

City of Mt. Angel
City Council Meeting Minutes

CITY COUNCIL

March 7, 2016

7:00 PM

The Mt. Angel City Council met in a regular session in the Community Meeting Room, 290 E. Charles Street, Mt. Angel, Oregon.

6:00 p.m. EXECUTIVE SESSION – Pursuant to ORS 192.660(2)(d)

Pertaining to deliberations with persons designated by the governing body to carry on labor negotiations.

1. **CALL TO ORDER:** The regular session of the City Council was called to order at 7: 11 p.m. by Mayor Otte.
2. **FLAG SALUTE:** Mayor Otte led the salute to the flag.
3. **ROLL CALL:**

COUNCIL

Andrew Otte, Mayor
Kelly Grassman, Council President
Darren Beyer, Councilor
Karl Bischoff, Councilor
Don Fleck, Councilor
Pete Wall, Councilor
Ray Eder, Councilor

STAFF

Eileen Stein, City Manager
Justin Hogue, Assistant to the City Manager
Mike Healy, Police Chief
Daniel Shafer, Public Works Lead Worker
Chaunee Seifried, Finance Director
Carrie Alexandria Caster, Library Director

4. **PRESENTATIONS, GUESTS, AND ANNOUNCEMENTS:**

Katie Anderson, Youth Services Consultant, Oregon State Library, presented the Outstanding Projects of the Year recognition for the Ready to Read Program to the Mt. Angel Library staff. She stated the recent new changes in library programs have encouraged significant participation in early childhood, teenage and summer reading programs. Ms. Anderson congratulated Library Director Caster, her staff, and the City Council on their success.

5. **APPEARANCE OF INTERESTED CITIZENS:**

Ed Flick, Marion County Emergency Manager spoke to the Council about the how work they have been doing in preparation for a major earthquake in the Cascadia Subduction Zone. The County is identifying needs, particularly in the area of communication. They are beginning to purchase radio equipment for the various CERT teams around the county. Mr. Flick said grant money has allowed the county to begin working on a citizen emergency communication system recognizing that a catastrophe of that size will overwhelm the emergency services structure and additional support will be needed.

Jose Busto, Mt. Angel CERT Coordinator, stated he has recruited 12 members for the Mt. Angel CERT team. Eight of the members are certified radio operators and other members are finishing the state and national classes for CERT certification. FEMA/Homeland Security has awarded a grant to Marion County for radio equipment. He is looking to continue training his team and to recruit more volunteers who would be ready to respond in the event of a major emergency. Mt. Angel has been recognized for some time as a focal point for resource distribution if an area wide event were to occur.

City Manager Stein explained that work is being done to update the Mt. Angel Emergency Plan. She is pleased that CERT is more active in the community again and is looking forward to partnering with them as part of the process of updating and further developing the plan.

6. REVIEW CORRESPONDENCE: None

7. REVIEW WRITTEN STAFF REPORTS:

Councilor Eder asked if there was policy about when police escort funeral processions. Chief Healy said that the Police Department assists with funeral processions when requested. Sometimes such assistance is not requested, although, there is precedent set acknowledging that funeral processions be recognized and yielded to. Councilor Wall had a clarifying question about the community development report.

8. REVIEW ACCOUNTS PAYABLE:

Councilor Fleck said that he would appreciate a little more clarification on the Accounts Payable report. He would like to have all the items paid to a particular vendor totaled somewhere on the Accounts Payable report. City Manager Stein stated she would follow up with Finance Director Seifried on this request.

Councilor Wall asked about the cost for the new fire hydrant, he asked what that charge covered. Lead Worker Shafer answered that they replaced the whole connection to the hydrant as it was inadequate and unreliable, so the cost showing on the accounts payable report covered the connection replacement, the labor, and the hydrant. City Manager Stein stated the Public Works Department procured four quotes for this work and chose the lowest one.

9. CONSENT AGENDA:

- a. Approve City Council Regular Meeting Minutes for February 1, 2016
- b. Approve City Council/Budget Committee Workshop Minutes February 16, 2016

Councilor Eder moved to approve the Consent Agenda; Councilor Beyer seconded.

Beyer: AYE
Bischoff: AYE
Eder: AYE
Fleck: AYE

Grassman: AYE
Otte: AYE
Wall: AYE

The motion passed.

10. UNFINISHED BUSINESS

a. Development Code Assessment Final Report

Assistant to the City Manager, Justin Hogue introduced Serah Breakstone, Angelo Planning Group and Gary Fish, Oregon Department of Land Conservation and Development (DLCD) as guests to present the newest developments on the update to the Mt. Angel Development Code. This project is being funded by a grant awarded to the City of Mt. Angel through the Transportation and Growth Management Program.

Serah Breakstone from Angelo Planning Group discussed some of the design standards she has been drafting for updating the Development Code, in preparation for Phase II of the project. The Council received a copy in their packets of the specific language changes that have been drafted so far. Copies of the recommended action plan are available at City Hall for public review. She stated she is working with Gary Fish at the Department of Land Conservation and Development (DLCD) to comply with the terms of the grant. The new language will be reviewed by the Council throughout the process before the final draft is presented to Council for approval.

Councilor Fleck encouraged the planning group to continue working with staff and the Planning Commission on this as the Council will be relying on them. He also was concerned that the proposed awnings be safe. In the past, a lot of awnings had to be removed due to disrepair and he suggests that language be included to ensure they be safely installed and in good condition so as not to present a hazard.

City Manager Stein reported that, in regards to the new Façade Improvement program, the Design Review Committee has convened and is reviewing the Façade Improvement applications. She believes that having a lot of input now from the Design Review Board will help guide the suggestions that Angelo Planning Group makes for the update in keeping with the City's Bavarian Theme standards.

Gary Fish, reported that he is working on the logistical part of the grant and has to complete Phase I by April 30, 2016. Then Phase II will officially come into play which is the actual re-write of the Code.

b. Action on Union Contracts

Councilor Beyer moved to approve a 3-year collective bargaining agreement with the Mt. Angel Police Association from July 1, 2016 to June 30, 2019; the motion was seconded by Councilor Wall.

Councilor Wall stated he was pleased that the negotiation process appeared to be going well.

Beyer: AYE
Bischoff: ABSTAIN
Eder: AYE
Fleck: AYE

Grassman: ABSTAIN
Otte: AYE
Wall: AYE

Mayor Otte stated that Councilor Bischoff and Grassman abstained from voting because they were unable to attend the executive session earlier in the evening.

The motion passed.

11. NEW BUSINESS:

a. Public Comment and Resolution Adopting a Master Fee Schedule

City Manager Stein explained that the only change in the master fee schedule was the ambulance license fee. Finance Director Seifried said this fee increases every year according the CPI in accordance with the ambulance services contract between the City and Woodburn Ambulance.

Librarian Caster noted that the library photocopies needed to be corrected on the version presented in the packet to reflect the latest changes made by the Council.

Mayor Otte pulled the item off the agenda and asked that all corrections be made before they vote. With the number of fees, it can become very confusing and he wanted to make sure the version they voted on had the correct information.

b. Appointment to Planning Commission

Mayor Otte announced that there were two candidates that applied for the position. David Sylvia applied and his application was provided in the packet. Another applicant, Tomas Cantu submitted his application after the packet was prepared.

City Manager Stein said that since there are now two individuals applying, the Council might consider meeting the applicants. Councilor Fleck suggested that maybe the Planning Commission could make a suggestion to the Council. Councilor Wall said that in his career, the Council often interviews the candidates, even if there was only one. The consensus of the Council was to form a committee between members of the Council and the Planning Commission to interview the applicants and make a recommendation to the Council. City Manager Stein said they would postpone this item and conduct the interview. Councilor Wall and Councilor Bischoff volunteered to be on the interview committee with Councilor Grassman volunteering as an alternate if needed.

The Mayor thanked David Sylvia, who was present at the meeting, for attending and also for his willingness to serve.

c. Approve Social Gaming License for Tiny's Tavern

Councilor Wall moved to approve the social gaming license for Tiny's Tavern; Councilor Bischoff seconded.

Beyer: AYE
Bischoff: AYE
Eder: AYE
Fleck: AYE

Grassman: AYE
Otte: AYE
Wall: AYE

The motion passed.

d. Discussion of Future Agenda Items – See Council Agenda Calendar

City Manager Stein reviewed the Agenda Calendar for April and what staff hoped to have prepared for the next Council meeting. She also asked how the Council would like to schedule the meeting regarding the Infrastructure Task Force report. The Council asked to have the presentation in the regular Council meeting in April.

12. CITY MANAGER’S REPORT:

City Manager Stein updated the Council on Senate Bill 1573, which passed in the last legislative session. It removes the ability for cities to put an annexation election out to the voters. The League of Oregon Cities opposes this bill because it violates Home Rule, as some cities have Charter provisions requiring the annexation to be referred to the electorate. With the Mt. Angel Charter recently approved by voters, presumably the citizens have spoken about their desire to have a vote on annexing properties into their city. City Manager Stein received communication from the League of Oregon Cities over the weekend urging cities to contact the Governor’s office and encourage a veto of this bill. She asked if the City wanted to take an official position to be forwarded to the Governor’s Office. The Council concurred that they would like to oppose this bill as they feel the citizens of Mt. Angel value their ability to speak on such matters.

Councilor Wall said that he is not in favor of annexations going to a vote, however, he is more concerned about the impact of this legislation on the ‘home rule’ authority of the City. He stated this bill is a direct attack upon ‘home rule’. Mayor Otte agreed that protecting ‘home rule’ was important because this could set a precedent for the Legislature overriding cities’ authority on other matters.

13. COUNCILOR/COMMITTEE REPORTS:

Councilor Eder thanked staff for recognizing the Donohue family as they lost Mike Donohue, a former City Councilor. Councilor Eder said that Mr. Donohue always had the best interest of the City at heart.

Councilor Grassman shared that she attended the candlelight vigil tonight for Matthew Albrecht and Mr. Bonham, a teacher at Bethany Charter School. It was an important time of grieving for the staff, students, and communities affected.

Councilor Beyer reported on the passing of other significant members of the community; Carol Piatz and former Mayor Rick Scheidler’s father.

14. MAYOR'S REPORT:

Mayor Otte reported that the Kennedy Girls Basketball Team won the State Championship in their division. It is the first State Championship title for the girls' basketball team and only the third such title in the school's history.

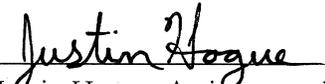
Mayor Otte suggested that the April meeting be moved from the first Monday in April to Tuesday. There were some conflicts, but the majority would be able to meet on Tuesday and so there was a consensus that the meeting be moved.

Councilor Beyer asked if Father Bernard Youth Center was using the Sidewalk Grant Program. It appears that work has begun and so he wondered if the City had agreed to assist them in some way. City Manager Stein said that she had discussed the possibility, but they have not contacted the City about using those funds. Lead Worker Shafer reported that there was some discussion about the program when Public Works met on site, but they haven't filed the paperwork to utilize the program. He also mentioned that even though there had been discussion at the last meeting about adding an additional crosswalk, they do not seem to be laying out the sidewalk forms in such a way that would indicate that they are pursuing that. There would need to be access on both sides of the street to accommodate an additional crosswalk. However, no formal application has been submitted to the City for relocating the crosswalks at this time and no city funds have been committed to the project. The City will continue to work with the Father Bernard Youth Center and try to resolve any issues as the construction process continues and City Manager Stein will reach out to them and report back to the Council.

15. ADJOURNMENT:

Mayor Otte adjourned the meeting at 8:28 p.m.

Respectfully submitted by:


Justin Hogue, Assistant to the City Manager

Attested by:


Andrew Otte, Mayor