

**CITY OF MT. ANGEL
RESOLUTION NO. 1453**

**A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR SERVICES
PROVIDED BY THE CITY OF MT. ANGEL**

WHEREAS, the City of Mt. Angel provides a variety of services to the public; and

WHEREAS, it is common for cities to charge fees for some services to help recover the costs of providing those services; and

WHEREAS, it is the intent of the Mt. Angel City Council to have city fees and charges in one master schedule to assist City staff and the public in quickly locating the appropriate fee or charge for service; and

WHEREAS, on April 5, 2016, the City Council took public comment on proposed changes in the Master Fee Schedule and took such public comment into consideration.

NOW, THEREFORE BE IT RESOLVED:

SECTION 1. The Master Fee Schedule attached as Exhibit A is hereby adopted.

SECTION 2. The fees established by Exhibit A of this resolution take precedence over the same fees which were previously adopted by any resolution or administrative policy.

SECTION 3. The City Manager and staff shall review the fees periodically and shall modify the fees based on the cost of providing the services with the approval of the City Council.

SECTION 4. This resolution shall be effective upon adoption.

ADOPTED by the City Council this 5th day of April, 2016 by a vote of:

AYES: 7

NAYS: 0

APPROVED BY THE MAYOR this 5th day of April, 2016.



Andrew Otte, Mayor

ATTESTED BY:



Eileen Stein, City Manager

Exhibit A
City of Mt. Angel Fee Schedule

Description	Fee
Administration	
<i>Photocopies</i>	
8.5 x 11 per page/side	\$0.25
8.5 x 14 per page/side	\$0.50
11 x 17 per page/side	\$1.00
Lien Search	\$25.00
Budget Document	\$20.00
Notary Services	\$5.00
Returned Check	\$25.00
Meeting Recording on CD	\$5.00
City Maps	
Property- single site	\$2.50
8.5 x 11	\$4.00
8.5 x 14	\$6.00
11 x 17	\$8.00
Administrative Fee	10%
Public Records Request	
Staff Time	\$15.00 per hr.
Deposit	\$30.00
Council Candidate Filing Fee	\$5.00

Library Fees	
<i>Photocopies</i>	
8.5 x 11 black and white copy (per side)	\$0.15
8.5 x 14 black and white copy (per side)	\$0.15
8.5 x 11 color copy (per side)	\$0.50
8.5 x 14 color copy (per side)	\$0.50
Scanning services	
8.5 x 11 document scanned to thumb drive (per page)	\$0.25
Library Card options for non-city residents	
Local Option Use Fee	\$25.00/year
Non-Resident Use Fee	\$60.00/year
Outside of CCRLS (Polk, Marion and Yamhill counties) Use Fee	\$75.00/year
Overdue fees	
Overdue books (children's)	\$0.15/day
Overdue books (adult)	\$0.25/day
Overdue DVDs/Videos	\$0.50/day
Processing fee for accounts in collections	\$8.95

Use of City Facilities	
Community Meeting Room	
First 4 hours	\$25.00
All day	\$50.00
Civic Groups	\$10.00
Government Organizations	\$0.00
Cleaning Deposit	\$25.00
Key Deposit	\$100.00

Description	Fee
City Permits & Licenses	
Liquor License per year	\$25.00
Gaming Permit per year	\$25.00
Sidewalk Café Permit	\$40.00
Transient Merchant Permit	
One day	\$30.00
One weekend (4 days)	\$50.00
Up to 30 days/yr	\$75.00
More than 30 days/yr	\$100.00
Sign Permit	
Work in Right of Way	\$50.00
Street Closure Fee/day	\$25.00
Ambulance License	\$3,690.21

Court Fees	
Suspension	\$25.00
Failure to Appear	\$25.00
Failure to Appear for a Trial	\$100.00
Late Payment	\$35.00
Payment Plan	\$30.00

Police Department Fees	
Public Safety Reports	\$20.00
911 Tapes	NORCOM
Tow/Impound	\$150.00
Photos	\$20.00
Fingerprinting - per card	\$15.00
False Alarm Response after 2nd/yr	\$100.00
Security Alarm Permit	
Residential/Government	\$10.00
Business	\$15.00
Public Records Request	
Staff Time	\$25.00 per hr.
Deposit	\$50.00
Copies of audio/video files	\$45.00 per file

Park Reservation Fees	
Resident, One Facility	\$25.00/day
Non-Resident, One Facility	\$40.00/day
Government Organizations	\$0.00
Additional Facility	\$10.00/day
Park Cleaning Deposit	\$25.00
Sports League (per season)	\$300.00
Sports League Deposit	\$100.00
Alcohol Permit for Park Events	\$25.00

Exhibit A
City of Mt. Angel Fee Schedule

Utility Rates	
Sewer Base Rate- per ERU	\$37.50
Water Base Rate	
Meter Size	Monthly Rate
3/4"	\$10.82
1" – 1 to 3 ERU's	\$15.14
1" – 4 to 6 ERU's	\$31.13
1" – 7 or more ERU's	\$47.11
1 1/2" – 1 to 3 ERU's	\$17.30
1 1/2" – 4 to 6 ERU's	\$40.20
1 1/2" 7 or more ERU's	\$63.10
2"	\$86.01
3"	\$324.45
4"	\$372.86
6"	\$497.49
Mt. Angel Beverage	\$1,835.46
Water Consumption Rate per unit (100 cubic feet/748 gallons)	
	\$1.90

Utility Rates, Non-Resident	
Sewer Base Rate- per ERU	\$56.25
Water Base Rate	
Meter Size	Monthly Rate
3/4"	\$16.23
1" – 1 to 3 ERU's	\$22.71
1" – 4 to 6 ERU's	\$46.70
1" – 7 or more ERU's	\$70.67
1 1/2" – 1 to 3 ERU's	\$25.95
1 1/2" – 4 to 6 ERU's	\$60.30
1 1/2" 7 or more ERU's	\$94.65
2"	\$129.02
3"	\$486.68
4"	\$559.29
6"	\$746.24
Water Consumption Rate per unit (100 cubic feet/748 gallons)	
	\$2.85

Utility Fees	
Sewer Account Deposit	\$50.00
Account Set-Up Fee	\$20.00
Water Reconnection Fee	\$50.00
Property Mgmt Change-Over Fee	\$10.00
Water Turn-on Afterhours	\$100.00
Late Payment Fee	Greater of \$3.00 or 1.5%
Water Account Deposit- by meter size	
3/4"	\$25.00
1"	\$30.00
1 1/2"	\$35.00
2"	\$40.00
3"	\$45.00
4"	\$50.00
6"	\$60.00

Planning Fees and Deposits	
Development Advisory	
Review Pre-Application (DARP)	\$0.00
Type I (Fee)	
Lot Line Adjustment	\$500.00
Minor Variance	\$500.00
Partition (minor)	\$1,000.00
Type II (Deposit + Cost, max \$5,500)	
Legal Non-Conforming Use	\$1,000.00
Similar Use Determination	\$1,000.00
Major Variance	\$1,500.00
Conditional Use	\$1,500.00
Adjustment to PUD	\$1,000.00
Site Design Review	\$2,500.00
Partition (major)	\$1,500.00
PUD	\$3,000.00
Subdivision	\$3,000.00
Appeal	\$500.00
Type III (Deposit + Cost, no max)	
Zone Change	\$2,000.00
Zone Change with Comp. Plan Amendment	\$3,000.00
Annexation	\$4,000.00

Public Works Permit Deposits (max \$5,500)	
Type A Street/Utility Construction Permit (single home/business)	\$500.00
Type B Street/Utility Construction Permit (multiple home/businesses)	\$1,500.00