reporting revenue and taxes due on business activity, detailed records of all sales made and all taxes collected. Every marijuana retailer must keep and preserve such records for a period of six (6) years. The Tax Administrator shall have the right to inspect all such records at reasonable times.
- B. For purposes of determining the accuracy of any tax return or for the purpose of an estimate of taxes due, the Tax Administrator may examine any books, papers, records, or memoranda bearing upon the marijuana retailer's tax returns, including copies of the marijuana retailer's state and federal income tax returns and copies of the marijuana retailer's state marijuana tax returns. All books, invoices and other records shall be made available within the City for examination by the Tax Administrator during regular business hours.

**SECTION 5. PENALTIES AND INTEREST**

A. Any marijuana retailer who has not been granted an extension of time for remittance of tax due and who fails to remit any tax imposed by this Ordinance prior to delinquency shall pay a penalty of ten percent of the amount of the tax due in addition to the amount of the tax.

B. Any marijuana retailer who has not been granted an extension of time for remittance of tax due, and who fails to pay any delinquent remittance on or before a period of thirty days following the date on which the remittance first becomes delinquent shall pay a second delinquency penalty of fifteen percent of the amount of the tax due plus the amount of the tax and the ten percent penalty first imposed.

C. If the Tax Administrator determines that the nonpayment of any remittance due under this Ordinance is due to fraud or intent to evade the provisions of this Ordinance, a penalty of twenty-five percent of the amount of the tax shall be added the amount of the remittance due, in addition to the penalties stated in subsections A and B of this section.

D. In addition to the penalties imposed, any marijuana retailer who fails to remit any tax imposed by this Ordinance shall pay interest at the rate of one-half of one percent per month or fraction thereof, without proration for portions of a month, on the amount of the tax due, exclusive of penalties, from the date on which the remittance first becomes delinquent, until paid.

E. Every penalty imposed and any interest that accrues under the provisions of this Ordinance shall be merged with, and become a part of, the tax required to be paid.

**SECTION 6. APPEAL**

A. Any person aggrieved by any decision of the Tax Administrator may appeal to the City Manager by filing a notice of appeal with the Tax Administrator within ten days of the date the notice of the decision is served or mailed. The Tax Administrator shall fix a time and place for hearing the appeal and shall give the appellant ten days' written notice of the time and place of the hearing.

B. Any person aggrieved by any decision of the City Manager under subsection A of this Section may appeal to the Council by filing a notice of appeal with the Tax Administrator within ten days of the date the City Manager's decision is served or mailed. The Tax Administrator shall transmit the notice, together with the file of the appealed matter, to the Council, who shall fix a time and place for hearing the appeal. The Council shall give the appellant not less than ten days written notice of the time and place of hearing the appeal.

**SECTION 7. REFUND.**

Whenever the amount of any tax imposed under this Ordinance has been paid more than once or has been erroneously or illegally collected or received by the Tax Administrator, it may be refunded, provided a verified claim in writing therefor, stating the specific reason upon which the claim is founded, is filed with the Tax Administrator within three years from the date of payment. The claim shall be made on forms provided by the Tax Administrator. If the Tax Administrator approves the claim, the excess amount collected or paid may be refunded to, or may be credited on any amounts then due and payable from, the marijuana retailer from whom it was collected or by whom it was paid, and the balance may be refunded to the marijuana retailer or the marijuana retailer's administrators, executors or assignees.

**SECTION 8. SEVERABILITY.**

Any provision of this Ordinance which proves to be invalid, void, or illegal shall in no way affect, impair, or invalidate any other provision of this Ordinance, and the remaining provisions of this Ordinance shall remain in full force and effect.

**SECTION 9. CODIFICATION.**

If this Ordinance becomes effective as provided by Section 10 below, the City Recorder is hereby authorized and directed to codify Sections 1 through 8 of this ordinance in an appropriate Title of the Mt. Angel Municipal Code and to change the word "Ordinance" to "Chapter" as appropriate when codified.

**SECTION 10. EFFECTIVE DATE.**

If approved by a majority of the voters of the City of Mt. Angel at the statewide general election held on Tuesday, November 8, 2016, this ordinance shall take effect on January 1, 2017. Notwithstanding the foregoing, if the measure referred to the voters of the City of Mt. Angel by Resolution No. 1462 is approved, this ordinance shall not take effect.

Exhibit B  
Explanatory Statement

If this measure is approved by the voters of the City of Mt. Angel, the City will impose a tax on sales of marijuana items (including marijuana flowers, marijuana concentrates, marijuana edibles and marijuana extracts) by recreational marijuana retailers licensed by the Oregon Liquor Control Commission (OLCC) and located within the City of Mt. Angel. If this measure is approved, the City Council will have the authority to set the amount of the city tax, but the city tax may not exceed three percent of the retail sales price of a marijuana item.

The city tax would be collected from consumers by the recreational marijuana retailer at the point of sale. The recreational marijuana retailer would then remit the tax to the City.

The City would be able to use the revenues generated by this tax for any city purpose.

If approved, this city tax would be imposed in addition to any state marijuana taxes. This city tax would not be imposed on medical marijuana sales.

Oregon law prohibits cities that ban marijuana facilities from collecting city marijuana taxes. Therefore, if the measure on the ballot that proposes to ban medical and recreational marijuana facilities within the City of Mt. Angel is approved, this ballot measure will not take effect and the city tax will not be collected - even if the city tax is also approved by the voters.

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input checked="" type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: June 9, 2016</b>		<b>Department: Police</b>	
<b>SUBJECT: Amending Recreational Vehicle Parking</b>		<b>Contact Person for this Item: Mike Healy, Chief of Police, mhealy@ci.mt-angel.or.us, (503) 845-9294</b>	

**RECOMMENDATION:**

Conduct a first reading to approve an ordinance amending Title VII, Chapter 70 of the Mt. Angel Municipal Code, defining recreational vehicles and restricting the parking of recreational vehicles on public streets.

**BACKGROUND:**

The Council amended this ordinance in January 2016. However the need for exceptions in some situations was unforeseen. With the Council meeting only once per month, the City was not able to grant worthy exceptions to the ordinance in a timely manner. This amendment delegates the authority to grant exceptions to the City Manager. With this authority, the City Manager will be able to respond to requests for exception in a more timely manner.

**PROPOSED MOTION:**

*"I move to conduct a first and second reading to approve: AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE CHAPTER 70 "TRAFFIC AND PARKING REGULATIONS," AUTHORIZING THE CITY MANAGER THE AUTHORITY TO GRANT A TEMPORARY EXCEPTION."*

**ATTACHMENT A:** Ordinance

**ORDINANCE NO. 751**

**AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE CHAPTER 70 “TRAFFIC AND PARKING REGULATIONS,” ~~ADOPTING A DEFINITION OF RECREATIONAL VEHICLE; ADOPTING A RECREATIONAL VEHICLE PARKING RESTRICTION, AND AUTHORIZING THE CITY MANAGER COUNCIL THE DISCRETION TO ADOPT A TEMPORARY EXCEPTION~~**

**WHEREAS**, the Mt. Angel City Council wishes to promote public safety and neighborhood aesthetic standards and to improve and maintain street infrastructure; and

**WHEREAS**, pursuant to Oregon statues, the Oregon Constitution and Mt. Angel Municipal Code (MAMC) 70.03(B)(5), the Council is authorized to regulate and restrict the use of city streets by any class or kind of vehicle;

**NOW, THEREFORE, THE CITY OF MT. ANGEL ORDAINS AS FOLLOWS:**

**SECTION 1. Definitions.**

~~MAMC 70.02 is amended to add the following definition:~~

RECREATIONAL VEHICLE means a motor vehicle or vehicle, with or without motive power, which is designed for human occupancy and to be used temporarily for recreational, seasonal or emergency purposes.

**SECTION 2. Parking or Standing.**

MAMC 70.56 is amended to add the below underlined language:

In addition to the state motor vehicle laws prohibiting parking, no person shall park or stand:

- (A) A vehicle in any alley other than for the expeditious loading or unloading of persons or materials, and in no case for a period in excess of 30 consecutive minutes; or
- (B) A motor truck as defined by O.R.S. 801.355, on a street between the hours of 9:00 p.m. and 7:00 a.m. of the following day in front of or adjacent to a residence, motel, apartment house, hotel, or other sleeping accommodation; or
- (C) A recreational vehicle in any street for a period of more than seventy two (72) consecutive hours. The City Council may by resolution The City Manager or a designee, at his or her sole discretion, may adopt-granta temporary exemptions to the parking prohibition provided in this subsection (C). Such exemptions shall provide the effective dates and times of the exemption; as well as and shall designate the exact location where the exemption shall be effective exempt vehicle will be parked. The City Manager may develop rules and standards for granting this exemption.

**SECTION 3.** This Ordinance shall take effect 30 days after second reading and final passage.

**1st Reading:** Conducted and approved by the City Council this 1<sup>st</sup> day of August, 2016.

**2nd Reading:** Conducted and approved by the City Council this 1<sup>st</sup> day of August, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 1<sup>st</sup> day of August, 2016.

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Michael D. Healy, Interim City Manager

Filed in the office of the City Recorder this 1<sup>st</sup> day of August, 2016.

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input checked="" type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: June 9, 2016</b>		<b>Department: Police</b>	
<b>SUBJECT: Amending Nuisances Affecting Public Peace</b>		<b>Contact Person for this Item: Mike Healy, Chief of Police, mhealy@ci.mt-angel.or.us, (503) 845-9294</b>	

**RECOMMENDATION:**

Conduct a first and second reading to approve an ordinance amending Title IX, Chapter 97 of the Mt. Angel Municipal Code, expanding and clarifying the general exemptions to the ordinance.

**BACKGROUND:**

Because of the early morning demand for parking on Main St. the City's street sweeping operations need to be conducted prior to 7:00 a.m. Our local garbage collection also needs to be able to make collections prior to 7:00 a.m.

Currently the exemption for the noise created by these two activities is only allowed between 7:00 a.m. and 9:00 p.m. This ordinance amendment would set that exemption between the hours of 5:00 a.m. and 9:00 p.m.

**PROPOSED MOTION:**

*"I move to conduct a first and second reading to approve: AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE TITLE IX, CHAPTER 97 "NUISANCES AFFECTING PUBLIC PEACE" EXPANDING THE HOURS THAT CERTAIN NOISE(S) ARE NOT IN VIOLATION"*

**ATTACHMENT A:** Ordinance

**ORDINANCE NO. 752**

**AN ORDINANCE AMENDING THE MT. ANGEL MUNICIPAL CODE TITLE IX, CHAPTER 97 “NUISANCES AFFECTING PUBLIC PEACE” EXPANDING THE HOURS THAT CERTAIN NOISE(S) ARE NOT IN VIOLATION”**

**WHEREAS**, The City is committed to providing for the public health to preserve a quality of life for its residents; and

**WHEREAS**, sweeping operations and local garbage collection is deemed necessary to provide for the public health; and

**WHEREAS**, noise is created by sweeping operations and local garbage collection; and

**WHEREAS**, the Mt. Angel Municipal Code currently prohibits noise created by such activities between the hours of 9:00 p.m. and 7:00 a.m.; and

**WHEREAS**, the City’s public places are heavily utilized and special efforts must be undertaken to maintain them and facilitate their shared use and availability to all; and

**WHEREAS**, it is necessary to provide an exemption for noise caused by sweeping operations and local garbage collection prior to 7:00 a.m. to allow for such activities in heavily utilized public spaces;

**NOW THEREFORE, THE CITY OF MT. ANGEL ORDAINS AS FOLLOWS:**

**SECTION 1.** § 97.07 of the Mt. Angel Municipal Code is hereby amended to read as follows:

**§ 97.07 NUISANCES AFFECTING PUBLIC PEACE.**

*(A) Radio and television interference.*

(1) No person shall operate or use an electrical, mechanical, or other device, apparatus, instrument, or machine that causes reasonably preventable interference with radio or television reception by a radio or television receiver of good engineering design.

(2) This provision does not apply to devices licensed, approved, and operated under the rules and regulations of the Federal Communications Commission.

*(B) Unnecessary noise.*

(1) No person shall make, assist in making, continue, or cause to be made any loud, disturbing, or unnecessary noise which either annoys, disturbs, injures, or endangers the comfort, repose, health, safety, or peace of others.

(2) Loud, disturbing, and unnecessary noises in violation of this section include, but are not limited to, the following:

- (a) The keeping of any bird or animal which, by causing frequent or long-continued noise, shall disturb the comfort and repose of any person in the vicinity;
- (b) The use of a vehicle or engine, either stationary or moving, so out of repair, loaded, or operated as to create any loud or unnecessary grating, grinding, rattling, or other offensive noise;
- (c) The use of a mechanical device operated by compressed air, steam, or otherwise, unless the noise created by it is effectively muffled;
- (d) The erection, excavation, demolition, alteration, or repair of a building in residential districts, other than between the hours of 7:00 a.m. and 6:00 p.m., except in the case of urgent necessity in the interest of the public welfare and safety; however, the owner of property may do work on property actually occupied by the owner between the hours of 6:00 p.m. and 10:00 p.m.;
- (e) The use of a gong or siren upon a vehicle, other than police, fire, or other emergency vehicle;
- (f) The discharge in the open air of the exhaust of a steam engine, internal combustion engine, motorboat, or motor vehicle, except through a muffler or other device that will effectively prevent loud or explosive noises and the emission of annoying smoke;
- (g) The use or operation of an automatic or electric piano, phonograph, stereo system, radio, television, loudspeaker, or any instrument for sound producing, or any sound-amplifying device, so loudly as to disturb persons in the vicinity of it or in a manner that renders the use of it a nuisance; and
- (h) The conducting, operating, or maintaining of a motor vehicle repair garage within 100 feet of a private residence, apartment, rooming house, or hotel in such a manner as to cause loud or disturbing noises to be emitted from it between the hours of 10:00 p.m. and 7:00 a.m.

(3) *General exemptions.*

- (a) The following acts are not ~~unreasonable~~ noises in violation of the prohibition in division (B)(2):
  - (i) Noise emanating from aircraft and aircraft operations, railway locomotives and non-stationary farming equipment;

(ii) Noise created by the normal operation of construction, street work, street repair, drilling or demolition tools or equipment provided the construction, street work, street repair, drilling or demolition work occurs during the following hours: Monday through Friday 7:00 a.m. to 9:00 p.m., or Saturday 8:00 a.m. to 7:00 p.m.;

(iii) Noise created by city authorized street sweepers during the following hours: Monday through Friday 5:00 a.m. to 9:00 p.m.

(iv) Noise created by city authorized garbage collectors provided the garbage collectors are performing their duties pursuant to a franchise agreement or other agreement with the city during the following hours: Monday through Friday 5:00 a.m. to 9:00 p.m.

~~(iii)~~ Noise created by the operation of any domestic power tool provided that operation of the domestic power tool occurs during the hours of 7:00 a.m. and 10:00 p.m.;

~~(vi)~~ Noise created by an outdoor activity or community event conducted on public parks, public streets, playgrounds, and public or private school grounds in accordance with an approved permit;

~~(vii)~~ Noise created by an animal that does not violate division (B)(2)(a);

~~(viii)~~ Noise that constitutes constitutionally protected speech when the noise occurs during the hours of 7:00 a.m. and 10:00 p.m.

(C) *Exterior lighting.* No person shall knowingly allow an exterior lighting fixture to shine glaring light that unreasonably interferes with another person's use or enjoyment of property.

(D) *General nuisance.*

(1) When, in the opinion of the city representative, a nuisance exists which is not specifically enumerated, a public hearing before the Council may be held for Council determination of whether a nuisance in fact exists. Every thing, substance, or act which is determined by the Council at a public hearing to be offensive, injurious, or detrimental to the public health, safety, or welfare of the city shall be declared to be a nuisance and may be abated as provided in this chapter.

(2) Prior to the public hearing the city representative shall cause a notice to be posted on the premises or at the site of the alleged nuisance and shall cause a notice to be forwarded to a person responsible at the person's last known address. Any error in mailing shall not make the notice void and in such a case the posted notice shall be sufficient. The notice shall contain:

- (a) A description of the real property by street address or otherwise on which the nuisance exists;
- (b) A general description of the thing, substance, or act which is alleged to be a nuisance;
- (c) A statement outlining necessary corrective measures to abate the nuisance;
- (d) A statement that, unless the corrective measures are taken within 10 days of the date of posting, the City Council will schedule a public hearing for the purpose of determining on the record whether a nuisance in fact exists, and if it is decided that a nuisance does exist and is not abated within 10 days after the Council's determination or such time as the Council may set, the city may issue a civil infraction citation or may abate the nuisance and the cost of abatement shall be charged to the person responsible or assessed against the property or both;
- (e) The date of the proposed public hearing, which shall be at least 10 days later than the date of posting; and
- (f) A statement that the person responsible may attend the public hearing and that the person or legal representative of the person may submit evidence and argument relative to the question of whether a nuisance exists.

(3) If corrective measures are not taken within 10 days of the date of posting, the city representative shall cause a notice to be forwarded to a person responsible and shall cause a notice to be posted on the premises or at the site of the alleged nuisance giving notice of a public hearing before the City Council. At the time set for the public hearing the Council will hear the matter de novo and may consider any material it deems relevant and probative. The Council shall allow argument by a person responsible or his or her legal representative, and by the city representative. The Council shall make its decision based upon a determination of whether the thing, substance, or act is offensive, injurious, or detrimental to the public health, safety, or welfare of the city. The Council, after hearing the matter, may determine that no nuisance exists, determine that a nuisance exists and order its abatement, impose conditions on the person responsible, or delay the time for abatement of the nuisance. The Council shall make written findings in support of its decision when a nuisance is determined to exist, and its decision shall be final.  
(Ord. 717, passed 6-2-2008)

**1st Reading:** Conducted and approved by the City Council this 1<sup>st</sup> day of August, 2016.

**2nd Reading:** Conducted and approved by the City Council this 1<sup>st</sup> day of August, 2016, by the following vote:

**AYES:**

**NAYS:**

APPROVED BY THE MAYOR this 1<sup>st</sup> day of August, 2016.

\_\_\_\_\_  
Andrew Otte, Mayor

ATTESTED BY:

\_\_\_\_\_  
Michael D. Healy, Interim City Manager

Filed in the office of the City Recorder this 1<sup>st</sup> day of August, 2016.

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input checked="" type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: July 27, 2016</b>		<b>Department: Administration</b>	
<b>SUBJECT: Bid Award for 2016 CIPP Project: Main and East College Streets</b>		<b>Contact Person for this Item: Dan Bernt, Public Works Superintendent, dbernt@ci.mt- angel.or.us, (503) 845-9294</b>	

**RECOMMENDATION:**

Award a bid for the 2016 CIPP project. The successful bidder and bid award amount will be presented at the August 1<sup>st</sup> Council meeting.

**BACKGROUND:**

The project consists of reconstruction of the existing sanitary sewer main on Main Street between Charles and Palmer Streets, East College Street between Main and Garfield Streets, as well as one short line segment on Monroe Street. The reconstruction of the sewers will be accomplished using the cured-in-place pipe method of construction. This is a technique that the City has used extensively during the past 10-15 years.

The project was released for bid on July 7<sup>th</sup> and bids will be opened on July 28<sup>nd</sup> at Westech Engineering. After receipt of the bids Westech will tabulate the bids and then forward to the City a letter with the bid results and a recommendation for award at the Council meeting. Assuming that the Council accepts the recommendation, Westech will issue the Notice of Intent to Award Notice on Tuesday of next week.

**OPTIONS:**

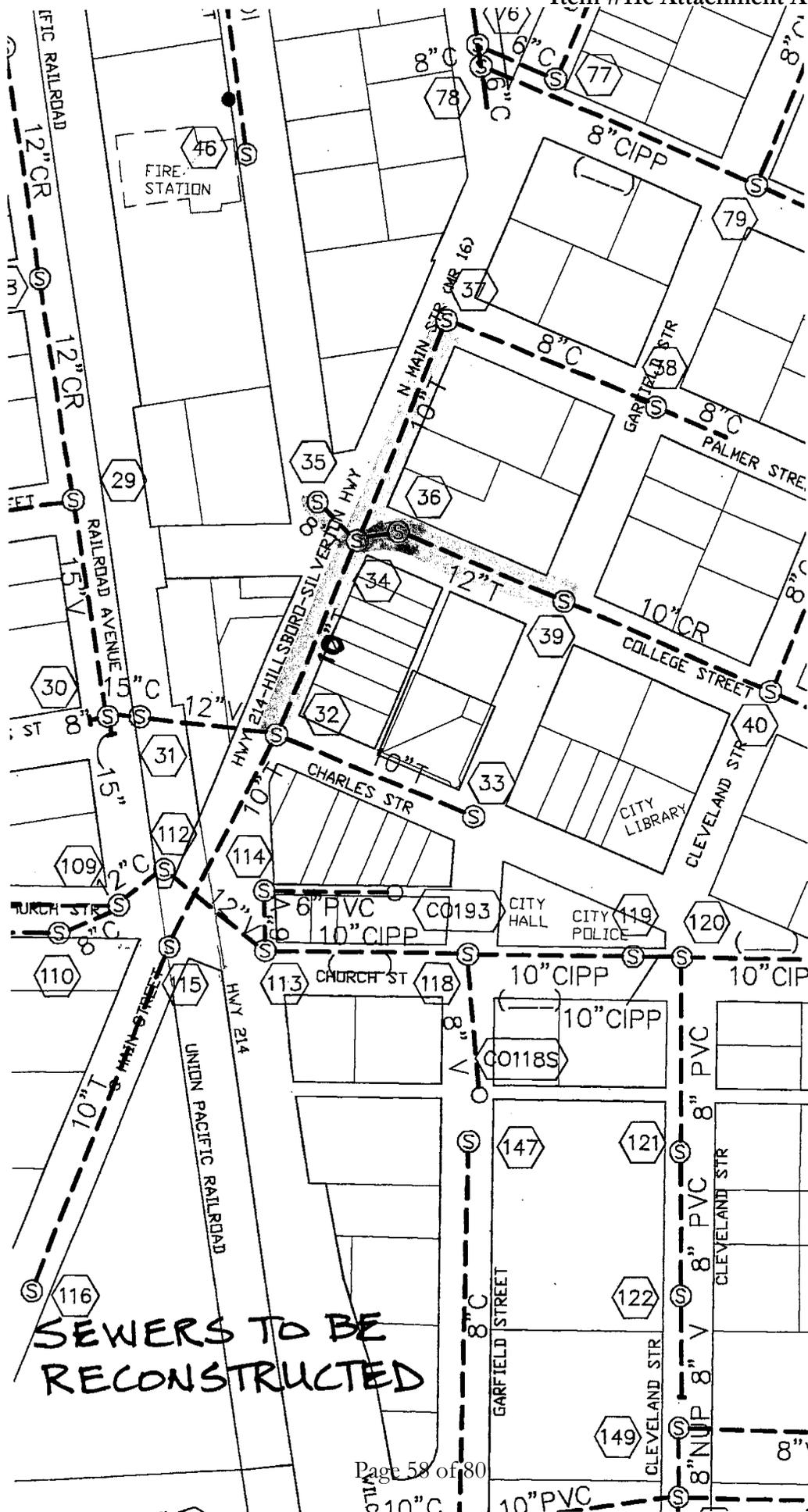
1. Award a bid to the lowest responsible bidder.
2. Reject the bids.

**PROPOSED MOTION:**

*"I move to award a contract for the 2016 CIPP project for Main and East College Streets to \_\_\_\_\_ in the amount of \$\_\_\_\_\_ and authorize the Interim City Manager to execute a contract on behalf of the City."*

**Attachment A:** Map of CIPP project locations

**Attachment B:** Invitation to bid



## INVITATION TO BID

Sealed bids for the **Main, East College & Monroe Streets Sanitary Sewer Reconstruction** will be received on behalf of City of Mt Angel (“Owner”) by **John L. Yarnall, PE**, Project Manager, of Westech Engineering, Inc. at 3841 Fairview Industrial Drive SE, Suite 100, Salem, Oregon 97302-1192, until the bid closing time of 2:00 p.m. local time on **July 28, 2016**. Bids will be publicly opened and read (*at the above address*) immediately after the bid closing time, but written bid tabulations will not be released until after 4:00 p.m. (*the submittal deadline for the “First-Tier Subcontractor Disclosure Form”*). Bids shall be clearly marked **“Bid for the Main, East College & Monroe Streets Sanitary Sewer Reconstruction,”** showing the date and time of the public bid closing, as well as the Bidders name, and shall be delivered to the location specified above, by or before the above bid closing time.

By no later than 4:00 p.m. local time on **July 28, 2016** (*i.e., 2 working hours after the bid closing*), each bidder shall deliver to **John L. Yarnall, PE**, Project Manager, of Westech Engineering, Inc., at the same address as the bids were delivered to, the “First Tier Subcontractor Disclosure Form” contained in the bidding documents. This form shall be submitted regardless of the bid total. Bidders who fail to submit the required disclosure form will be considered non-responsive, and their bid will not be considered for award. The disclosure form shall either be submitted in the same envelope as the bid, or shall be submitted in a separate sealed envelope clearly marked **“Disclosure Form for Main, East College & Monroe Streets Sanitary Sewer Reconstruction,”** showing the date and time of the disclosure submittal deadline, as well as the Bidders name.

The work includes the following Reconstruction of approximately 35 lineal feet of 8-inch, 520 lineal feet of 10-inch and 260 lineal feet of 12-inch gravity sanitary sewers using the cured in place pipe method of construction (CIPP), together with the reinstating and chemical grouting of approximately 25 sanitary sewer service connections.

Copies of the Bid Documents (*Contract Terms, Conditions, Specifications and Drawings*) may be examined at:

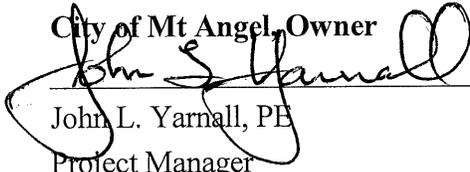
1. Westech Engineering, Inc., 3841 Fairview Industrial Dr. SE, Suite 100, Salem, OR 97302 (phone 503/585-2474)
2. City of Mt Angel, City Hall, 5 North Garfield Street, Mt Angel, OR 97362
3. Daily Journal of Commerce Plan Center (on-line only), 921 SW Washington Street ~ Suite 210, Portland, OR 97205
4. Contractor Plan Center, 5468 SE International Way, Milwaukie, OR 97222
5. Salem Contractor’s Exchange, 2256 Judson St. SE, Salem, OR 97302

Prior to bid closing time, copies of the Bid Documents may be obtained from Westech Engineering for a non-refundable fee of \$25.00 for each set of documents. The above cost

is for standard U.S. mail or UPS ground service. A physical address must be provided when ordering documents (*for UPS shipping purposes*).

This contract is for a public works subject to ORS 279C.800 to 279C.870 (*state prevailing wages*) as applicable.

Dated July 7, 2016.

City of Mt Angel, Owner  
  
John L. Yarnall, PE  
Project Manager

Publication Dates:

Daily Journal of Commerce: July 8, 2016

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input checked="" type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: August 1, 2016</b>		<b>Department: Administration/Police</b>	
<b>SUBJECT: 2016 Oktoberfest Special Event Agreement</b>		<b>Contact Person for this Item: Mike Healy, Chief of Police, mhealy@ci.mt-angel.or.us, (503) 845-9294</b>	

**RECOMMENDATION:**

Discuss and consider the attached agreement for temporary use of city property and rights-of-way for Oktoberfest special event.

**BACKGROUND:**

Attached is the agreement for 2016. Substantive changes to the agreement which proposed for 2016 include the following:

**Section 2 Term.** Modifies the agreement to run for three years 2016, 2017, and 2018.

**Section 10 Payment in Lieu of Taxes.** This section has been removed.

**Section 11 Capital Project Contribution.** Except for section numbering, the Capital Project Contribution section remains unmodified from the 2015 agreement, reflecting that a capital project in the amount of \$2,000 will be made toward the repair of a downtown feature relating to the City's Bavarian theme.

**PROPOSED MOTION:**

*"I move to approve an Agreement for Temporary Use of City Property and Rights-of-Way for Oktoberfest Special Event and authorize the City Manager to execute the agreement."*

**ATTACHMENT A:** Agreement for Temporary Use of City Property and Rights of Way

**Agreement  
Temporary Use of City Property and City Rights-of-Way  
For Oktoberfest Special Event**

Between: Oktoberfest, Inc., an Oregon 501(C)(4) non-profit corporation (“Oktoberfest”)

And: City of Mt. Angel, an Oregon municipal corporation (“City”)

**RECITALS**

- A. Mount Angel Oktoberfest was established as an annual cultural festival to promote the interests of non-profit and charitable organizations in the Mount Angel community. The festival has grown to become a major international event which gives identity and economic vitality to Mount Angel and the surrounding region.
- B. Oktoberfest wishes to use certain City rights-of-way and City property (together “City Property”) for the conduct of its annual folk festival (“Special Event”).
- C. For the Special Event, City will allow Oktoberfest to use City Property subject to the conditions outlined in this agreement.
- D. Oktoberfest has certain City service needs to conduct the Special Event that go above and beyond services the City normally provides (“Special Event Services”).
- E. City will provide Special Event Services for the Special Event provided in this agreement.
- F. City and Oktoberfest recognize Oktoberfest’s annual Special Event occurs through a successful partnership of the two organizations. This agreement outlines the terms and conditions that foster this successful partnership.

**AGREEMENT**

**1. Special Event**

The Oktoberfest Special Event is an annual event that occurs for four calendar days beginning the 2<sup>nd</sup> Thursday after Labor Day each year. The success of the event depends on the temporary use of City Property.

## **2. Term**

- a. The Special Event runs from 10AM, on the 2<sup>nd</sup> Thursday after Labor Day in September of each year through 10PM, the following Sunday and includes any other event(s) that Oktoberfest sanctions.
- b. Attachment A defines the map boundaries of the event, the times of the event, and notes key facilities used.
- c. This Agreement shall govern the Special Event and the activities of the parties, including the Special Event Services, provided during the Special Event and during the preparations and wrap-up of the Special Event.
- d. This Agreement shall run for three years and govern the Special Event during the years 2016, 2017, and 2018.

## **3. Oktoberfest Obligations**

- a. Oktoberfest will notice, by a display advertisement in a local publication, all of the upcoming Oktoberfest dates and potential impacts on access to properties no less than 14 days prior to the start of the festival.
- b. Oktoberfest will confer with and obtain any required approvals from all other responsible agencies (OLCC, Marion County, Fire, PGE, etc).
- c. Oktoberfest will provide the City Manager notice of contact information for key personnel no later than seven days prior to the commencement of the Special Event.
- d. Oktoberfest will exercise oversight of festival vendors and operations on Oktoberfest property and City Property.
- e. Oktoberfest will ensure any security personnel employed by or contracted by Oktoberfest cannot wear any uniform or attire that resembles police officer uniforms that would lead to confusion on the public's part.
- f. Oktoberfest will return all City and private property to pre-event condition or better by 5 PM on the Monday immediately following the Special Event.

## **4. City Special Event Services**

- a. City will place appropriate barricades to protect and preserve areas as shown in Attachment A.
- b. City will provide support services for Special Event as shown in Attachment B including public safety, public works, and services for the festival. In addition,

water and wastewater disposal services, provided to Oktoberfest or its service providers will be at no charge.

- c. City will provide water at 18 locations marked on Attachment "A" at no additional charge for vendors operating on the streets during the Special Event.

## **5. Special Event Services Costs**

- a. Costs of City Special Event Services will include preparation costs, event costs, and post-event costs. Costs are estimated in Attachment B. All costs will be paid by Oktoberfest to the City of Mt. Angel.
- b. The City will mail Oktoberfest a final bill within 30 days of the close of the festival, payment is due within 30 days of receipt of the bill and shall be paid to the City of Mt. Angel.
- c. Oktoberfest will be responsible for actual costs. Attachment B is an estimate; however, additional unanticipated costs, costs resulting from emergency or unusual circumstance, and costs for stand-by or conditional resources may occur and Oktoberfest will be responsible for the services provided.
- d. Any unusual circumstances that could result in additional costs, if known, will be discussed between the parties at the daily public safety meeting during the festival.

## **6. Special Event Communication and Coordination**

City and Oktoberfest recognize this Special Event occurs through a successful partnership with good communication and coordination. In order to foster this partnership, Oktoberfest and City representatives will conduct at least two joint meetings to be held in September/October, and June for the following purposes:

- a. September/October Meeting: conduct a debriefing of the immediate past event; determine necessary corrections in logistics and coordination for the next event; and communicate ideas, proposals or plans for new event activities for the same.
- b. June Meeting: review the proposed budget for City services for the coming event; review logistics for the coming event; determine necessary corrections in logistics and coordination for the next event; and communicate ideas, proposals or plans for new event activities for the same of future events.

These meetings should not be relied upon to be the only means of communication between the parties, it is expected there will be regular, informal communication via person-to-person, telephone, e-mail or text communications as necessary.

## 7. Insurance

Oktoberfest shall maintain throughout the term of this Agreement and any extension, at its cost, Comprehensive General Liability insurance with the combined single limit of not less than \$2,000,000 (Two Million Dollars) per Occurrence for bodily injury, death, personal property or real property damage in connection with the Special Event and use of City property and facilities with a minimum Aggregate of \$2,000,000 (Two Million Dollars). Oktoberfest shall provide City with a Certificate of Liability Insurance showing the City as additional insured. This certificate is incorporated into this agreement as Attachment C and shall be updated as necessary for each coverage period corresponding to the term of this Agreement.

City shall have the right to require Oktoberfest to increase the limits of such coverage from time to time to an amount deemed by City to be reasonable in view of conditions and circumstances existing at the time of such increase. Such circumstances include any modification by either court ruling or legislative change to the maximum recovery allowed under the Oregon Tort Claims Act. The insurance provided by Oktoberfest shall include City as named insured, so that the insurance will protect City and Oktoberfest both as primary insurance for any and all losses with respect to the Special Event and all of Oktoberfest's activities during, in preparation for, and in connection with the Special Event. Upon request of City, Oktoberfest shall tender a certificate of insurance evidencing the insurance requirements set forth in this section.

## 8. Indemnity

Oktoberfest will indemnify, defend and hold the City its officers, employees, agents and volunteers harmless from and against any and all claims, actions, liability, costs, expenses and damages of every kind and nature, including damages to City property and reasonable attorney's fees, arising from any act, omission, or negligence related to the Special Event or Oktoberfest's actions under this Agreement by Oktoberfest, its agents, contractors, employees, volunteers, licensees, or invitees. In case of any action or proceeding brought against the City by reason of such claim, Oktoberfest, at City's option, shall will defend such action or proceeding by legal counsel reasonably satisfactory to City.

### Grant of Temporary Use

- a. City grants to Oktoberfest a temporary license/permit to make use of the City Property mapped in Attachment A as provided in this Agreement.
- b. The grant is temporary, establishes no permanent rights, and is non-transferable.

## 10. Grant Application

The City is encouraged to apply for grants for projects which will be considered for funding by the Oktoberfest Board of Directors in the same manner as are other requests from non-profit organizations. Decisions on funding are the exclusive right of the Oktoberfest Board of Directors.

## 11. Capital Project Contribution

Oktoberfest will make a Capital Project Contribution to the City each year in the amount of \$2,000 toward the repair or construction of a feature relating to the City's Bavarian theme.

## 12. Other Events and Production Companies

Oktoberfest has the right to enter into any marketing or promotion agreement for the benefit of the festival, however Oktoberfest shall consult with the City prior to contracting with any event production companies for any new event(s) to be held within the City during the festival, with the exception of an event or activity that will be solely contained within the boundaries of the festival defined in Attachment A.

## 13. Law Enforcement Authority

Law enforcement authority of City and other overlapping government jurisdictions are not limited or restricted by this Agreement.

## 14. Legal and Regulation Compliance

Oktoberfest will comply with all applicable Federal, State, County, City, and Special District laws and regulations that may apply to the conduct of the Special Event. This Agreement is not a release from liability as to laws and regulations that may be applicable to Oktoberfest's conducting of the Special Event.

## Dispute Resolution

Before bringing any lawsuit concerning the terms of this Agreement, the parties shall attempt to resolve all disputes by negotiation and voluntary mediation. The parties shall share equally in all common costs of mediation.

## 15. Standard Terms (Interpretation, Integration, Third Party Beneficiaries, etc.)

- a. Interpretation. This Agreement shall be construed in accordance with Oregon law.
- b. Third Parties. There are no third-party beneficiaries to this Agreement. The parties agree and intend that this Agreement shall be enforceable only by the parties and their duly authorized representatives.

- c. Amendment. Except as otherwise provided in this Agreement to the contrary, this Agreement may only be amended by a writing executed by authorized representatives of the parties.
- d. Integration. This Agreement embodies the entire agreement of the parties concerning Special Event Services.
- e. Severability. If any part, term or clause of this Agreement is held by a court or arbitrator to be unenforceable, of no effect or in conflict with any law, the validity of the remaining provisions and clauses shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term or clause held to be unenforceable.
- f. Assignment. This Agreement shall not be assigned, in whole or in part, by either party without prior express written permission from the other party. Assignments in violation of this provision are void.
- g. Records. Both parties shall maintain records related to this Agreement as required by state or federal law and shall allow inspection of such records by the other party upon reasonable prior notice.
- h. Notices. Any notice permitted or required by this Agreement shall be deemed given when personally delivered or upon deposit in the US mail, postage fully prepaid, to the persons and addresses shown below.

City: Michael D. Healy, Interim City Manager  
City of Mt. Angel  
5 Garfield Street  
P.O. Box 960  
Mt. Angel, OR 97362

Oktoberfest: Chris Bischoff, President  
Oktoberfest, Inc.  
P.O. Box 1054  
Mt. Angel, OR 97362

**City**

**Oktoberfest**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- Attachment A: Event Boundaries, Times, Key Facilities
- Attachment B: Special Event Services Costs
- Attachment C: Certificate of Insurance

# Attachment A

## 1. General Map

See page 2

## 2. Pre-festival and Post-festival Timing Requirements:

a. Beginning on Labor Day, Oktoberfest reserves two parking spots on Charles St. to the north of, and immediately adjacent to City Hall, for the festival information booth. These spots will be reserved and used for that booth until 5:00 PM the day after the festival.

b. Also beginning on Labor Day, Oktoberfest will be using, but not closing, city rights-of-way for the festival set-up process. Equipment used in the rights-of way will include, but not be limited to, fork lifts, gators, trucks and trailers. Work with this equipment will continue through 5:00 PM the day after the festival.

c. Beginning at 8:00 AM on Wednesday, the day before the festival, Oktoberfest will set up the Harvest Monument at the intersection of Garfield St. and Charles St. Bleachers will also be moved into the parking spaces on Charles St. in front of the Library.

d. Beginning the Friday after Labor Day, the tents will be set up at Saalfeld Family Park for the Prosgarten and on the North lawn of City Hall for the information booth.

e. Beginning the Saturday after Labor Day, Oktoberfest will place the sound booth for the Gazebo at Berchtold Park. On the following Monday, the remaining setup at the gazebo will take place.

f. At 8:00 am on the Wednesday before the festival, Oktoberfest reserves all the parking spots on the east side of Garfield St. in front of City Hall for the Chamber Booth and a display tent.

g. On Kick-off Saturday, there will be rolling closures needed for the pedal tractor races from 5:00 to 7:00 pm. See Map

## 3. Park Usage

a. Oktoberfest reserves Saalfeld Park, including house, and Berchtold Park from the Friday after Labor Day through the Monday after the festival

b. Oktoberfest reserves Humpert Park on the Saturday during the festival.

## 4. Street Closures

a. Downtown street closures are to follow plan highlighted on Page 3.

b. Oktoberfest will close that part of Elm St. which is between Taylor and E. College on Saturday and Sunday during the festival.

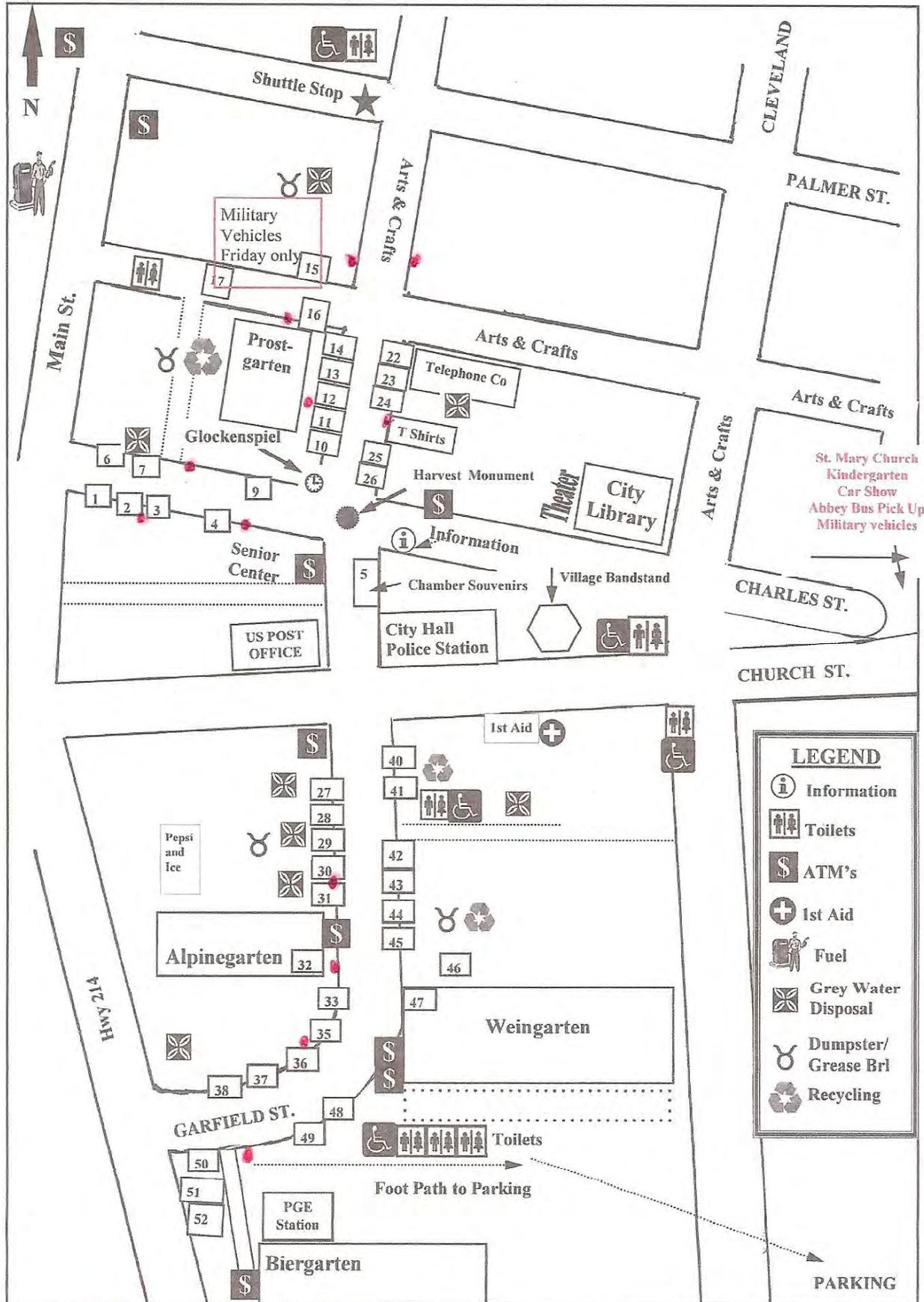
c. Oktoberfest will close that part of Charles St. which is between Garfield and Cleveland on the Sunday before the festival from 5:00 PM until 9:00 PM for the Kids dance team dress rehearsal.

## 5. Water Hook-ups

a. Water hook-ups are highlighted on the festival map on page 4. Hook-ups are to be made in 10 locations on Wednesday before the festival and unhooked on Monday after the festival.

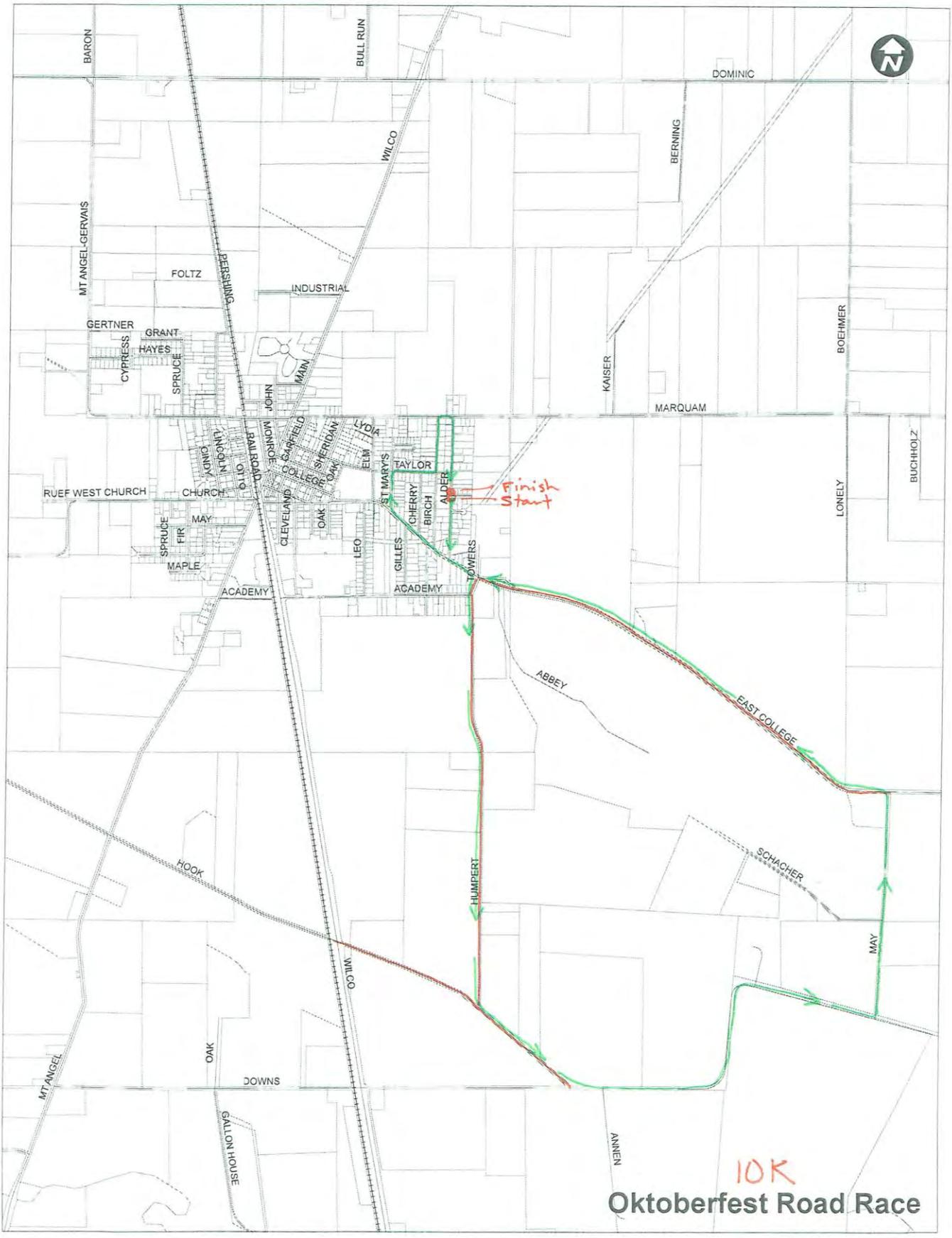


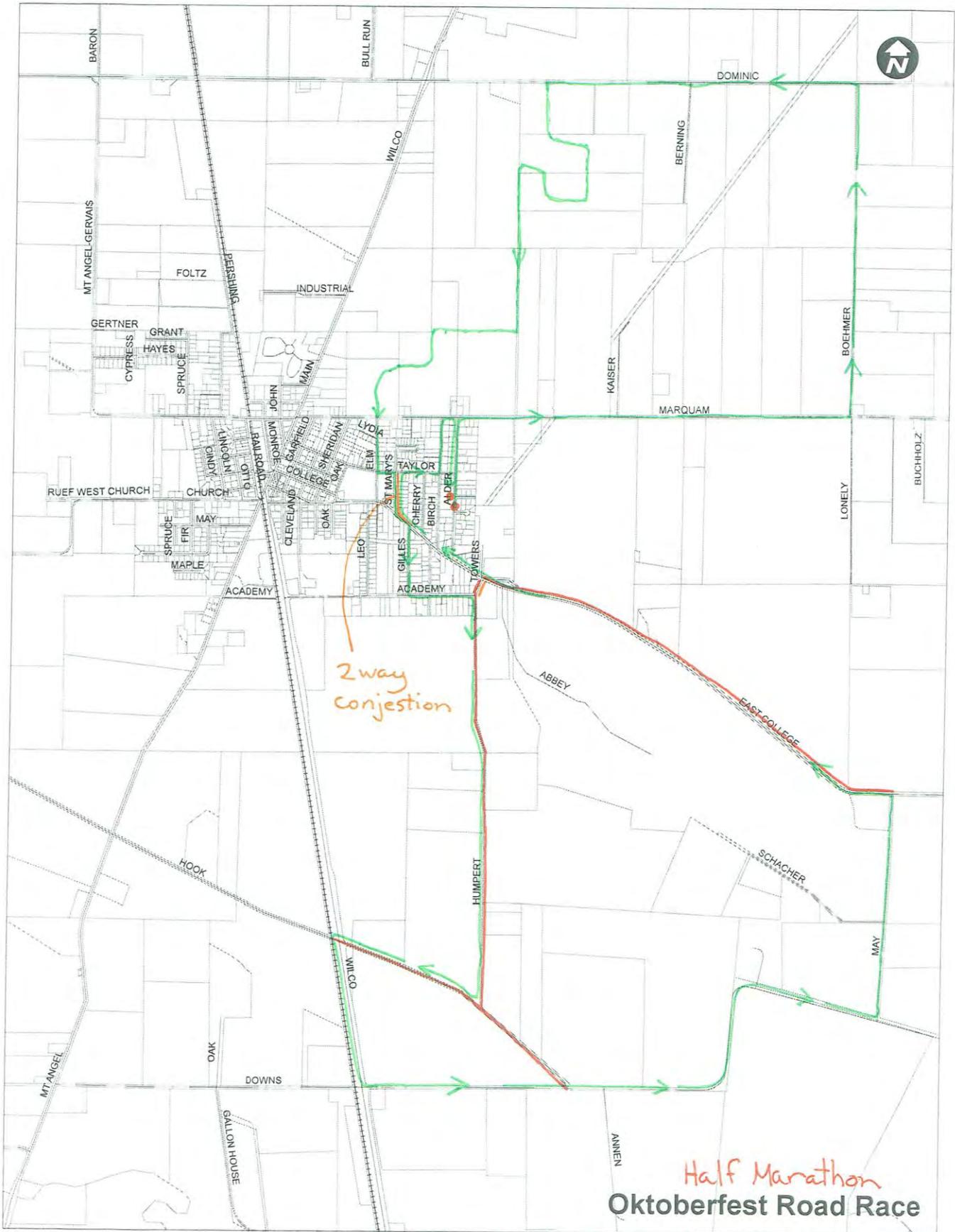




● CITY WATER CONNECTION FOR OKTOBERFEST









Attachment B

SPECIAL EVENT SERVICES COST

Estimate

1. Public Safety Services
2. Public Works Services
3. Water Use
4. Wastewater Disposal

**CITY OF MT. ANGEL**  
**REQUEST FOR COUNCIL ACTION**

<b>DATE ACTION REQUESTED: August 1, 2016</b>			
<b>Ordinance</b> <input type="checkbox"/>	<b>Resolution</b> <input type="checkbox"/>	<b>Motion</b> <input checked="" type="checkbox"/>	<b>Information</b> <input type="checkbox"/>
<b>Date Prepared: July 25, 2016</b>		<b>Dept.: Administration</b>	
<b>Subject: Council Committee Appointment</b>		<b>Contact Person for this Item: Justin Hogue, Assistant to the City Manager, jhogue@ci.mt-angel.or.us, 503-845-9291</b>	

**RECOMMENDATION:**

Appoint member to the Library Board.

**BACKGROUND:**

Staff received an application from Robert Kister for appointment to the Library Board. Currently, there is one vacant position on the Board. This position, formerly held by Shirley Manley, became vacant when her term expired June 30, 2016.

Additional advisory committee positions that remain vacant includes one position on the Design Review Board and all positions on the Park/Tree Board.

**PROPOSED MOTION:**

*"I move to appoint Robert Kister to the Library Board for a (4) year terms ending on June 30, 2020."*

**ATTACHMENT A:** Council committee application for Robert Kister



# City of Mt. Angel

P.O. Box 960 / 5 N. Garfield Street, Mt. Angel, OR 97362  
 Phone (503) 845-9291 Fax (503) 845-6261

**RECEIVED**  
 By Justin Hogue at 6:53 pm, Jul 06, 2016

## APPLICATION FOR APPOINTMENT

Full Name: KISTER ROBERT F.  
Last First Middle Initial

Physical Address: 1180 E. COLLEGE ST., MT. ANGEL, OR 97362  
Street Address

Mailing Address (if different): \_\_\_\_\_

Telephone number: 503-845-9801 503-269-8419  
Home Work / Other

Email address: rfkister@gmail.com

Current Occupation: Office Specialist 2, GALT FOUNDATION (Database Specialist)

Occupational Background (include volunteer experience): Public Relations/Communications Coord., Fundraising Committee member, Board member, and Scholarship Coordinator for two local nonprofits, incl. Mt. Angel Community Foundation. 11+ years as Transcript/Verification Specialist, Willamette University. 5 years as General Books Manager, Willamette University Bookstore.

Prior Governmental Experience (elected or appointed): \_\_\_\_\_  
(none)

What skill sets or particular interests do you possess? Professional retail bookseller for 5+ years. Extensive knowledge of literature, classics, history, music, DIY/How-To, academic research, computers/technology, arts/culture, pop culture. Dedicated, frequent user of local library  
 Please check the box of which boards you are interested in serving: Services, in Mt. Angel and beyond.

Planning Commission (2-year term)	Design Review Board (2-year term)	Library Board (4-year term) <input checked="" type="checkbox"/>	Budget Committee (3-year term)	Park Tree Board (4-year term) (2-year student term)
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*(You may choose more than one; however, you may only serve on one board per term.)*

Signature: Robert A. Kister Jr. Date: 7/01/2016

This application will be held for consideration for one year.  
 The City of Mt. Angel is an Equal Opportunity Employer and Provider.

**Mt. Angel City Council**  
**Agenda Calendar**  
7/27/16

August 1                      Executive Session: Discussion on City Manager Appointment  
Noise Ordinance Amendment  
RV Parking Amendment  
Marijuana Taxation Ballot Title  
Oktoberfest 2016 Operating Agreement

September 6                Development Code (Joint Meeting with Planning Commission)  
(In observance              Business License Ordinance  
of Labor Day)              City Manager Contract Approval

To Schedule/Discuss:

Review Park Tree Board Mission and Composition  
Repeal of Marijuana Taxation Ordinance

Franchise Agreements – Expiration Dates

**Republic Services** 6 year rolling agreement which began January 2006

**Mt. Angel Telephone** agreement ~~expires July 2016~~

**N.W. Natural Gas** agreement expires October 2020

**PGE** agreement expires December 2023

**Wave Broadband** agreement expires July 2020

**Woodburn Ambulance Service Inc.** agreement expires December 2017